

# NISRA BUSINESS PLAN 2017-2018



Department of  
**Finance**

An Roinn  
**Airgeadais**

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**NISRA**

Northern Ireland  
Statistics and Research Agency

Gníomhaireacht Thuaisceart Éireann  
um Staitisticí agus Taighde

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## NISRA AT A GLANCE

<b>Headquarters</b>	Northern Ireland Statistics and Research Agency Colby House Stranmillis Court, BELFAST BT9 5RR
<b>Website</b>	<a href="http://www.nisra.gov.uk">www.nisra.gov.uk</a>
<b>E-mail address</b>	<a href="mailto:info@nisra.gov.uk">info@nisra.gov.uk</a>
<b>Status</b>	Executive Agency within the Department of Finance (DoF)
<b>Chief Executive &amp; Registrar General</b>	Siobhan Carey
<b>Number of staff at 1 April 2017</b>	394
<b>Vision</b>	Trusted statistics and research for a better society.
<b>Ministerial Targets 2017/18</b>	To assist Government Departments in the development and monitoring of the Programme for Government (PfG).  To make further detailed preparations for a 2021 Census of Population.

## Chief Executive's Foreword

NISRA's operational business plan for 2017/18 is a one year standalone plan that builds on the strategic themes set out in our 2012-15 Corporate Plan<sup>1</sup>. It has been developed in the context of the emerging Programme for Government, and the changing environment in which the Agency operates.

In the absence of a Minister, the plan has been endorsed by the Permanent Secretary for the Department of Finance (DoF). In developing the plan we consulted with all branches within the Agency, who provided insight into their own Department's/ Organisation's priorities, and with the Department of Finance.

The NISRA Business Plan will be supported by Branch plans which reflect what each Branch will do in order to deliver the Agency targets and work programme. These plans are further supported by Personal Performance Agreements (PPA) and Personal Development Plans (PDP) which identify what individuals will do to contribute to the achievement of the Agency's targets and work programme during the year.

While NISRA shares the strategic context with the broader Department, it also operates within the wider UK government statistical community. The remit of the UK Statistics Authority, a non-ministerial government department, extends to Northern Ireland and NISRA complies with the Authority's Code of Practice for Official Statistics. In keeping with the Authority's strategy for official statistics for 2015-20, 'Better Statistics Better Decisions' NISRA aims to produce high quality statistics, analysis and advice to help inform decision making.

In tandem with this, and in line with Departmental priorities, NISRA is committed to delivering value for money and using technology to further modernise its statistics and deliver accessible and responsive services for its customers.

Achievement of the targets and work priorities set out in this Business Plan is, of course, dependent on the availability of adequate resources. The commitments contained within the Agency Balanced Scorecard and Official Statistics work programme will be reviewed regularly in-year and, where necessary, objectives and targets will be adjusted in line with competing Agency priorities and financial resources.

Siobhan Carey  
Chief Executive and Registrar General

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<sup>1</sup> A new Corporate Plan is currently being developed reflecting NISRA's priorities moving forward and the new Programme for Government.

## Introduction

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance (DoF), and was established on 1 April 1996 under the Government's Next Steps Initiative. The Agency also incorporates the General Register Office (GRO) for Northern Ireland.

The corporate aims of the Agency are:

- To provide a statistical and research service to support decision-making by Northern Ireland Ministers and Departments;
- To inform elected representatives and the public through the dissemination of reliable official statistics; and
- To administer the marriage laws and provide a system for the civil registration of births, marriages, civil partnerships, adoptions and deaths in Northern Ireland.

## Vision and Mission

The Agency's vision is:

*Trusted statistics and research for a better society.*

Our accompanying Mission statement is:

*To produce and disseminate high quality, trusted and meaningful statistics and research to inform decisions and improve understanding; and*

*To provide a high quality and cost effective civil registration service to meet users' needs.*

## **Principles of Purpose**

Underpinning our vision are our principles of purpose. These describe the ethos of our organisation, what is important to us and how we conduct our business as an Agency and as individuals. They are:

### **Relevance**

Our statistics and research will inform significant decisions in government, business and the wider community and, in so doing, contribute to the quality of life in Northern Ireland;

### **Integrity**

Our statistics and research will gain public trust through being produced using objective and transparent methods;

### **Quality**

Our statistics and research will be fit for purpose and of high quality;

### **Accessibility**

Access to our records, statistics and research findings will be fair and open;

### **Protecting confidentiality**

We will protect the confidentiality of information we hold;

### **Security**

We will hold our records securely, protected from loss or damage;

### **Balancing the needs of users against the burden on providers**

Costs of compliance will be kept to an acceptable level and data collected only when the benefits of a statistical survey exceed the cost to providers;

### **Enhancement through integration, accumulation, innovation and modernisation**

Our statistics will emphasise coherence and common standards to maximise the value of available statistical and administrative sources; we will modernise our data collection and dissemination procedures through innovation and the use of technology;

### **Efficiency in costs, fairness in prices**

We will strive to be efficient and to provide value for money in both costs and prices; and

### **Service**

We will deliver a modern and affordable service which meets the needs of today's society.

## Business Planning

The NISRA Balanced Scorecard (page 7) sets out the Ministerial and Chief Executive targets for 2017/18. The balanced scorecard identifies the targets, associated measures and actions that will be taken to ensure that the Agency meets its key objectives (page 6) and continues to maintain and enhance:

- **Impact** - delivering a modernised registration service and supporting and influencing decision-making in government and the wider community through engagement and the dissemination of reliable official statistics;
- **Quality** - ensuring outputs are produced to the highest professional and methodological standards; and developing and managing appropriately skilled people who take pride in their work and their organisation;
- **Trust** - through the trustworthiness, impartiality and independence of its outputs, responsiveness to users' needs and adherence to the Code of Practice for Official Statistics; and
- **Governance (Management)** - through adherence to procedural and legislative requirements, including UK Statistics Authority guidance and departmental policies, and the application of appropriate financial controls.

The Balanced Scorecard reflects the Agency's priorities for the coming year and complements the Official Statistics Work Programme (page 20). This approach encourages managers to critically examine these four key quadrants that have been determined as being important to the success of the Agency.

The NISRA quadrants map to the four DoF quadrants:

Impact	<i>maps to</i>	Business Results <u>and</u> Customers
Trust	<i>maps to</i>	Customers
Quality	<i>maps to</i>	Customers <u>and</u> Organisation and People
Governance (Management)	<i>maps to</i>	Internal Processes <u>and</u> Organisation and People

The commitments contained within the Balanced Scorecard and Official Statistics Work Programme will be reviewed regularly in-year and, where necessary, objectives and targets will be adjusted in line with competing Agency priorities and within the context of continued financial pressures. Building on the NISRA Business Plan, each branch will have its own Business Plan, and through it Personal Performance Agreements (PPA) will directly link individual performance and responsibilities to the overall corporate objectives.

# 2017/18 Business Plan Objectives

## Impact:

1. *To influence decision-making in government and improve understanding in the wider community.*
2. *To enhance the profile of NISRA and the services NISRA delivers.*

## Quality:

1. *To further develop NISRA as a desirable place to work.*
2. *To demonstrate Trust, Quality and Value in the production of NISRA Official Statistics outputs.*

## Trust:

1. *To be trusted as an impartial and independent body.*

## Governance:

1. *To manage the resources available to NISRA DoF efficiently and effectively.*
2. *To ensure NISRA is well-managed according to existing policies and procedures.*



## NISRA's Balanced Scorecard 2017/18

Impact			
Objective	Targets	Actions	Measures
I1: To influence decision-making in government and improve understanding in the wider community.	(i) To assist Government Departments in the development and monitoring of the Programme for Government (PfG).  <b>DoF (Ministerial) Target</b>	NISRA statisticians will produce and develop data as required for PfG. Monitoring and at population level reported by The Executive Office (TEO) statisticians.  Implement DoF capital investment to support Economic Statistics and associated data for the Programme for Government.  NISRA to publish annual wellbeing statistics.	Once PfG is agreed, reporting and monitoring arrangements in place in time for the uploading of the first population-level indicator.  DoF capital investment for 2017/18 to support Economic Statistics and associated data for PfG implemented in response to data development agenda and Technical Assessment Panel (TAP) recommendations.  Annual wellbeing statistics published for Northern Ireland before end July 2017.
	(ii) To publish and promote new Northern Ireland spatial measures of multiple deprivation.	Produce and publish the updated Multiple Deprivation Measure and associated individual domain measures (NIMDM 2017) by September 2017.  Develop and deliver tailored dissemination / educational events across Northern Ireland in accordance with the NIMDM 2017 User Engagement Strategy.  Produce deprivation measures for the new Electoral Wards (2014).  Achieve project milestones for 2017/18.	Publication of the NIMDM 2017 final report and statistics along with a supporting methodology paper and user guidance / metadata by September 2017.  Events organised, held and evaluated by December 2017.  Deprivation measures for the new Electoral Wards (2014) published by March 2018.  Project milestones achieved.
	(iii) To make further detailed preparations for a 2021 Census of Population.  <b>DoF (Ministerial) Target</b>	Complete Outline Business Case for 2021 Census.  Develop and agree draft 2021 Enumeration Strategy.	Outline Business Case for 2021 Census sent to DoF Economist / Supply by end June 2017.  Enumeration strategy developed and approval obtained from 2021 Census Project Board by March 2018

	<p>Develop and agree initial administrative data plan.</p> <p>Draft detailed 2021 Census Proposals document for public consultation (Census White Paper).</p>	<p>Plans relating to the use of administrative data in the 2021 Census developed and approval obtained from the Census Project Board by December 2017.</p> <p>Proposals document drafted and approval obtained from Census Project Board by March 2018, ready for public consultation in 2018/19.</p>	
	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
(iv) To modernise statistical data collection and make greater use of administrative data in Official Statistics.	<p>Implement an Address Register derived from Pointer &amp; administrative data that provides a frame for statistical data collection.</p> <p>Develop a methodology paper for the production of population counts solely from Administrative data that will be used to Quality Assure the mid-year estimates and support the 2021 census.</p> <p>Implement new population survey data collection platform in two population surveys.</p> <p>Increase electronic data collection in business surveys to 50+% for quarterly surveys and 20+% for annual surveys.</p> <p>Work with data suppliers and ONS to gain access to administrative data for improved Official Statistics.</p> <p>Investigate the potential of setting up a centralised data linkage service to support Official Statistics.</p>	<p>Implementation of NISRA Address Register by March 2018.</p> <p>Methodology paper published by March 2018.</p> <p>Use of Blaise 5 system in two population surveys by March 2018.</p> <p>Level of uptake of Business Survey Electronic Data Collection in March 2018.</p> <p>Progressing work to gain access to (amongst others)  (i) HMRC Export  (ii) OFCOM Broadband  (iii) HMRC business turnover data</p> <p>Paper produced for Agency Board consideration.</p>	
(v) To further develop Economic Accounts for Northern Ireland.	<p>Develop IT system to hold and maintain Economic Accounts system by March 2018.</p>	<p>Database system to hold and maintain input and output data for 2012 and 2013 Supply-Use Tables developed by March 2018.</p> <p>Two meetings of the Project Board held in 2017-2018. Appropriate project documentation in place.</p>	

		<p>Continue to boost the 2017/18 Living Costs and Food Survey in Northern Ireland to provide a better measure of household expenditure.</p> <p>Investigate new data from Purchases Survey for use in the Economic Accounts and publish 2014 Experimental Economic Accounts by March 2018.</p>	<p>SAS code produced to replicate the key Excel processes used for Supply-Use Tables and visual aids to Quality Assure data.</p> <p>Users consulted on comparisons between NI and UK Purchases Inquiry results to inform development by September 2017.</p> <p>Ensure NI sample boost is maintained for 2017 Purchases Inquiry.</p>
	(vi) To deliver NISRA's Official Statistics Work Programme for 2017/18.	NISRA branches to deliver their 2017/18 Official Statistics Work Programme, as outlined in Annex A, which also includes NISRA's research and Civil Registration functions.	NISRA's 2017/18 Official Statistics Work Programme delivered, subject to resources and circumstances outside NISRA's control.
<b>Objective</b>	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
I2.To enhance the profile of NISRA and the services NISRA delivers	(vii) To further modernise GRO systems to enhance the customer experience	<p>Map out the current processes across the operation sections.</p> <p>Review 'As is' Processes and compare with new IT system capability.</p> <p>Produce 'To Be' processes, test and implement.</p>	<p>New processes agreed by September 2017.</p> <p>Processes tested over the autumn period and fully in place by December 2017.</p> <p>Use of services.</p>
	(viii) To consider and develop data science and data analytics within NISRA.	<p>Agency Board to consider the way forward as a result of the pilot programme.</p> <p>Further build on the existing skills of statisticians.</p> <p>Review competence framework to include data science skills.</p>	<p>Actions agreed by NISRA Agency Board implemented.</p> <p>Improved data analytics knowledge / skills based on survey baseline.</p> <p>Competence framework reviewed.</p>
	(ix) To improve dissemination of NISRA outputs.	<p>Review options and requirements for Phase 2 of the website development. Draft a statement of requirements, and business case if required.</p> <p>Promote the use of the NINIS website within government and externally.</p>	<p>Way forward agreed for Phase 2 of website development. Business Case drafted if required.</p> <p>Number of visits to NINIS website.</p>

	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
	(x) To promote NISRA data through engagement with the Open Data Agenda.	<p>Increase the percentage of NISRA products with a three star open data rating from 34% to 40% in 2017/18.</p> <p>Have NISRA representation on the Civil Service Open Data Implementation Board.</p> <p>NISRA statisticians to facilitate data requests from NICS Open Data portal.</p>	<p>Percentage of NISRA products with a 3 star rating.</p> <p>NISRA represented on the Open Data Implementation Board.</p>
	(xi) To support the use of administrative data for external research.	<p>Ensure the NISRA safe-setting is available for external researcher access.</p> <p>Facilitate access to the ONS Virtual Microdata Laboratory (VML).</p> <p>Continue to support the Northern Ireland Longitudinal and Mortality Studies, Census micro data files and the Administrative Data Research Centre for NI (ADRC).</p> <p>To place relevant data in the Data Archive for use by external researchers.</p>	<p>Number of safe-setting bookings / attendances.</p> <p>Successful health check with re-accreditation by September 2017</p> <p>Number of datasets placed in Data Archive.</p>

<b>Quality</b>			
<b>Objectives</b>	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
Q1: To further develop NISRA as a desirable place to work	(i) To implement key improvements identified through staff survey, staff engagement or by benchmarking with other organisations.	<p>Conduct 2017/18 NISRA Staff Survey.</p> <p>Carry out an exit survey of leavers of NISRA.</p> <p>Report to Agency Board on findings of Staff Survey Task &amp; Finish Group.</p> <p>Identify improvements in other organisations.</p> <p>Develop HR Action Plan and monitor progress against actions.</p> <p>Further develop and improve the functionality of the NISRA intranet, so that all relevant information can easily be found by NISRA staff.</p>	<p>NISRA Staff Attitudes Survey.</p> <p>HR Action Plan produced and progress against targets updated quarterly.</p> <p>NISRA intranet, with improved functionality, acting as a central source of information for NISRA staff, implemented by end March 2018.</p>
Q2: To demonstrate Trust, Quality and Value in the production of NISRA Official Statistics outputs.	(ii) Where appropriate, to progress statutory National Statistics assessments and achieve designation.	<p>Relevant Business Areas implement Statistics Authority National Statistics assessment requirements.</p> <p>Relevant producers undertake work required for National Statistics assessments.</p> <p>Abide by the Code of Practice for Official Statistics and other guidance.</p> <p>Carry out a NISRA led review and evaluation of statutory pre-release access to consider proposed way forward and put agreed policy proposals to Ministers.</p> <p>Review the peer review process to ensure it meets the needs of the Agency.</p>	<p>All products to obtain National Statistics designation where an assessment outcome is declared within the year.</p> <p>Number of National Statistics assessments of NISRA statistics progressed by March 2018.</p> <p>Reduction in number of products to which pre-release access is given and the number of people on pre-release access lists.</p> <p>Paper presented to Agency Board in 2017/18, to determine the future of the peer review scheme.</p>

	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
	(iii) To implement the Statistics Authority quality guidance across NISRA.	<p>Branches to progressively implement the quality guidance for their products.</p> <p>Continue to provide quality management and other professional training in 2017/18.</p>	<p>Evidence of implementation of quality guidance in NISRA branches.</p> <p>QAAD completed by the end of March for all administrative data used in Official Statistics.</p> <p>Professional training provided.</p> <p>Information disseminated through the quality pages of the intranet, STARzine and other corporate communications.</p>

Trust			
Objective	Targets	Actions	Measures
T1: To be trusted as an impartial and independent body.	(i) To achieve 96+% of key users rating NISRA's services as satisfactory.	Branches to survey key users through the NISRA Customer Survey.	Key user satisfaction level recorded in NISRA Customer Survey.
	(ii) To engage with users throughout 2017/18 to ensure that needs are identified, considered and where possible, met.	Producers to carry out user engagement (to include making users aware of the development of new outputs / products).  NISRA Branches to engage proactively with relevant policy colleagues.  NISRA to support the work of policy colleagues, through the provision of NI specific data and analysis to inform preparations for the UK's withdrawal from the EU.	Branches to report annually on user engagement completed and how identified needs have been addressed.  NI specific data provided and analysis carried out to inform preparations for the UK's withdrawal from the EU
		NISRA participates in the Policy Champions Network (PCN) and other relevant cross-departmental groups  NISRA to continue to engage with the Statistics Co-ordinating Group (SCG), holding at least one meeting during 2017/18.  All National Statistics (and where possible Official Statistics) to be released through the on-line <a href="#">Release Calendar</a> <sup>2</sup> .	NISRA participation in PCN and other relevant cross-departmental groups.  Number of SCG meetings held per annum. SCG agenda reflects cross-departmental issues.  Percentage of National Statistics released through the on-line Release Calendar.  Number of Official Statistics released through the on-line Release Calendar.
(iii) To comply with Data Protection and ICO policy and legislation.	Comply with data protection guidance (including mandatory training).  Adhere to the protection and security of personal and business identifiable data.	Reported cases of unauthorised disclosure of personal / sensitive information.  Completed Stewardship statements by Agency Board members.	

<sup>2</sup> <https://www.gov.uk/government/statistics/announcements>

	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
	(iv) To maintain public confidence in Official Statistics.	<p>Investigate reported breaches of Code of Practice in Official Statistics and take action to prevent a reoccurrence.</p> <p>All confirmed breaches to be notified to Statistics Advisory Committee and the Audit and Risk Committee.</p> <p>Statistical Support and Business Planning (SSBP) branch to support the Code of Practice through the dissemination of relevant guidance.</p>	<p>Breaches of the Code of Practice investigated and actions taken to prevent reoccurrence.</p> <p>Confirmed breaches notified to Statistics Advisory Committee and the Audit and Risk Committee.</p> <p>Relevant guidance supporting the Code of Practice disseminated to branches.</p>



Governance / Management			
Objective	Targets	Actions	Measures
<p>G1: To manage the resources available to NISRA DoF efficiently and effectively.</p> <p><b>DoF (Ministerial) Objective</b></p>	<p>(i) To review / update business models to ensure the strategic and efficient alignment of resources with priority business needs.</p> <p><b>DoF (Ministerial) Target</b></p>	<p>Devise a means of prioritising professional staff vacancies.</p>	<p>Level of cost reductions delivered.</p> <p>Paper to Agency Board setting out a means to identify a priority vacancy.</p>
	<p>(ii) To provide an Annual Report on NISRA's activities and finances.</p> <p>(iii) To prepare NISRA's annual accounts for audit and acceptance by NIAO.</p>	<p>Prepare NISRA Corporate Services / NISRA Finance draft Annual Report by mid-May 2017.</p> <p>External Audit to sign-off Annual Report and Accounts by end of June 2017.</p>	<p>Draft Annual Report and Accounts prepared by mid-May 2017.</p> <p>Report accepted as a true account of Agency activities and finances.</p>
	<p>(iv) To have no overspend and an underspend not greater than 2.5% within baseline allocation.</p>	<p>Issue initial baselines by June 2017. Review position at each monitoring round.</p> <p>Issue monthly expenditure/salary reports within 15 days of month end.</p> <p>Issue revised baselines promptly following agreed outcome at monitoring rounds.</p> <p>Branches monitor monthly spend against budget to ensure they remain within their allocations.</p>	<p>Level of overspend or underspend.</p>
<p>G2: To ensure NISRA is well managed according to existing policies and procedures.</p>	<p>(v) To have 3/5 year NISRA Corporate Plan prepared by end March 2018.</p> <p><b>(Dependent on DoF)</b></p>	<p>Prepare NISRA Corporate Plan by end March 2018.</p> <p>Review the Vision / Mission and Strategy.</p> <p>Senior Managers input as required.</p>	<p>NISRA Corporate Plan prepared.</p>

	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
	(vi) To maintain Level 3 compliance, in support the DoF Information Assurance Target <sup>3</sup> .	<p>Business Area Information Manager complete and maintain the NISRA DoF Information Assurance Work Programme.</p> <p>Information Asset Owners maintain a (NISRA DoF) Information Assurance Risk Schedule and provide input to the DoF Information Assurance Asset Register, to provide SIRO with oversight of operational level information risks and to maintain Level 3 compliance of the Information Assurance Framework.</p> <p>NISRA DoF Information Asset Owners complete Data Protection Branch Checklist Bi-annually.</p>	<p>NISRA DoF Information Assurance Work Programme.</p> <p>(NISRA DoF) Information Assurance Risk Schedule.</p> <p>Input to DoF Information Asset Register.</p>
	(vii) To secure a positive audit report on risk management, and manage risk appropriately.	<p>Adhere to financial procedures and monitor risk.</p> <p>Review NISRA Risk Register at Agency Board meetings.</p> <p>Secure a positive audit on all areas audited during the year.</p>	<p>Level of assurance provided.</p> <p>Completed Stewardship statements by Agency Board members.</p>
	<p>(viii) During 2017/18 to hold:</p> <ul style="list-style-type: none"> <li>- ten Agency Board meetings,</li> <li>- three Senior Leadership Group (SLG) meetings,</li> <li>- three Audit and Risk Committee (ARC) meetings.</li> </ul>	<p>Corporate Services organise ten Agency Board meetings.</p> <p>SSBP organise three Senior Leadership Group (formerly Senior Management Forum) meetings.</p> <p>NISRA Finance organise three Audit and Risk Committee meetings.</p>	<p>Ten Agency Board meetings held.</p> <p>Three Senior Leadership Group meetings held.</p> <p>Three ARC meetings held.</p>
	(ix) To provide support to the Statistics Advisory Committee (SAC).	<p>NISRA ELMSB provide secretariat.</p> <p>NISRA Branches input to SAC agenda as requested by SAC.</p>	<p>SAC meetings held.</p> <p>SAC agenda and minutes, which are to be published.</p>

<sup>3</sup> Maintain Level 3 compliance with the "HMG Information Assurance (IA) Maturity Model and Assessment Framework" during 2017/2018.

	<b>Targets</b>	<b>Actions</b>	<b>Measures</b>
	<p>(x) To manage sickness absence in line with targets, processes and standards set by the Department of Finance (DoF).</p> <p>(xi) To comply with DoF timescales for entering sickness absence information on HRConnect Portal and carrying out follow-up reviews / meetings / back-to-work interviews.</p>	<p>Ongoing monitoring of sick absence levels with action considered in cases where triggers have been breached.</p> <p>Raise line management awareness regarding their managing attendance responsibilities and the HR Connect processes.</p> <p>Managers adopt a flexible approach to keeping staff in work through early intervention and engagement with Occupational Health Service / Welfare / Departmental Human Resources (DHR).</p> <p>Support reasonable adjustments.</p> <p>NISRA Corporate Services meet with DoF DHR Business Partners to focus on specific cases and processes.</p>	<p>Monthly / annual absence reports.</p>
	<p>(xii) 90+% of staff to have completed on time Personal Performance Agreements (PPA) and Personal Development Plans (PDP) and have them assessed as 'Agreed' on HR Connect.</p>	<p>Staff to complete 2017/18 PPA / PDPs, as required.</p>	<p>HR Connect Performance Management Reports.</p>
	<p>(xiii) 90+% of End-year performance reviews for 2016/17 to be completed on time and recorded on HR Connect.</p>	<p>Staff to complete end-year performance reviews for 2016/17, as required.</p>	<p>HR Connect Performance Management Reports.</p>

## Official Statistics

The primary aim of Official Statistics is to provide an accurate, up-to-date, comprehensive and meaningful picture of the economy and society and to support the formulation and monitoring of economic and social policies by government at all levels. Official Statistics also aim:

- to inform the Parliaments and Assemblies and the citizen about the state of the nation, and provide a window on the work and performance of government, allowing the impact of government policies and actions to be assessed;
- to provide business with a statistical service which promotes the efficient functioning of commerce and industry;
- to provide researchers, analysts and other users with a statistical service that assists their work and studies; and
- to promote these aims within Northern Ireland, the UK, the European Union and internationally and to provide a statistical service to meet European Union and international requirements.

Official Statistics in Northern Ireland are organised for publication purposes into a number of 'Themes', which may cut across traditional Departmental functional boundaries. These themes are described in the table below:

<b><u>OFFICIAL STATISTICS THEMES<sup>4</sup></u></b>
<b>Agriculture and Environment</b> The Agriculture and Environment theme brings together information and statistics about the agriculture, animal health, natural environment, fishing, food and forestry sectors in Northern Ireland. It also includes rural communities.
<b>Business and Energy</b> This theme covers Business and Energy statistics.
<b>Children, Education and Skills</b> This theme brings together statistics on Children and Early Years Education, School and College Education and Higher Education and Adult Learning.
<b>Crime and Justice</b> The Crime and Justice theme covers statistics relating to crime and justice which are collected from the public, police forces and other justice agencies. The statistics include types of crime, the work of the police and the functioning of the justice system. They also relate to the general public's experience and perceptions of crime.

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<sup>4</sup> The Official Statistics themes have been revised in 2017/18 to align more closely with those on the NISRA website. The 'Labour Market' theme has been extended to include 'Social Welfare'; the theme 'People and Places' has been renamed 'People, Places and Culture' and now includes 'Equality and Diversity'; and there is a new theme 'Housing, Community and Regeneration'.

**Economy**

The Economy theme covers statistics about economic accounts, government expenditure and revenues, prices and measures of inflation, short-term economic indicators and regional macro-economic statistics.

**Government**

This theme provides information on Central and Local Government. It also includes statistics related to the Code of Practice for Official Statistics.

**Health and Social Care**

This theme brings together information about population health (including health inequalities), hospital and community based health services, family health services (GPs, dentists, opticians, pharmacists) and social care. It also includes health and social care workforce statistics.

**Housing, Community and Regeneration**

This theme provides statistics on the communities and neighbourhoods in which people live, including housing and planning statistics. Statistics relating to volunteering and urban regeneration programmes are also included within this theme.

**Labour Market and Social Welfare**

Labour market statistics measure different aspects of work and jobs and provide an insight into the economy. These statistics cover people's participation in the labour force, working patterns, earnings and the types of work they do. Social Welfare statistics provide information on the main benefits which people receive. These include pensions, disability benefits and work-related benefits.

**People, Places and Culture**

This theme covers statistics on people, their lifestyles and activities, including their language, culture and identity. It also covers statistics relating to equality and diversity. Tourism statistics are included within this theme.

**Population**

Population statistics describe the demographic characteristics of the UK population and its change. These include statistics on the size and geographical breakdown of the population, the number of people entering and leaving the UK each year and the number of people in different demographic subgroups. The Census of population and statistics on vital events (including births, deaths and marriages) also fall under this theme.

**Travel and Transport**

Travel and Transport statistics cover a range of topics from traffic counts and surveys of road freight operators to statistics about the relative safety of different transport modes.

**Crosscutting Topics**

In addition to these topics NISRA will be pursuing a number of activities which cut across a number of these themes, for example Deprivation measures.

## Official Statistics Work Programme 2017/18

This work programme outlines the key pieces of work and high level projects, planned for 2017/18, related to the production and development of National or Official Statistics outputs. It also includes a number of ad hoc research projects and a final section devoted to Civil Registration.

### Agriculture and Environment

#### National Statistics

Department of Agriculture, Environment and Rural Affairs (DAERA) staff will:

- collect, collate, analyse and publish statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DAERA, other Northern Ireland Departments, DEFRA and the European Union (EU);
- publish agricultural Census in Northern Ireland 2017 statistics;
- publish annual agricultural Income statistics for Northern Ireland;
- publish the EU farm structure survey 2016 report;
- publish the Statistical Review of Northern Ireland Agriculture compendium publication;
- publish the annual size and performance of the Northern Ireland food and drinks processing sector report;
- publish weekly, monthly, quarterly and annual statistics relating to agricultural input and output markets;
- publish crop yield production estimates for 2017;
- publish quarterly and annual NI local authority collected municipal waste management statistics reports;
- publish the annual NI Environmental Statistics Report (NIESR); and
- publish the annual December Agricultural and Horticultural statistical release.

#### Other Official Statistics

DAERA staff will:

- deliver farm level data to the EU Commission and Eurostat;
- collate and report data for DAERA's Programme for Government Indicators;

- publish statistics containing rural/urban comparisons across a range of social and economic issues;
- publish Northern Ireland Farm Performance Indicators 2016/17;
- publish the annual NI greenhouse gas inventory bulletin;
- publish an updated greenhouse gas projection based on the 2015 inventory;
- publish updated carbon intensity indicators;
- publish annual carrier bag levy statistics;
- publish the fisheries digest 2017; and
- publish statistics relating to testing for and incidence of animal diseases.

## **Business and Energy**

### **National Statistics**

Central Survey Unit (CSU) staff will

- carry out the NI Quarterly Construction Enquiry and publish the quarterly Northern Ireland Construction Bulletin.

Economic and Labour Market Statistics (ELMS) staff will:

- publish, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry (NI ABI) and Research and Development (R&D);
- expand Electronic Data Collection across business surveys (target 55% for quarterly surveys and 25% for annual surveys) by March 2018;
- implement Statistical Integration on the Integrated Business Survey System for the NI ABI and R&D by March 2018; and
- hold one Business Survey User Group meeting by March 2018.

Invest NI staff will:

- progress work on developing Invest NI offers / activity data as fit for purpose for Official Statistics.

## **Other Official Statistics**

Department for the Economy (DfE) staff will:

- publish two Electricity Consumption and Renewable Generation in Northern Ireland reports in June 2017 and March 2018; and
- resources permitting, review, update and produce an update to the Energy in Northern Ireland report in March 2018.

ELMS staff will:

- publish survey estimates of goods and services exports for 2011-2015 by May 2016 and incorporate results in ONS UK Regional Services publication;
- publish a broad economy measure and 2011-16 exports for Northern Ireland by December 2017 and 2011-16 imports by March 2018; and
- publish paper on differences in survey / HMRC export data.

## **Children, Education and Skills**

### **National Statistics**

Department of Education (DE) staff will:

- undertake the 2017-2018 School Census, the 2016-2017 School Leavers' Survey and compile the 2016-2017 Teachers' database; and
- publish statistical press bulletins on School Enrolment, School Leavers' Survey, Pupil Attendance, School workforce and the Year 12 and Year 14 Examination Performance 2016-2017.

DfE staff will:

- publish Destinations of Leavers from UK Higher Education Institutions: Northern Ireland Analysis - 2015/16;
- publish Enrolments at UK Higher Education Institutions: Northern Ireland analysis - 2016/17; and
- publish Qualifications gained at UK Higher Education Institutions: Northern Ireland analysis - 2016/17.



## Other Official Statistics

DE staff will:

- undertake the 2017-2018 Schools Meals Census and publish a statistical press release on the 2016-2017 School Meals Census; and,
- prepare statistics on Key Stage assessments.

DfE staff will:

- publish Destination of Leavers from Northern Ireland Higher Education Institutions - Longitudinal Survey of 2012/13 Qualifiers;
- publish Higher Education Age Participation Index for Northern Ireland - 1992/93 to 2015/16;
- publish Higher Education Fact Sheets - 2015/16;
- publish Performance Indicators in Higher Education: Employment - 2015/16;
- publish Performance Indicators in Higher Education: Widening Participation - 2016/17;
- publish Performance Indicators in Higher Education: Student Retention - 2016/17;
- publish Further Education Activity in Northern Ireland 2016/17;
- publish Essential Skills Enrolments and Outcomes 2016/17;
- publish a biannual statistical bulletin on Training for Success in August 2017 and February 2018;
- publish a biannual statistical bulletin on Apprenticeships NI in August 2017 and February 2018;
- seek to link DfE data with other NISRA / Government data sources in order to exploit the power of data linkage to provide an improved evidence base to support Departmental policy monitoring and evaluation;
- pursue a data science development agenda, trialling the use of new software and receiving training on new analytical techniques;
- provide statistical support and advice as necessary in relation to PfG Delivery Plans, the Industrial Strategy and the Higher and Further Education Strategies;

- support the implementation of the Higher Education Statistics Agency's Data Futures transformation programme, which aims to deliver a modernised and more efficient approach to collecting data and better output for a wider range of data users;
- carry out or provide input to research as required in order to support the DfE Strategic Research Agenda;
- publish outcomes from research to benchmark the performance of vocational training and Apprenticeships in Northern Ireland with other countries;
- publish Further Education Leavers Survey 2016/17 report; and
- publish outcomes from the research on benchmarking the performance of training programmes (including vocational training and Apprenticeships) in Northern Ireland (NI) in comparison to other equivalent training programmes in other countries.

## **Crime and Justice**

### **National Statistics**

Department of Justice (DoJ) staff will:

- publish 'Perceptions of Crime: Findings from the 2016/17 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2016/17 Northern Ireland Crime Survey'.

Northern Ireland Courts and Tribunal Service (NICTS) staff will:

- publish Judicial Statistics 2016; and
- publish the quarterly Mortgage Press Release.

Northern Ireland Prison Service (NIPS) staff will:

- publish 'Northern Ireland Prison Population 2016 and 2016/17'.

Police Service of Northern Ireland (PSNI) staff will:

- publish 2016/17 recorded crime statistics for Northern Ireland;
- publish 2016/17 security situation statistics for Northern Ireland;
- publish monthly updates of recorded crime statistics throughout 2017/18;
- publish monthly updates of statistics on the security situation throughout 2017/18; and

- publish an updated trend report on crime to include 2016/17.

### **Other Official Statistics**

CSU staff will:

- carry out the Northern Ireland Crime Survey.

DoJ staff will:

- measure, monitor and report data relating to Programme for Government and other Departmental indicators;
- continue work with colleagues across the criminal justice system to harmonise statistical categories relating to the Causeway data sharing mechanism;
- publish findings from the Northern Ireland Crime Survey covering a range of topics such as confidence in policing and the wider criminal justice system and experiences of domestic violence;
- publish 2014/15 Adult and Youth Reoffending bulletin;
- publish 2016 Prosecutions, Convictions and Out of Court Disposals bulletin; and
- publish 2015/16 First Time Entrants to the Criminal Justice System bulletin.

NICTS staff will:

- publish quarterly bulletins: High Court Bulletin, County Court Bulletin, Crown Court Bulletin, Magistrates' Court Bulletin, Children Order Bulletin;
- produce quarterly performance reports for the Lord Chief Justice;
- provide quarterly business volume reports to NICTS Business Managers;
- calculate quarterly figures in relation to published corporate targets; and produce the NICTS Business Performance Assessment Report each quarter;
- provide annual figures to Children Order Advisory Committee; and
- contribute to the NICTS Annual Report 2016/17.

Probation Board for NI (PBNI) staff will:

- publish PBNI Annual Caseload Statistics 2016/17;
- publish quarterly bulletins on PBNI caseload statistics;

- publish an annual bulletin on the breach rates of PBNI supervised community sentences; and
- provide statistical information relating to objectives set out in the PBNI Business Plan.

PSNI staff will:

- publish 2016/17 statistics for anti-social behaviour incidents;
- publish 2016/17 statistics for crimes and incidents with a domestic abuse motivation, and crimes and incidents with a hate motivation;
- publish 2016/17 drug seizure statistics for Northern Ireland;
- publish 2016/17 PACE detention statistics for Northern Ireland;
- publish financial year trend reports up to 2016/17 on crimes and incidents with a domestic abuse motivation and crimes and incidents with a hate motivation;
- publish quarterly reports on police use of stop & search powers for Northern Ireland throughout 2017/18;
- publish two bi-annual reports on the use of force by the police;
- publish quarterly updates of domestic and hate motivation statistics throughout 2017/18;
- publish monthly updates on Anti-Social Behaviour (ASB) incidents reported to the police throughout 2017/18;
- publish monthly updates on drug seizure statistics throughout 2017/18; and
- publish statistics based on a new crime outcomes methodology.

Northern Ireland Policing Board (NIPB) staff will:

- undertake internal and external survey work as required;
- commission external research and survey work on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), Policing and Community Safety Partnerships (PCSPs) and other policing-related issues;
- collect and interpret statistical information to monitor performance indicators and targets contained in the Annual Policing Plan;
- monitor and report complaints against the PSNI (collected by OPONI), statistics on the Use of Force and PACE / JSA stops and searches (collected by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the Policing Board);

- provide statistical and research support to PCSPs to enable them to monitor local policing performance and to carry out their public consultation exercises;
- conduct survey work and collect statistical information to assist the Policing Board to monitor the effectiveness of PCSPs; and
- publish Custody Visiting Annual Statistics.

Office of the Police Ombudsman for Northern Ireland (OPONI) staff will:

- publish an annual statistical bulletin on the five year trends in complaints and allegations by the Police Ombudsman for Northern Ireland;
- publish four quarterly statistical updates on the complaints and allegations received by the Police Ombudsman for Northern Ireland;
- report on public awareness and confidence in the police complaints system across Northern Ireland;
- report on satisfaction levels of police officers subject of investigation; and,
- report on satisfaction levels of complaints with the service they received from the Office.

Public Prosecution Service for Northern Ireland (PPS) staff will:

- publish quarterly statistical bulletins with key statistics on the activity of the PPS, including caseloads and prosecutorial decisions;
- publish an annual statistical bulletin on cases involving hate crime; and
- publish an annual report on the findings of the PPS module of the NI Omnibus Survey.

Youth Justice Agency (YJA) staff will:

- publish YJA Annual Statistics 2016/17; and
- collect and analyse statistical information to monitor performance indicators and targets outlined in the YJA Business Plan.

## **Economy**

### **National Statistics**

ELMS staff will:

- publish, in line with the pre-announced timetable, the Index of Production and Index of Services;
- improve the level of sectoral disaggregation of the Index of Services by July 2017;
- ensure appropriate Quality Assurance of NI element of the UK Purchases Inquiry (ref year 2016) and prepare for Supply Use Tables use; and
- hold one Economy User Group consultations by March 2017.

### **Other Official Statistics**

CSU staff will:

- carry out the Living Costs and Food Survey in NI.

ELMS staff will:

- To further develop Economic Accounts for Northern Ireland:
  - publish 2013 Supply Use Tables, Input-Output Tables and multipliers by June 2017;
  - publish 2014 Supply Use Tables by Nov 2017 and 2014 Input-Output Tables by March 2018. Improve the evidence base for economic decision making by developing key elements of a system of Economic Accounts for Northern Ireland, including producing;
  - develop an IT system to hold and maintain Economic Accounts system by March 2018; and
  - publish, in line with the pre-announced timetable, the Northern Ireland Composite Economic Index.

## **Government**

### **Other Official Statistics**

Human Resource Consultancy Services (HRCS) staff will:

- undertake paybill modelling for the NICS;

- undertake equal pay reviews for the NICS and possibly other public sector bodies;
- monitor sickness absence in the NICS;
- produce personnel statistics for the NICS;
- undertake workforce planning for the NICS;
- undertake equality monitoring for the NICS;
- publish 'Personnel Statistics', 'Analysis of Sickness Absence in the Northern Ireland Civil Service', 'Analysis of NICS Recruitment Competitions' and 'Pay Statistics for the Northern Ireland Civil Service' annually, and 'Employment in the Northern Ireland Civil Service' quarterly; and
- publish 'Equality Statistics for the Northern Ireland Civil Service', based on staff in post at 1 April 2016.

NISRA Statistical Support & Business Planning (SSBP) staff will:

- publish headline results from the NISRA Customer Satisfaction survey 2016;
- publish a report on the cost burden to Businesses resulting from Statistical Surveys carried out by NI Departments during 2015/16; and
- publish a report on the time burden to Households and Individuals resulting from Statistical Surveys carried out by NI Departments during 2015/16.

Tourism Statistics and Staff Surveys Branch (TSSSB) staff will:

- publish headline results from the 2017 Northern Ireland Civil Service Staff Attitudes Survey.

## **Health and Social Care**

### **National Statistics**

Department of Health (DoH) staff will:

- publish Community Care for Adults in Northern Ireland 2016/17;
- publish Northern Ireland Care Leavers 2016/17;
- publish Children Adopted from Care in Northern Ireland Statistical Bulletin 2016/17;
- publish Children in Care in Northern Ireland Statistical Bulletin 2016/17;
- publish Children's Social Care Statistics for Northern Ireland 2016/17;

- publish Quarterly tables on Child Protection Statistics for Northern Ireland;
- publish the 2016/17 Hospital Statistics: Outpatient Activity publication;
- publish the 2016/17 Hospital Statistics: Inpatient & Day Case Activity publication;
- publish the 2016/17 Hospital Statistics: Emergency Care publication;
- publish annual tables on Mental Health & Learning Disability Hospital Statistics for Northern Ireland;
- publish the quarterly Emergency Care Waiting Time Statistics bulletins;
- publish the quarterly Northern Ireland Waiting Time Statistics: Outpatient Waiting Times bulletins;
- publish the quarterly Northern Ireland Waiting Time Statistics: Inpatient and Day Case Waiting Times bulletins; and
- publish the quarterly Northern Ireland Waiting Time Statistics: Cancer Waiting Times bulletins.

Demographic Statistics staff will:

- publish statistics detailing the number of deaths registered during 2016 where MRSA (Methicillin-Resistant Staphylococcus Aureus) or Clostridium Difficile was mentioned on the death certificate; and
- publish statistics on the number of drug and alcohol related deaths in Northern Ireland during 2016.

Business Services Organisation (BSO) and Demographic Statistics staff together will:

- work to enable ethically approved health research using enhanced prescribing data through distinct linkage projects with the Northern Ireland Longitudinal Study; and
- work to establish inclusion of BSO data within the ADRC–NI framework and establish associated internal governance process.

## **Other Official Statistics**

DoH staff will:

- publish the quarterly Northern Ireland Waiting Time Statistics: Diagnostic Waiting Times bulletins and carry out a review of data sources used;



- publish 2016/17 Episode Based Acute Hospital Inpatient and Day Case Activity Statistics on the DoH website;
- publish statistics on Northern Ireland Terminations of Pregnancy 2016/17;
- publish annual information on Complaints Received by Health and Social Care (HSC) Trusts, Board and Family Practitioner Services in Northern Ireland in 2016/17;
- publish annual information on Clinical / Social Care Negligence Cases in Northern Ireland in 2016/17;
- disseminate Northern Ireland Reference Cost data for 2016/17;
- produce and analyse the 2015/16 Activity Based Funding Model;
- provide information on DoH Programme for Government and Commissioning Plan Direction (CPD) targets and indicators;
- publish Domiciliary Care Services for Adults in Northern Ireland 2017;
- publish Quarterly Carers' Statistics for Northern Ireland;
- publish quarterly tables on Direct Payments;
- publish Prevalence of Autism (including Asperger's syndrome) in school age Children in Northern Ireland 2017;
- publish Patient Education / Self-Management Programmes for People with Long Term Conditions (2016/17);
- publish annual statistics on Audiology Assessments;
- publish quarterly statistics on the referrals and diagnosis of children with autism;
- publish a new quarterly Impact on Patients of Hospital Cancelled Outpatients Appointments Statistics bulletin;
- publish Statistics for Smoking Cessation Services in NI: 2016/17;
- publish Statistics from the NI Substance Misuse Database: 2016/17;
- publish headline statistics from the Health Survey Northern Ireland: 2016/17;
- prepare a set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;

- commission and manage a programme of Public Health and patient experience related surveys e.g. Health Survey Northern Ireland, Inpatient Patient Experience Survey;
- publish latest statistics on the key indicators of the wider social determinants of health and wellbeing for Making Life Better strategy;
- publish NI Health & Social Care Inequalities Monitoring System report;
- publish NI Health & Social Care Inequalities Monitoring System Life table decomposition report;
- calculate 2018/19 Hospital, Community Health and Personal Social Services allocation for Local Commissioning Groups and progress the 7th Review of the Regional Capitation Formula;
- continue to publish Health and Social Care workforce data including quarterly Key Facts Bulletin and annual Workforce Census;
- extract and report on latest General Practitioner (GP) quality and disease prevalence indicators, publishing data in line with UK publication timetable;
- calculate 2018/19 general practice community prescribing allocations for Local Commissioning Groups, GP Practices and Primary / Integrated Care Partnerships;
- produce the 2017 HSC Sight-Test Survey Report;
- continue to develop a dental patient charging system to be used in pilot evaluation sites for the new General Dental Services Contract;
- calculate 2017/18 Hospital, Community Health and Personal Social Services allocation for Local Commissioning Groups and progress the 7th Review of the Regional Capitation Formula; and
- provide information on DoH Programme for Government and Commissioning Plan Direction (CPD) targets and indicators.

BSO staff will:

- produce an annual count of the number of GP Registered Patients in Northern Ireland;
- produce an of GP List Size;
- produce an annual count of the total number of GP's by Gender;
- produce an annual count of the number of Dentists and Dental Surgeries in Northern Ireland;

- produce an annual count of the number of Dental Treatments in Northern Ireland;
- produce an annual count of the number of ophthalmic medical practitioners and opticians in Northern Ireland;
- produce an Ophthalmic Quarterly Report;
- produce open data on prescribing by GP Practice and Dispensing by Contractor;
- produce annual Prescription Cost Analysis;
- enhance and grow the Honest Broker Service, including governance and cost recovery; provide professional support to HBS projects and continue to promote awareness of the service across the research community;
- provide professional support and advice to BSO in relation to the Family Practitioner Payment systems and data quality associated with the payments of circa. £800m;
- develop reporting solutions and data outputs from the Family Practitioner Payment System;
- work closely with the Information and Technology Services team to identify timelines and business requirements for the replacement of the patient registration index for NI;
- work with statisticians in DoH (Project Support Analysis Branch) to update the indicators used to assess the current provision of pharmaceutical services in the community as part of the Pharmacy Needs Assessment;
- follow the code of practice for Official Statistics, (Principle 8; paragraph 6) and encourage the free-to-use, reuse and redistribution of anonymised primary care data through support of the open data principle and engagement in investigating datasets for inclusion in the NI Open Data Portal; and
- assist BSO Family Practitioner Services prepare, deploy and monitor self-service portals for pharmacy and dental contractors

CSU staff will:

- carry out the National Diet and Nutrition survey in NI; and
- carry out the NI Health Survey.

## **Housing, Community and Regeneration**

### **National Statistics**

Department for Communities (DfC) staff will:

- publish the Annual Housing Statistics 2016/17 report; and
- publish the quarterly Housing Bulletins.

Department for Infrastructure (DfI) staff will:

- seek National Statistics accreditation for their Planning statistical series.

### **Other Official Statistics**

DfC staff will:

- provide statistical and research support to Community Regeneration and Housing Group to monitor and evaluate their policies and strategies; and
- provide statistical and research support to Community Cohesion Group to assist with the development, monitoring and evaluation of their policies and strategies.

DfI staff will:

- publish the quarterly and annual NI Planning Statistics Bulletins; and
- implement new data collection processes with councils and report on a suite of performance indicators as part of the new Planning Performance Management Framework.

Antrim and Newtownabbey Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Ards and North Down Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Armagh City, Banbridge and Craigavon Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Belfast City Council staff will:

- collect, collate and disseminate neighbourhood data from across Belfast and to provide analytical support to council staff and councillors.

Derry City and Strabane District Council staff will:

- provide a statistical resource in the development and monitoring of the DCSDC Community Plan and functions of Council.

Lisburn and Castlereagh City Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Mid and East Antrim Borough Council staff will:

- provide a statistical resource in the implementation and performance monitoring of the Community Plan and other functions of the Council.

## **Labour Market and Social Welfare**

### **National Statistics**

CSU staff will:

- carry out the Labour Force survey in NI.

DfC staff will:

- publish annual detailed statistical bulletins on job vacancies notified to the DfC Employment Service and three times per year a detailed statistical factsheet on job vacancies notified to the DfC Employment Service;
- provide statistical consultancy and volumetric forecasts for use in the Integrated Complementing System for DfC workload forecasts;
- publish quarterly detailed statistical bulletin on DfC Steps 2 Success employment programme;
- provide statistical / research support in terms of measuring the impact of employment programmes / initiatives, analysing employer engagement statistics and contributing to relevant PfG target setting / monitoring;
- disseminate Geographic information on benefit claimants through NINIS;
- produce the Benefit Statistics Summary publication on a quarterly basis;

- provide statistical consultancy and volumetric forecasts for the migration strategy of Universal Credit;
- model the potential impacts of changes to the tax and benefit system for Northern Ireland using the Policy Simulation Model;
- provide statistical / research support to assist the completion of the Universal Credit research programme including development of an evaluation programme;
- construct a household income administrative database to inform benefit uptake and the assessment of poverty levels. The Database for Income Modelling and Estimation (DIME) will be utilised to meet the needs of DfCs Benefit Uptake Strategy and the Wraparound Service. Work will also commence on developing an indicator of the number of individuals entitled to means tested benefit who are currently not claiming. The database is also being utilised to provide analytical support for PfG, for example, in terms of assisting with the development and implementation of the social strategy. A depersonalised version of DIME will be provided to DoF to assist with the 2017 update of the NI Multiple Deprivation Measures (NIMDM);
- provide statistical, research and consultancy support to the DfC Benefit Uptake Unit, helping them identify and target vulnerable people in NI that may not be receiving Social Security Benefits to which they are entitled;
- provide statistical information and analysis to support the implementation of Personal Independence Payment (PIP) including the development of an evaluation programme;
- provide statistical / research support to assist the completion of the composite Welfare Reform evaluation;
- provide statistical information and analysis to support the introduction of the time-limiting element to contribution based Employment and Support Allowance (ESA) including the development of an evaluation programme;
- provide statistical consultancy, analysis and research to support the implementation of Welfare Reform including any Northern Ireland specific mitigation packages;
- undertake a programme of research focusing on disability, awareness of Welfare Reform and customer attitudes;
- publish the findings of the Social Security module of the NI Omnibus Survey;
- publish the annual report of Non-UK Nationals access to benefits in Northern Ireland;
- produce annual estimates of Fraud and Error within the benefit system;

- provide statistical support for DfC employer engagement by measuring impact of Job Fairs and providing analysis to support policy development in this area; and
- provide support in the development and measurement of the Programme for Government (PfG) Action Plan for the indicators on poverty, self-efficacy, housing, economic inactivity, unemployment, disability, and confidence and capability of communities.

ELMS staff will:

- publish, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, the Quarterly Employee Jobs Survey (QES), quarterly and special topic Labour Force Survey results, the Annual Survey of Hours and Earnings results and the Business Register and Employment Survey (BRES);
- improve coherence between the BRES / QES and ABI estimates of NI employee jobs;
- hold one Labour Market User Group meetings by March 2018; and
- increase the sample size of the Northern Ireland Labour Force Survey by January 2018.

### **Other Official Statistics**

ELMS staff will:

- support the draft Programme for Government by developing a Better Jobs Index and publishing regular statistical outputs for eight PfG measures.

## **People, Places and Culture**

### **National Statistics**

DfC staff will:

- publish the Northern Ireland Poverty Bulletin 2015/16;
- publish the Family Resources Survey, Northern Ireland 2015/16;
- publish the Households Below Average Income, Northern Ireland 2015/16;
- publish the Urban Rural Report for Northern Ireland 2015/16; and
- publish the Pensioners' Income Series Bulletin 2015/16.

The Executive Office (TEO) staff will:

- publish the Labour Force Survey Religion Report 2016;
- undertake a complete quality review of the Labour Force Survey Religion Report.

TSSSB staff will:

- publish quarterly and annual Northern Ireland tourism statistics reports bringing together overseas, domestic, Republic of Ireland visitors and occupancy statistics to provide an overview of tourism activity;
- publish quarterly and annual External Overnight Trips to Northern Ireland tourism statistics;
- publish quarterly and annual Domestic tourism statistics;
- publish monthly and annual Hotel Occupancy statistics;
- publish annual tourism statistics at Local Government District level to provide an insight into local level tourism; and
- produce infographics / data visualisation on Annual and Local Government District tourism statistics.

### **Other Official Statistics**

CSU staff will:

- carry out the Survey of Living conditions in NI;
- carry out the Family Resources Survey in NI;
- carry out the Continuous Household Survey;
- carry out a number of Omnibus Surveys;
- carry out the International Passenger Survey in Northern Ireland; and
- carry out the Northern Ireland Passenger Survey.

Demographic Statistics staff will:

- update the Northern Ireland Central Postcode Directory.



DfC staff will:

- provide research and evaluation support for relevant strategies including the Disability Strategy, Gender Equality Strategy, Child Poverty Strategy and the development of the new Social Strategy;
- carry out ad hoc analysis of the Family Resources Survey data in Northern Ireland;
- provide statistical support and analysis to inform the 30 Month Review of the introduction of charges for CMS, including the 2016 Child Maintenance Service Population Survey Report;
- publish the Volunteering in Northern Ireland Research Report;
- publish statistics on volunteering and engagement in culture, arts and leisure in Northern Ireland including data to inform progress against the PfG indicator: Improve cultural participation;
- provide statistical and research support to Engaged Communities Group to assist with the development, monitoring and evaluation of their policies and strategies; and
- publish the 2016 Northern Ireland Gambling Prevalence Survey.

Land and Property Services (LPS) staff will:

- publish the quarterly Northern Ireland House Price Index (NI HPI) which forms the NI component of the single official UK HPI;
- facilitate the assessment of the NI HPI as a National Statistic. This will be part of the assessment of the single UK House Price Index as a National Statistic. This should be completed by end March 2018; and
- publish new rates collection statistics on Lone Pensioner Allowance and Disabled Persons Allowance uptake.

Libraries NI staff will:

- publish the annual statistical bulletin on participation in Core and Regular library activities;
- produce monthly management information reports on participation in Core and Regular library activities for Libraries NI managers; and
- produce quarterly statistical information to monitor progress against Key Performance Indicators for Libraries NI Board.

TSSSB staff will:

- publish monthly and annual occupancy statistics on Guesthouse and Bed & Breakfast establishments;
- publish monthly statistics on Northern Ireland air and sea port passenger numbers;
- publish annual Northern Ireland Visitor Attraction statistics;
- publish annual Self Catering Occupancy statistics;
- produce quarterly statistics on Northern Ireland Air Passenger Flow;
- produce required EU statistics on serviced accommodation occupancy and overnight trips to NI and GB taken by NI residents; and
- hold at least one Tourism User Group Consultation by March 2018.

TEO staff will:

- monitor and evaluate the Social Investment Fund;
- monitor and evaluate the Good Relations Programmes (Central, District Council, North Belfast Strategic), T:BUC Camps Programme, Urban Villages Initiative and the Minority Ethnic Development Fund;
- publish the Good Relations Indicators 2017;
- publish the Racial Equality Indicators 2017;
- publish the Public Appointments Annual Report for Northern Ireland, 2015/16;
- publish the Public Bodies Annual Report 2015/16;
- publish the Six 'Dimensions' (of the Nation Brands Index<sup>SM</sup> 2016) statistical bulletins;
- publish the Labour Force Survey Religion report 2015: Local Government District bulletin;
- publish the report: Self-efficacy, Locus of Control and Life Satisfaction among Young People in Northern Ireland, 2016;
- publish the report: Self-efficacy, Locus of Control and Life Satisfaction in Northern Ireland, 2016/17; and
- publish the Anholt – GfK Roper Nation Brands Index<sup>SM</sup> : 2017 report for Northern Ireland.

## Population

### National Statistics

Demographic Statistics staff will:

- publish the 2016 Annual Report of the Registrar General for Northern Ireland;
- publish 2017 based quarterly updates of the Vital Events statistics routinely reported in the Annual Report of the Registrar General for Northern Ireland;
- publish monthly births and deaths statistics for Northern Ireland;
- publish 2016-based population projections for Northern Ireland;
- publish 2016 population estimates for Northern Ireland, Administrative Areas and Super Output Areas;
- publish 2016 population estimates for Small Areas and Neighbourhood Renewal Areas;
- publish detailed 2016 population estimates of those aged 85 and over;
- publish 2015-16 migration statistics for Northern Ireland and areas within Northern Ireland; and
- publish an Annual Bulletin for names of babies born in 2017.

## Travel and Transport

### National Statistics

Dfl staff will:

- publish Travel Survey for Northern Ireland reports to include:
  - a headline report (incorporating PfG walking, cycling and public transport indicator measure); and
  - an in-depth report (including reviewing and developing the content and tables);
- publish the Annual Transport Statistics report;
- consult key stakeholders on transport statistics issues;
- develop the Travel Survey for Northern Ireland database into a more user friendly, accessible format to meet users' needs;

- publish the quarterly and annual DfI Driver, Vehicle, Operator and Enforcement Statistics Reports;
- incorporate monitoring of MOT and Driver Testing waiting time target performance into DVA quarterly National Statistics series; and
- publish the Northern Ireland Road Safety Strategy (NIRSS) 2010-2020 Statistical Monitoring Report 2017.

PSNI staff will:

- publish the 2017 calendar year injury road traffic collision key statistics for Northern Ireland;
- publish the 2016/17 injury road traffic collision statistics for Northern Ireland;
- publish the 2016 calendar year detailed trends in injury road traffic collision statistics for Northern Ireland;
- publish in-year provisional injury road traffic statistics for 2017/18 at regular intervals throughout the year;
- publish in-year provisional fixed penalty notices statistics for traffic offences for 2017/18 at regular intervals throughout the year; and
- publish experimental statistics on driving offences referred for prosecution.

### **Other Official Statistics**

CSU staff will:

- carry out the NI Travel Survey.

DfI staff will:

- provide statistical advice and assistance with the development of NI key transport corridor (KTC) journey time statistics based on Automatic Number Plate Recognition cameras (new PfG population measure);
- develop and formally release regular NI KTC Journey Time Official Statistics Reports;
- update NI Sustainable Transport Indicators;
- publish quarterly statistical bulletins on Penalty Charge Notices issued in NI;
- produce and publish a report on travel to school from the 2016 Young Persons Behaviour and Attitude Survey;

- produce and publish a report on public transport from the 2016 Young Persons Behaviour and Attitude Survey;
- publish 4 reports from the Continuous Household Survey:
  - Method of Travel to / from School by Pupils in NI 2016/17,
  - Attitudes to cycling 2016/17,
  - Attitudes to walking, cycling and public transport 2016/17,
  - Public transport journey planning 2016/17;
- produce a baseline indicator report to inform future evaluation of new NI Graduated Driver Licensing (GDL) legislation;
- carry out and publish results of 2017 Cycling Proficiency Scheme (CPS) pupil participant survey;
- develop and implement prototype MOT short-term capacity forecasting model (data science project); and
- produce a driving test fault analysis and model impact on test outcomes of altering the minor fault pass/fail threshold.

Northern Ireland Road Safety Partnership (NIRSP) staff will:

- publish 2016 calendar year statistics on the number of people detected by the NIRSP for speeding and red light running in Northern Ireland.

## **Crosscutting Topics**

### **National Statistics**

Census Office staff will:

- publish a Benefits Realisation report on the 2011 Census;
- prepare detailed 2021 Census Proposals document for public consultation (Census White Paper); and
- submit a Business Case for the 2021 Census to the Department of Finance Economist.

### **Other Official Statistics**

Census Office staff will:

- develop use of administrative data for census; and

- prepare two updates of the Northern Ireland Longitudinal Study database in July 2017 and January 2018.

Communication and Marketing Branch (CMB) staff will:

- update and enhance the Northern Ireland Neighbourhood Information Service (NINIS) website with information from all data suppliers across all themes;
- work with the Public Health Agency and DoH to enhance the 'Making Life Better' section of the NINIS website;
- update the 'Neighbourhood Renewal' section of the NINIS website;
- deliver training on the NINIS website to a wide range of users and promote the availability of official statistics for areas across Northern Ireland; and
- deliver a NISRA web application to support the dissemination of NI Multiple Deprivation Measures.

DS and Census Office staff will:

- prepare a strategy for the Northern Ireland Longitudinal Study;
- support Northern Ireland Longitudinal Study projects and enhance awareness of the Study across the research community;
- take forward the development of the Administrative Data Research Centre in Northern Ireland by working in collaboration with Ulster University and Queens University Belfast to enhance awareness across the research community; and
- publish, disseminate and promote the updated Multiple Deprivation Measure 2017.

Special EU Programmes Body (SEUPB) staff will:

- provide monitoring and evaluation advice and analysis to SEUPB for the Peace IV 2014-2020 and InterregVA 2014-2020 Programmes; and
- provide analysis and reports on previous SEUPB Peace and Interreg Programmes.

Statistical Co-ordination Branch staff will:

- organise two meetings of the NICS Statistical Co-ordination Group;
- develop and implement a NISRA data science strategy;
- co-ordinate staff development across the Agency;

- assess potential to rationalise software licences for NISRA staff in Colby House;
- publish an update on Northern Ireland measures relating to the ONS National Wellbeing Programme; and
- support the work of the Programme for Government (PfG) Technical Assessment Panel, and assist in co-ordinating PfG work across NISRA branches.

TEO staff will:

- assist with the ongoing development and updating of population indicators for an outcomes based PfG;
- assist with the ongoing development of performance accountability delivery plans for each PfG population indicator;
- design, develop and maintain the reporting for Programme for Government through a bespoke website and annual monitoring publication;
- report on population indicators for Programme for Government across all nine Section 75 equality grounds, deprivation quintiles and urban/rural split (where relevant and possible);
- support the implementation of a new outcomes-based Programme for Government through ongoing support on Outcomes Based Accountability across the NICS; and
- support TEO in development of the NICS of the Future.

## **Civil Registration**

Demographic Statistics and GRO staff in partnership will:

- provide routine management information on the work of Registrars to the Registrar General and local councils; and
- undertake the necessary post implementation work associated with the new Northern Ireland Registration Office System (NIROS) system which went live in February 2016.

## Financial Resources

The Agency's overall opening net Resource Budget for 2017/18 was £10,509K, incorporating a non-cash allocation of £1,044K. In addition the Agency has an initial Capital Budget of £1,515K.

The Capital Budget comprises £175K for Modernisation of Social Surveys, £200K for continuing work on Economic Accounts, £1,000K for Data Infrastructure (Programme for Government) and £100K as yet unallocated.

The net Resource allocation includes estimated income totalling £14,850K which will be used to offset the Agency's expenditure.

The Agencies funding position will be monitored throughout the year and any emerging pressures or easements will be considered at the monitoring rounds.

The budget is managed across two distinct business areas: The General Register Office (GRO) and Statistical and Research Services (S&RS).

- Other Resource – covers all salaries, General Administrative Expenditure (GAE) and council expenses,
- Capital – relates to Modernisation of Social Surveys, Economic Accounts and Data Infrastructure (Programme for Government), and
- Non-Cash – covering depreciation associated with the Agency's fixed assets.

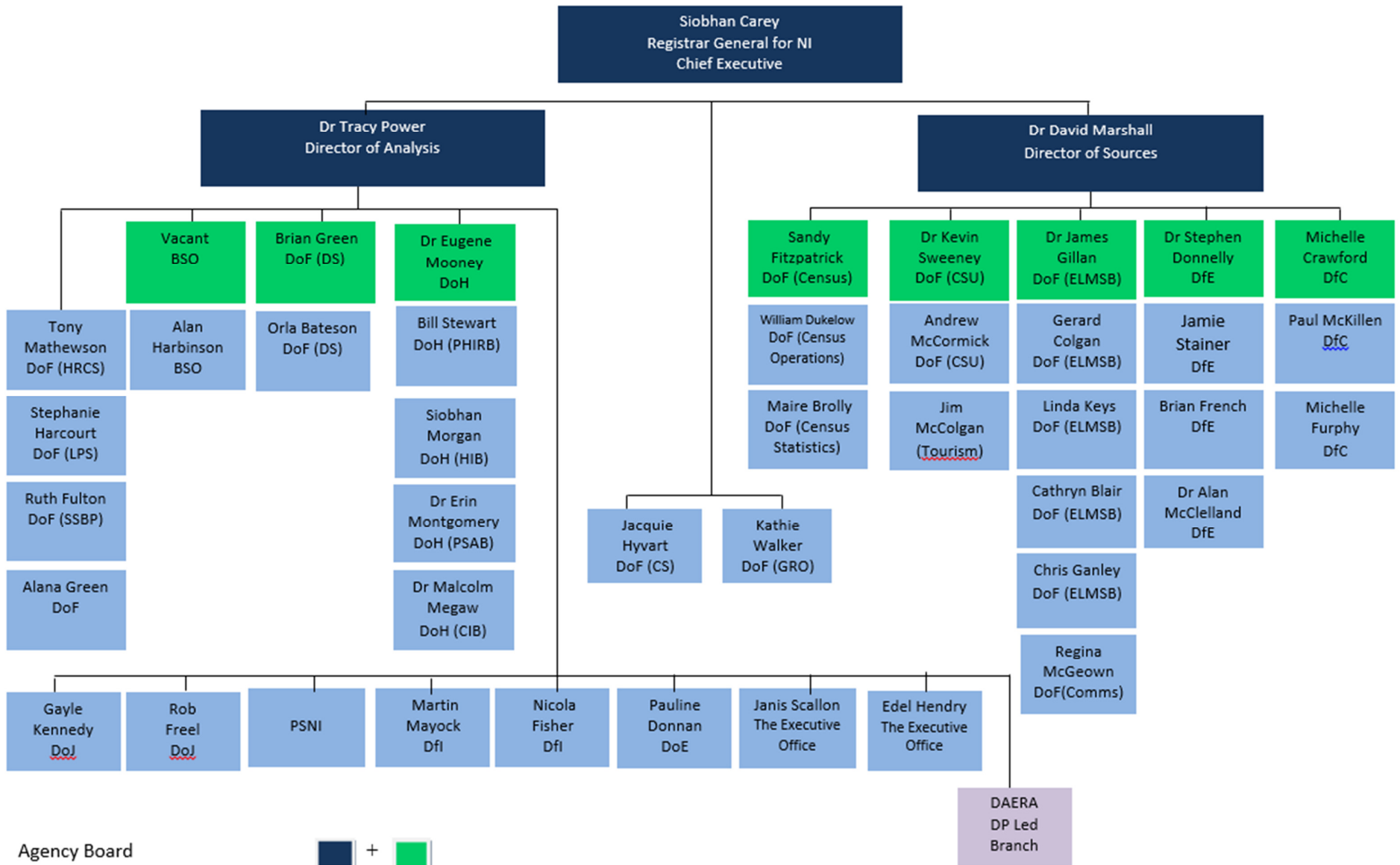
The following table summarises the opening funding position:

**TABLE 3: NISRA Baselines 2017/18 (Pre monitoring rounds)**

BUSINESS AREA	ALLOCATION (£000's)		
	OTHER	CAPITAL	TOTAL
<b>General Register Office</b>			
- Expenditure	3,893	-	3,893
- Income	(2,900)	-	(2,900)
- Non-Cash (Depreciation)	456	-	456
<b>Sub-total (GRO)</b>	<b>1,449</b>	<b>-</b>	<b>1,449</b>
<b>Statistical and Research Services</b>			
- Expenditure	20,422	1,515	21,937
- Income	(11,950)	-	(11,950)
- Non-Cash (Depreciation)	588	-	588
<b>Sub-total (S&amp;RS)</b>	<b>9,060</b>	<b>1,515</b>	<b>10,575</b>
<b>Total NISRA</b>	<b>10,509</b>	<b>1,515</b>	<b>12,024</b>
	<b>Total NISRA including non-cash</b>		<b>12,024</b>



# ANNEX 1: NISRA ORGANISATIONAL CHART



Agency Board



NISRA Senior Managers Forum



## ANNEX 2: NISRA BRANCH DETAILS

<b>Department of Finance (DoF)</b>	
<b>Branch:</b>	<b>Census Office for Northern Ireland</b>
<b>Main Aims:</b>	To plan, undertake and report the decennial Census of Population. To disseminate Census data to Government and non-Government users.  To complete data matching of personal identifiable data for the Census, Northern Ireland Longitudinal Study and Administrative Data Research Centre.
<b>Tel:</b>	028 9025 5156
<b>Email:</b>	<a href="mailto:census@nisra.gov.uk">census@nisra.gov.uk</a>
<b>Branch:</b>	<b>Central Survey Unit (CSU)</b>
<b>Main Aim:</b>	To provide a high quality survey research service to Government Departments, Agencies and the wider public sector.
<b>Tel:</b>	028 9025 5052
<b>Email:</b>	<a href="mailto:kevin.sweeney@nisra.gov.uk">kevin.sweeney@nisra.gov.uk</a>
<b>Branch:</b>	<b>Corporate Services - Human Resources, Finance and Training</b>
<b>Main Aim:</b>	To provide a service to the Agency on all Corporate matters and other initiatives affecting the whole of the Agency.  To manage the premises and facilities available to staff within the Corporate Headquarters – Colby House.
<b>Tel:</b>	028 9038 8449
<b>Email:</b>	<a href="mailto:jacque.hyvart@nisra.gov.uk">jacque.hyvart@nisra.gov.uk</a>
<b>Branch:</b>	<b>NISRA Communication and Marketing Branch (CMB)</b>
<b>Main Aims:</b>	To deliver and maintain NISRA website and provide a high quality customer service function.  To raise the profile of NISRA and the services NISRA provides through training workshops, marketing events, STEM activities, social media, press office and circulation of promotional material.  To oversee the implementation of the NISRA Communication and Marketing Strategies.  To increase the impact of NISRA statistics on society through the publication of stories, topical analyses, infographics and interactive content.  To encourage the use of local statistics through the maintenance, development and promotion of Northern Ireland Neighbourhood Information Service (NINIS).
<b>Tel:</b>	028 9038 8469
<b>Email:</b>	<a href="mailto:sandra.tate@nisra.gov.uk">sandra.tate@nisra.gov.uk</a>

<b>Branch:</b>	<b>NISRA Statistical Co-ordination Branch (SCB)</b>
<b>Main Aims:</b>	To support the NICS Statistical Co-ordination Group. To develop a data science strategy and co-ordinate statistical training across the Agency. To liaise with ONS on its National Wellbeing Programme, and to support the work of the Programme for Government (PfG) Technical Assessment Panel, and assist in coordinating PfG work across NISRA branches.
<b>Tel:</b>	028 9025 5606
<b>Email:</b>	<a href="mailto:alana.green@nisra.gov.uk">alana.green@nisra.gov.uk</a>
<b>Branch:</b>	<b>NISRA Statistical Support and Business Planning (SSBP)</b>
<b>Main Aims:</b>	To co-ordinate and provide statistical and methodological support within NISRA including Official Statistics / Code of Practice guidance and training. To co-ordinate the production and monitoring of the NISRA Balanced Scorecard / Corporate Plan.
<b>Tel:</b>	028 9038 8466
<b>Email:</b>	<a href="mailto:ruth.fulton@nisra.gov.uk">ruth.fulton@nisra.gov.uk</a>
<b>Branch:</b>	<b>Demographic Statistics</b>
<b>Main Aim:</b>	To provide high quality population and spatial statistics / research tools to Government Departments, Agencies and the wider society.
<b>Tel:</b>	028 9038 8479
<b>Email:</b>	<a href="mailto:brian.green@nisra.gov.uk">brian.green@nisra.gov.uk</a>
<b>Branch:</b>	<b>Economic &amp; Labour Market Statistics (ELMS)</b>
<b>Main Aim:</b>	To produce business, economic and labour market statistics in line with the Code of Practice for Official Statistics in order to monitor the performance of the NI economy and labour market.
<b>Tel:</b>	028 9052 9573
<b>Email:</b>	<a href="mailto:james.gillan@nisra.gov.uk">james.gillan@nisra.gov.uk</a>
<b>Branch:</b>	<b>Tourism Statistics and Staff Surveys Branch (TSSSB)</b>
<b>Main Aim:</b>	To produce and disseminate accurate, timely and relevant information in relation to the value and volume of tourism within Northern Ireland and to undertake staff attitude and other non face-to-face surveys on behalf of NICS, Departments, Agencies and other public sector bodies.
<b>Tel:</b>	028 9025 5159
<b>Email:</b>	<a href="mailto:tourismstatistics@nisra.gov.uk">tourismstatistics@nisra.gov.uk</a>

<b>Branch:</b>	<b>General Register Office (GRO)</b>
<b>Main Aim:</b>	To administer the marriage and civil partnership law in Northern Ireland along with high quality civil registration service including the registration of births, deaths and adoptions.
<b>Tel:</b>	028 9038 8404
<b>Email:</b>	<a href="mailto:kathie.walker@finance-ni.gov.uk">kathie.walker@finance-ni.gov.uk</a>
<b>Branch:</b>	<b>Human Resource Consultancy Services (HRCS)</b>
<b>Main Aim:</b>	To help the NICS, Departments, Agencies and other public sector bodies develop, implement and evaluate their HR strategies by providing them with a wide range of high quality, cost effective professional services. These include paybill modelling, workforce planning, Equal Opportunity monitoring, absenteeism monitoring, original research using quantitative and qualitative techniques and the provision of key personnel statistics.
<b>Tel:</b>	028 9038 8429
<b>Email:</b>	<a href="mailto:tony.mathewson@nisra.gov.uk">tony.mathewson@nisra.gov.uk</a>
<b>Branch:</b>	<b>Special European Union Programmes Body (SEUPB)</b>
<b>Main Aims:</b>	To provide specialist support and advice to the Special EU Programmes Body with regard to the monitoring and evaluation of Programmes supported by European Structural Funds for Peace and Interreg.
<b>Tel:</b>	028 9026 6723
<b>Email:</b>	<a href="mailto:michael.power@seupb.eu">michael.power@seupb.eu</a>
<b>Branch:</b>	<b>Land and Property Services (LPS)</b>
<b>Main Aim:</b>	To facilitate service delivery and evidence-based policy development, monitoring and evaluation through the provision of high quality statistical information, analysis and advice to Land & Property Services. LPS Statistics Branch publishes the NI House Price Index and a range of property and rating statistics.
<b>Tel:</b>	028 9033 6049
<b>Email:</b>	<a href="mailto:stephanie.harcourt@finance-ni.gov.uk">stephanie.harcourt@finance-ni.gov.uk</a>

<b>Department of Agriculture, Environment and Rural Affairs (DAERA)</b>	
<b>Branch:</b>	<b>Statistics and Analytical Services</b>
<b>Main Aims:</b>	To collate and disseminate farm, rural and environmental statistics from own survey data and a wide range of secondary data sources.  To provide economic and statistical advice and deliver analytical services that supports the development, implementation and review of policy in DAERA.
<b>Tel:</b>	028 9052 4063
<b>Email:</b>	<a href="mailto:paul.keatley@daera-ni.gov.uk">paul.keatley@daera-ni.gov.uk</a>

<b>Branch:</b>	<b>Economics &amp; Evaluation</b>
<b>Main Aims:</b>	To collate and disseminate statistics on agricultural markets and aggregate agricultural incomes. To provide economic analysis that underpins policy development in areas that the Branch has responsibility e.g. CAP Reform and international trade. To conduct monitoring and evaluation of the Rural Development Programme.
<b>Tel:</b>	028 9052 4675
<b>Email:</b>	<a href="mailto:seamus.mcerlean@daera-ni.gov.uk">seamus.mcerlean@daera-ni.gov.uk</a>

<b>Department of Education (DE)</b>	
<b>Branch:</b>	<b>Statistics and Research Team</b>
<b>Main Aim:</b>	To influence and inform education and children's services policy through providing and disseminating high quality and timely statistics, analysis and research in proactive and innovative ways.
<b>Tel:</b>	028 9185 8202
<b>Email:</b>	<a href="mailto:pauline.donnan@education-ni.gov.uk">pauline.donnan@education-ni.gov.uk</a>

<b>Department for the Economy (DfE)</b>	
<b>Main Aim:</b>	To provide statistical and research support relating to further and higher education, the labour market and the economy.
<b>Email:</b>	<a href="mailto:stephen.donnelly@economy-ni.gov.uk">stephen.donnelly@economy-ni.gov.uk</a>
<b>Branch:</b>	<b>Statistics and Research Branch (Tertiary Education)</b>
<b>Main Aim:</b>	To provide a core statistical service to DfE and its customers through collecting, analysing and disseminating statistics on Higher Education, Further Education and Essential Skills.
<b>Tel:</b>	028 9025 7663
<b>Email:</b>	<a href="mailto:brian.french@economy-ni.gov.uk">brian.french@economy-ni.gov.uk</a>
<b>Branch:</b>	<b>Youth Training Statistics and Research Branch</b>
<b>Main Aim:</b>	To provide a core statistical service to DfE's Youth Policy Division on Departmental Training Programmes, specifically Training for Success and Apprenticeships NI.
<b>Tel:</b>	028 9041 6708
<b>Email:</b>	<a href="mailto:jamie.stainer@economy-ni.gov.uk">jamie.stainer@economy-ni.gov.uk</a>

<b>Branch:</b>	<b>Statistics Information, Analysis &amp; Research Branch</b>
<b>Main Aim:</b>	To provide a broad economy research and analytical service to DfE to inform policy development and assessment
<b>Tel:</b>	028 9052 9777
<b>Email:</b>	<a href="mailto:alan.mcclelland@economy-ni.gov.uk">alan.mcclelland@economy-ni.gov.uk</a>
<b>Branch:</b>	<b>Apprenticeships and Youth Training Funding Model Branch</b>
<b>Main Aim:</b>	To provide a core statistical service to DfE's Youth Policy Division on Departmental Training Programmes, specifically Youth Training, Apprenticeships and Higher Level Apprenticeships.
<b>Tel:</b>	028 9025 7708
<b>Email:</b>	<a href="mailto:stephen.mcgonagle@economy-ni.gov.uk">stephen.mcgonagle@economy-ni.gov.uk</a>

<b>Invest Northern Ireland (Invest NI)</b>	
<b>Branch:</b>	<b>Corporate Information Team</b>
<b>Main Aims:</b>	The Corporate Information Team is responsible for developing the evidence base used to inform corporate and strategic decision-making. This includes the production of a range of business and economic intelligence outputs in a wide variety of innovative formats. This information is used to measure economic trends, business performance and inform the development of organisational priorities and is also used to enhance capability in relation to industry, sector, sub-regional and export market reporting. The team also provides an advisory service in all matters relating to performance measurement and reporting.
<b>Tel:</b>	028 9069 8288
<b>Email</b>	<a href="mailto:fiona.johnston@investni.com">fiona.johnston@investni.com</a>

<b>Department of Health (DoH)</b>	
<b>Branch:</b>	<b>Project Support Analysis Branch</b>
<b>Main Aim:</b>	To provide information and analysis to inform policy making, implementation and review, principally by DoH and Health and Social Care Board (HSCB).  Analytical support is provided in a number of the areas, such as: resource allocation (HSC Trusts, General Practices, Community Pharmacists, Dental Practitioners); workforce planning e.g. through workforce reviews for specialty grades and Programmes of Care, and through HSC workforce publications; HSC Pay Award analyses; primary care policy support such as informing General Medical Services and General Dental Services contract negotiations; quality and safety policy support through production of Summary Hospital-level Mortality Indicator (SHMI).
<b>Tel:</b>	028 9052 0536
<b>Email:</b>	<a href="mailto:erin.montgomery@health-ni.gov.uk">erin.montgomery@health-ni.gov.uk</a>

<b>Branch:</b>	<b>Hospital Information Branch</b>
<b>Main Aim:</b>	<p>Hospital Information Branch (HIB) is responsible for the collection, quality assurance, analysis and publication of timely and accurate information derived from a range of hospital activity data. This data is provided routinely through various computerised patient information systems or by aggregate returns.</p> <p>Information collected by HIB is used to monitor targets; inform policy development, implementation and review; respond to parliamentary / assembly questions; and answer general queries. The Branch aims to present information in a meaningful way and give advice on its use to customers.</p>
<b>Tel:</b>	028 9052 2000
<b>Email:</b>	<a href="mailto:Siobhan.Morgan@health-ni.gov.uk">Siobhan.Morgan@health-ni.gov.uk</a>
<b>Branch:</b>	<b>Community Information Branch</b>
<b>Main Aim:</b>	<p>To promote effective decision making in children and adult social services by providing quality information and analysis. We collect, analyse and disseminate a wide range of community information that is used to help monitor the delivery of personal social services policy. Information collected by Community Information Branch (CIB) is used to assess Trust performance, for corporate monitoring, policy evaluation and development, and to respond to parliamentary / assembly questions.</p>
<b>Tel:</b>	028 9052 2008
<b>Email:</b>	<a href="mailto:malcolm.megaw@health-ni.gov.uk">malcolm.megaw@health-ni.gov.uk</a>
<b>Branch:</b>	<b>Public Health Information &amp; Research Branch</b>
<b>Main Aims:</b>	<p>Commissioning and management of a programme of information, surveys and research in support of the Departmental Alcohol and Drugs, strategy and monitoring progress against key indicators.</p> <p>Management and development of the Northern Ireland Substance Misuse Database (NISMD) and the Impact Measurement Tool (IMT) for substance misuse treatment services;</p> <p>Managing and updating the various work streams and projects that are included within the NI Health and Social Care Inequalities Monitoring System;</p> <p>Supporting the public health survey function which also includes managing a survey budget and maintaining a smoking cessation database;</p> <p>Provide analytical support and advice in relation to the various public health issues that arise within the Department as well as assisting in target setting and monitoring for the Programme for Government and key public health policies and strategies such as Making Life Better. Dissemination of key public health statistics and survey results.</p> <p>Management of a programme of regional patient and client experience surveys.</p>
<b>Tel:</b>	028 9052 2458
<b>Email:</b>	<a href="mailto:bill.stewart@health-ni.gov.uk">bill.stewart@health-ni.gov.uk</a>

<b>Business Services Organisation (BSO)</b>	
<b>Branch:</b>	<b>Information and Registration Unit</b>
<b>Main Aims:</b>	<p>To provide quality information and research in relation to the provision of Family Practitioner Services within Northern Ireland to the Health and Social Care Board, the DoH, practitioners and the public.</p> <p>To deliver the Northern Ireland call and recall services for cytology and bowel cancer screening and to assess entitlement to health services and register patients with a GP practice.</p> <p>To validate and advise on the quality and accuracy of payments to Pharmacists, Opticians, GP Practices and Dentists.</p> <p>To provide an Honest Broker Service enabling researchers to have managed access to health care data for ethically approved research in a secure environment.</p>
<b>Tel:</b>	028 9536 3394
<b>Email:</b>	<a href="mailto:Martin.Mayock@hscni.net">Martin.Mayock@hscni.net</a>

<b>Department for Infrastructure (DfI)</b>	
<b>Branch:</b>	<b>Analysis, Statistics and Research Branch</b>
<b>Main Aim:</b>	To support DfI and its agencies, in policy development and measurement of business performance by providing a high quality statistical and research service in the areas of Transport (including sustainable modes), Road Safety, Planning, Regional Planning, Vehicle Testing & Driver Licensing /Testing, Equality, PfG and other areas which are the responsibility of the DfI.
<b>Tel:</b>	028 9054 0878 / 028 9054 0873
<b>Email:</b>	<a href="mailto:michael.thompson@infrastructure-ni.gov.uk">michael.thompson@infrastructure-ni.gov.uk</a> / <a href="mailto:nicola.fisher@infrastructure-ni.gov.uk">nicola.fisher@infrastructure-ni.gov.uk</a>

<b>Department for Communities (DfC)</b>	
<b>Branch:</b>	<b>Analytical Services Unit (ASU)</b>
<b>Main Aim:</b>	<p>To provide the Department for Communities with a professional service covering statistics, management information, research and analysis.</p> <p>This work informs policy, planning and decision making in the areas of social security, working age services, employment programmes, disability policy, child maintenance and pensions, as well as housing, urban regeneration, culture, arts and leisure, community development and voluntary activity.</p>
<b>Tel:</b>	028 9082 9086
<b>Email:</b>	<a href="mailto:michelle.crawford@communities-ni.gov.uk">michelle.crawford@communities-ni.gov.uk</a>



<b>The Executive Office (TEO)</b>	
<b>Branch:</b>	<b>PfG Analytics</b>
<b>Main Aim:</b>	To provide analytical support to the Programme for Government and NICS of the Future, supporting the development and implementation of an outcomes based approach across the system and its partners.
<b>Tel:</b>	028 9052 0080
<b>Email:</b>	<a href="mailto:janis.scallon@executiveoffice-ni.gov.uk">janis.scallon@executiveoffice-ni.gov.uk</a>
<b>Branch:</b>	<b>Statistics and Research Branch</b>
<b>Main Aim:</b>	To provide statistical and research services to TEO, supporting the development, monitoring and evaluation of programmes and strategies.
<b>Tel:</b>	028 9052 0029
<b>Email:</b>	<a href="mailto:edel.hendry@executiveoffice-ni.gov.uk">edel.hendry@executiveoffice-ni.gov.uk</a>

<b>Department of Justice (DoJ)</b>	
<b>Group:</b>	<b>Analytical Services Group</b>
<b>Main Aim:</b>	To provide a robust research and statistical evidence base to inform the development, implementation and review of policy in support of the aims and objectives of the DOJ and its Agencies, and to provide objective information on the operation of the Northern Ireland Justice System to the Assembly, policy makers, practitioners and the general public.
<b>Tel:</b>	028 9072 4522
<b>Email:</b>	<a href="mailto:statistics.research@justice-ni.x.gsi.gov.uk">statistics.research@justice-ni.x.gsi.gov.uk</a> <a href="mailto:gayle.kennedy@justice-ni.x.gsi.gov.uk">gayle.kennedy@justice-ni.x.gsi.gov.uk</a>
<b>Group Sub-Location</b>	<b>Northern Ireland Courts and Tribunal Service (NICTS)</b>
<b>Tel:</b>	028 9072 8920
<b>Email:</b>	<a href="mailto:rodney.redmond@courtsni.gsi.gov.uk">rodney.redmond@courtsni.gsi.gov.uk</a> : <a href="mailto:caroline.darragh@courtsni.gov.uk">caroline.darragh@courtsni.gov.uk</a>
<b>Group Sub-Location</b>	<b>Youth Justice Agency (YJA)</b>
<b>Tel:</b>	028 9031 6444
<b>Email:</b>	<a href="mailto:johanna.mccaughey@justice-ni.x.gsi.gov.uk">johanna.mccaughey@justice-ni.x.gsi.gov.uk</a>
<b>Group Sub-Location</b>	<b>Prison Service NI (NIPS)</b>
<b>Tel:</b>	028 9052 5151
<b>Email:</b>	<a href="mailto:eileen.crone@justice-ni.x.gsi.gov.uk">eileen.crone@justice-ni.x.gsi.gov.uk</a>

<b>Police Service of Northern Ireland (PSNI)</b>	
Branch:	<b>Statistics Branch</b>
Main Aim:	To provide the Police Service of Northern Ireland, the Government and the wider community with statistical information, analysis and advice regarding policing in Northern Ireland. This includes the provision of statistics on recorded crime, domestic, hate & anti-social behaviour (ASB) incidents, drug seizure incidents, the security situation, stop / searches and injury road traffic collision statistics.
Tel:	028 9065 0222 Ext 24135
Email:	<a href="mailto:statistics@psni.police.uk">statistics@psni.police.uk</a>

<b>Public Prosecution Service for Northern Ireland (PPS)</b>	
Branch:	<b>Management Information Branch</b>
Main Aim:	To produce statistics and research on prosecutions in NI. In addition, management information branch produce statistical management and performance information to inform and support PPS decision makers.
Tel:	028 9026 4638
Email:	<a href="mailto:management.information@ppsni.gov.uk">management.information@ppsni.gov.uk</a>

<b>Northern Ireland Policing Board (NIPB)</b>	
Branch:	<b>Statistics and Research Branch</b>
Main Aim:	To provide the Northern Ireland Policing Board and Policing and Community Safety Partnerships with statistics and research services to assist them in conducting their statutory duties.
Tel:	028 9040 8563
Email:	<a href="mailto:des.muldoon@nipolicingboard.x.gsi.gov.uk">des.muldoon@nipolicingboard.x.gsi.gov.uk</a>

<b>Probation Board for Northern Ireland (PBNI)</b>	
Branch:	<b>Statistics &amp; Research</b>
Main Aim:	To provide the Probation Board for Northern Ireland with statistical information, analysis and research services to inform its practice.
Tel:	028 9026 2400
Email:	<a href="mailto:statistics&amp;research@pbni.gsi.gov.uk">statistics&amp;research@pbni.gsi.gov.uk</a>

<b>Office of the Police Ombudsman for Northern Ireland (OPONI)</b>	
Branch:	<b>Statistics and Research Team</b>
Main Aim:	To provide statistical information, analysis and research to the Police Ombudsman's Office. This includes data from the Police Complaints system and from surveys.
Tel:	028 9082 8670
Email:	<a href="mailto:info@policeombudsman.org">info@policeombudsman.org</a>

<b>Belfast City Council</b>	
Branch:	<b>Corporate Policy and Strategic Planning</b>
Main Aim:	To collect, collate and disseminate neighbourhood data from across Belfast and to provide analytical support to council staff and councillors.
Tel:	028 9027 0662
Email:	<a href="mailto:ShorttC@BelfastCity.gov.uk">ShorttC@BelfastCity.gov.uk</a>

<b>Derry City and Strabane District Council</b>	
Branch:	<b>Community Planning Statistics</b>
Main Aim:	To provide a statistical resource in the development and monitoring of the DCSDC Community Plan and functions of Council.
Tel:	028 7125 3253
Email:	<a href="mailto:hugh.mcnicke@derrystrabane.com">hugh.mcnicke@derrystrabane.com</a> <a href="mailto:claire.hood@derrystrabane.com">claire.hood@derrystrabane.com</a>

<b>Armagh City, Banbridge and Craigavon Borough Council</b>	
Branch:	<b>Community Planning</b>
Main Aim:	To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.
Tel:	028 4066 0644 Ext: 445
Email:	<a href="mailto:jennifer.doak@armaghbanbridgecraigavon.gov.uk">jennifer.doak@armaghbanbridgecraigavon.gov.uk</a>

<b>Lisburn and Castlereagh City Council</b>	
Branch:	<b>Community Planning Statistics</b>
Main Aim:	To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.
Tel:	028 9244 7541
Email:	<a href="mailto:pamela.phelan@lisburncastlereagh.gov.uk">pamela.phelan@lisburncastlereagh.gov.uk</a>

<b>Antrim and Newtownabbey Borough Council</b>	
Branch:	<b>Community Planning Statistics</b>
Main Aim:	To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.
Tel:	028 9034 0112
Email	<a href="mailto:pamela.phelan@antrimandnewtownabbey.gov.uk">pamela.phelan@antrimandnewtownabbey.gov.uk</a>

<b>Ards and North Down Borough Council</b>	
Branch:	<b>Community Planning Statistics</b>
Main Aim:	To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.
Tel:	030 0013 3333 Ext: 40736
Email	<a href="mailto:joanne.henderson@ardsandnorthdown.gov.uk">joanne.henderson@ardsandnorthdown.gov.uk</a>

<b>Mid and East Antrim Borough Council</b>	
Branch:	<b>Community Planning Statistics</b>
Main Aim:	To provide a statistical resource in the implementation and performance monitoring of the Community Plan and other functions of Council.
Tel:	028 2563 3142
Email	<a href="mailto:liz.graham@midandeastantrim.gov.uk">liz.graham@midandeastantrim.gov.uk</a>

## Staff on Loan

<b>Libraries NI</b>	
Branch:	<b>Libraries NI</b>
Main Aim:	To provide statistical information, analysis, interpretation and advice to Libraries NI and manage and report on the survey programme to contribute towards an improved service that will impact on the measurement of corporate objectives within the organisation.
Tel:	028 2566 4123
Email	<a href="mailto:moira.mckee@librariesni.org.uk">moira.mckee@librariesni.org.uk</a>

<b>Northern Ireland Cancer Registry</b>	
Branch	<b>NI Cancer Registry</b>
Main Aim:	To provide accurate, timely information on cancers occurring in the population of Northern Ireland for research, planning and education so that the burden of disease may be reduced and the experience of patients and their outcomes improved.
Tel:	028 9097 1623
Email:	<a href="mailto:conan.donnelly@qub.ac.uk">conan.donnelly@qub.ac.uk</a>

## Annex 3: Glossary

<b>ADRC</b>	<b>ADMINISTRATIVE DATA RESEARCH CENTRE</b>
<b>BRES</b>	<b>BUSINESS REGISTER EMPLOYMENT SURVEY</b>
<b>BSO</b>	<b>BUSINESS SERVICES ORGANISATION</b>
<b>CAP</b>	<b>COMMON AGRICULTURAL POLICY</b>
<b>CMS</b>	<b>CHILD MAINTENANCE SERVICE</b>
<b>CSU</b>	<b>CENTRAL SURVEY UNIT</b>
<b>DAERA</b>	<b>DEPARTMENT OF AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS</b>
<b>DfC</b>	<b>DEPARTMENT FOR COMMUNITIES</b>
<b>DfE</b>	<b>DEPARTMENT FOR THE ECONOMY</b>
<b>DfI</b>	<b>DEPARTMENT FOR INFRASTRUCTURE</b>
<b>DE</b>	<b>DEPARTMENT OF EDUCATION</b>
<b>DEFRA</b>	<b>DEPARTMENT FOR ENVIRONMENT, FOOD &amp; RURAL AFFAIRS (GB DEPARTMENT)</b>
<b>DoF</b>	<b>DEPARTMENT OF FINANCE</b>
<b>DoH</b>	<b>DEPARTMENT OF HEALTH</b>
<b>DoJ</b>	<b>DEPARTMENT OF JUSTICE</b>
<b>ELMS</b>	<b>ECONOMIC AND LABOUR MARKET STATISTICS BRANCH</b>
<b>EU</b>	<b>EUROPEAN UNION</b>
<b>GRO</b>	<b>GENERAL REGISTER OFFICE</b>
<b>GP</b>	<b>GENERAL PRACTITIONER</b>
<b>HMG</b>	<b>HER MAJESTYS GOVERNMENT</b>
<b>HMRC</b>	<b>HER MAJESTYS REVENUE AND CUSTOMS</b>
<b>HPI</b>	<b>HOUSE PRICE INDEX</b>
<b>HR</b>	<b>HUMAN RESOURCES</b>
<b>HRCS</b>	<b>HUMAN RESOURCE CONSULTANCY SERVICES</b>
<b>HSC</b>	<b>HEALTH AND SOCIAL CARE</b>
<b>ICO</b>	<b>INFORMATION COMMISSIONERS OFFICE</b>
<b>JSA</b>	<b>JUSTICE AND SECURITY ACT</b>
<b>LPS</b>	<b>LAND AND PROPERTY SERVICES</b>
<b>NIABI</b>	<b>NORTHERN IRELAND ANNUAL BUSINESS INQUIRY</b>
<b>NIAO</b>	<b>NORTHERN IRELAND AUDIT OFFICE</b>
<b>NICS</b>	<b>NORTHERN IRELAND CIVIL SERVICE</b>
<b>NICTS</b>	<b>NORTHERN IRELAND COURTS AND TRIBUNAL SERVICE</b>
<b>NIPB</b>	<b>NORTHERN IRELAND POLICING BOARD</b>
<b>NIPS</b>	<b>NORTHERN IRELAND PRISON SERVICE</b>
<b>NINIS</b>	<b>NORTHERN IRELAND NEIGHBOURHOOD INFORMATION SERVICE</b>
<b>NIROS</b>	<b>NORTHERN IRELAND REGISTRATION OFFICE SYSTEM</b>
<b>NISRA</b>	<b>NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY</b>
<b>OBA</b>	<b>OUTCOMES BASED ACCOUNTABILITY</b>
<b>OFCOM</b>	<b>COMMUNICATIONS REGULATOR IN THE UNITED</b>
<b>ONS</b>	<b>OFFICE FOR NATIONAL STATISTICS</b>
<b>OPONI</b>	<b>OFFICE OF THE POLICE OMBUDSMAN FOR NORTHERN IRELAND</b>
<b>PACE</b>	<b>POLICE AND CRIMINAL EVIDENCE</b>
<b>PBNI</b>	<b>PROBATION BOARD FOR NORTHERN IRELAND</b>
<b>PfG</b>	<b>PROGRAMME FOR GOVERNMENT</b>
<b>PPS</b>	<b>PUBLIC PROSECUTION SERVICE</b>
<b>PSNI</b>	<b>POLICE SERVICE OF NORTHERN IRELAND</b>
<b>QAAD</b>	<b>QUALITY ASSURANCE OF ADMINISTRATIVE DATA</b>
<b>SEUPB</b>	<b>SPECIAL E.U. PROGRAMMES BODY</b>
<b>SIRO</b>	<b>SENIOR INFORMATION RISK OWNER</b>
<b>SSBP</b>	<b>NISRA STATISTICAL SUPPORT AND BUSINESS PLANNING BRANCH</b>
<b>STEM</b>	<b>SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS</b>
<b>TEO</b>	<b>THE EXECUTIVE OFFICE</b>
<b>TSSSB</b>	<b>TOURISM STATISTICS AND STAFF SURVEYS BRANCH</b>
<b>UK</b>	<b>UNITED KINGDOM</b>
<b>YJA</b>	<b>YOUTH JUSTICE AGENCY</b>