



MONTHLY PERFORMANCE REPORT

February 2025

Service Achievements – Disclosures February 2025

AccessNI processed 13,744 disclosure certificates. Information was disclosed on 567 certificates¹.

Type	Number processed	Information disclosed
Basic	1,823	50
Basic RB	1,776	28
Standard	379	57
Enhanced	9,766	432

This month AccessNI achieved against our performance targets:-

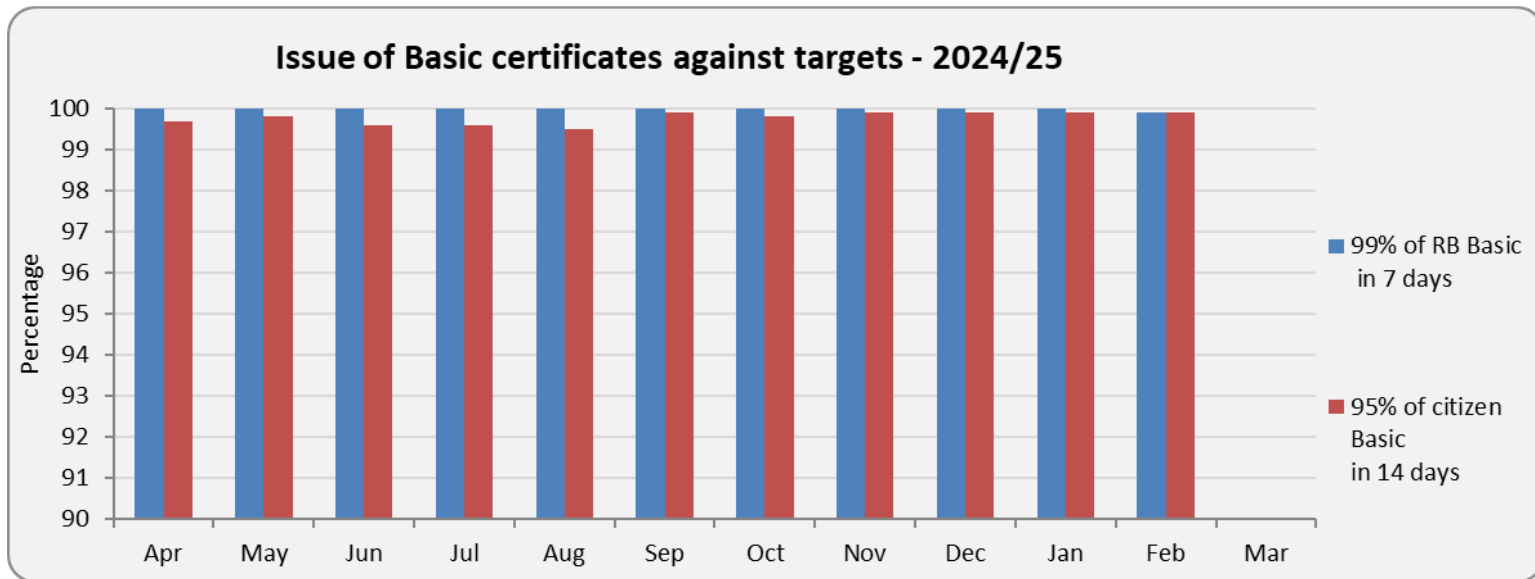
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	99.9%	1 day
95% of Basics applied for by citizen issued within 14 days	99.9%	1 day
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	78.2%	5 days
95% of Enhanced issued within 21 days	97.4%	
98% of Enhanced issued within 28 days	98.5%	

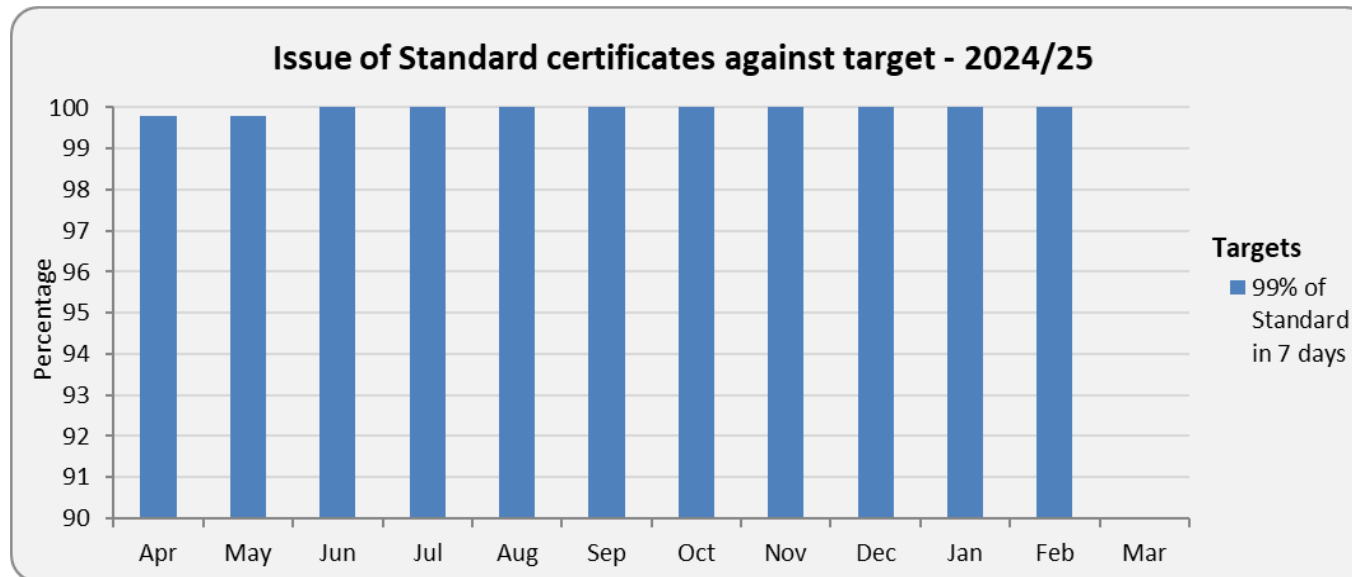
¹ The information disclosed number can include cases processed before February 2025 but which have been printed and issued in that month.

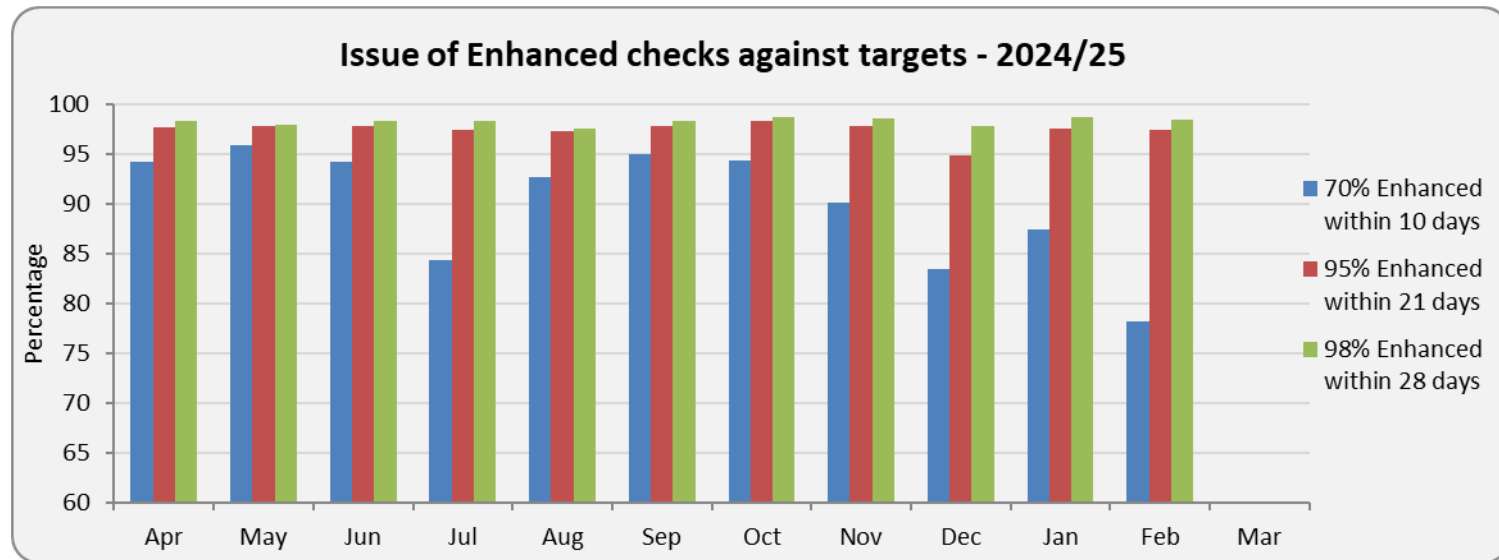
This month AccessNI also:-

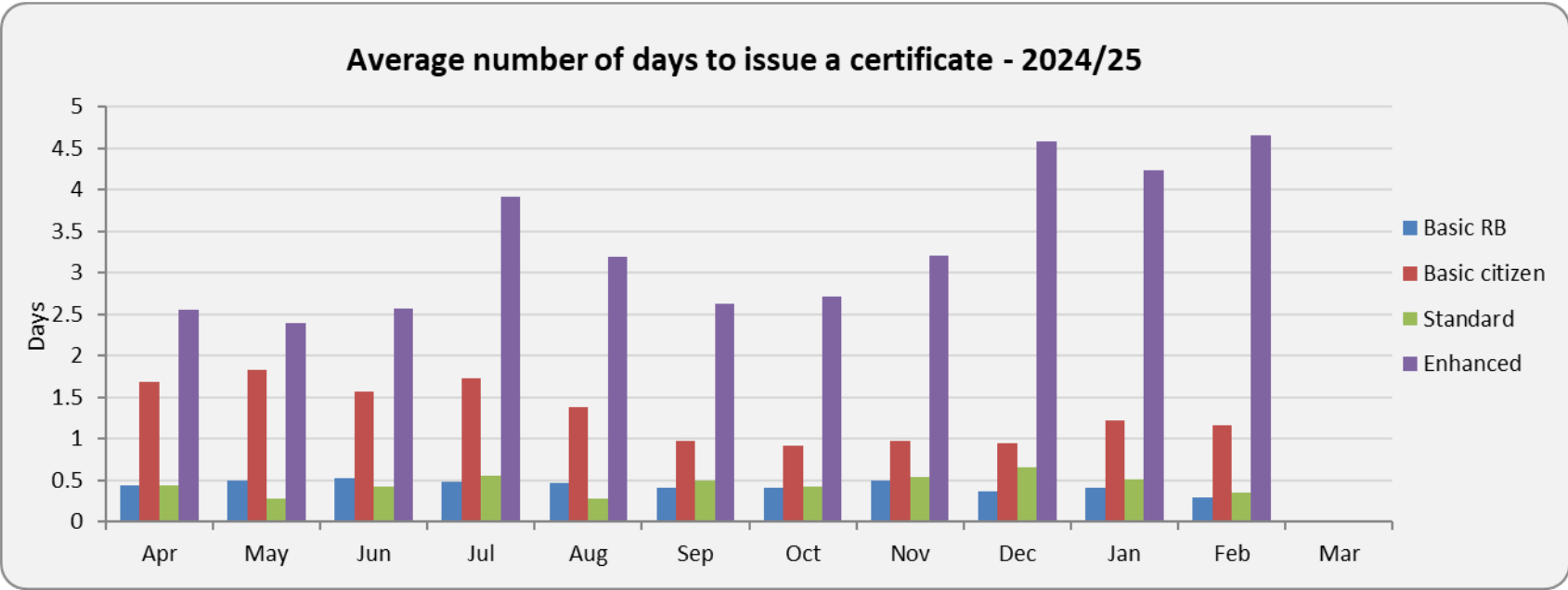
- Issued 61.4% of certificates by digital means, and 38.6% by paper;
- Filtered 491 old and minor offences from Standard and Enhanced certificates;
- Made 48 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 9 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 126 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There was 1 substantive dispute about criminal record information disclosed on certificates;
- Referred 2,735 applications for Enhanced certificates to PSNI and 600 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 4 disclosures of information and other police forces made 1 disclosure of information for inclusion in AccessNI certificates; and
- Made 25 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Feb-25	%Feb-24	Total 24/25	%2023/24
Applications Received				
Basic	1,890	103.56%	18,735	112.67%
Basic RB	1,758	95.28%	23,240	110.65%
Standard	378	114.89%	5,182	141.08%
Enhanced	10,187	100.80%	119,151	99.08%
Total	14,213		166,308	
Cases Processed				
Basic	1,823		18,605	
Basic RB	1,776		23,230	
Standard	379		5,172	
Enhanced	9,766		118,449	
Total	13,744		165,456	









Monthly registrations - 2024/25
[Total number registrations 737 - signatories 2925]

