



MONTHLY PERFORMANCE REPORT

December 2024

Service Achievements – Disclosures December 2024

AccessNI processed 9,339 disclosure certificates. Information was disclosed on 495 certificates¹.

Type	Number processed	Information disclosed
Basic	1,240	45
Basic RB	1,308	33
Standard	375	45
Enhanced	6,416	372

This month AccessNI achieved against our performance targets:-

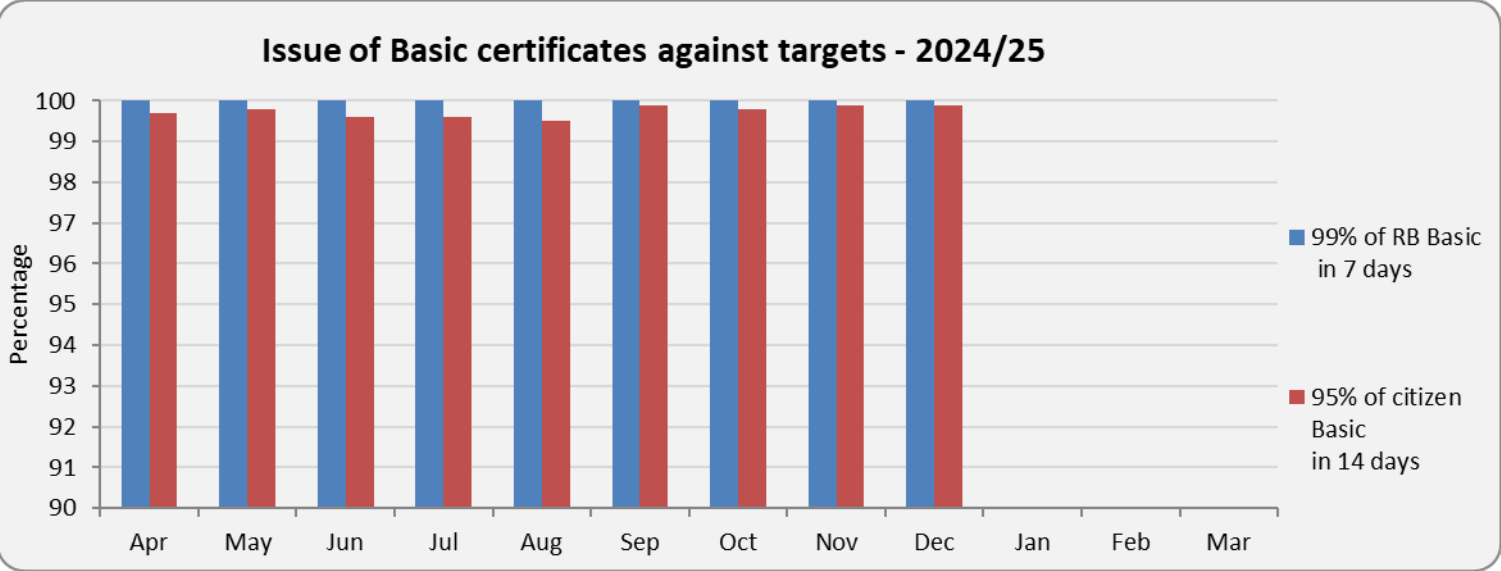
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.9%	1 day
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	83.5%	5 days
95% of Enhanced issued within 21 days	94.9%	
98% of Enhanced issued within 28 days	97.9%	

¹ The information disclosed number can include cases processed before December 2024 but which have been printed and issued in that month.

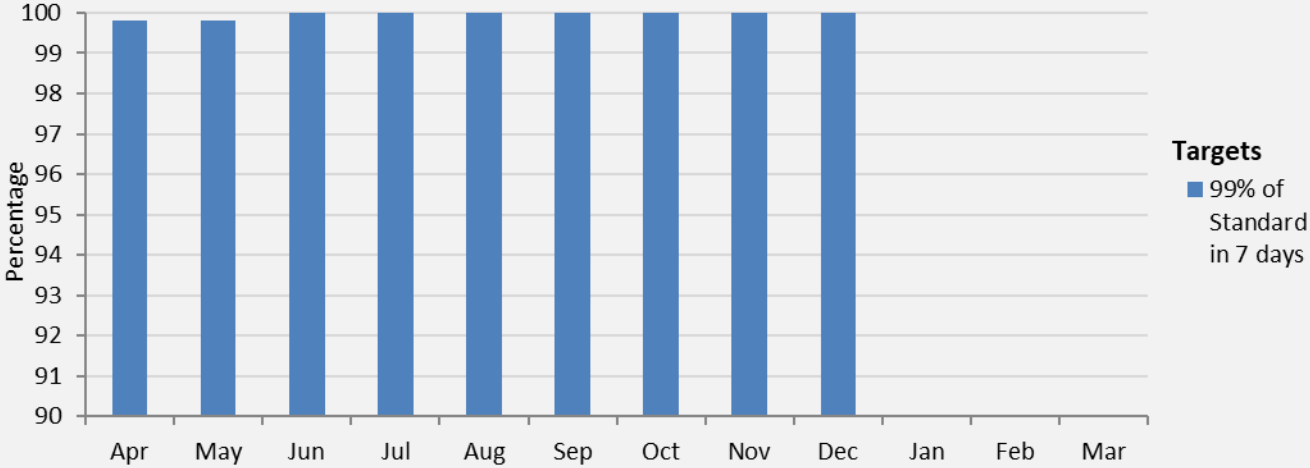
This month AccessNI also:-

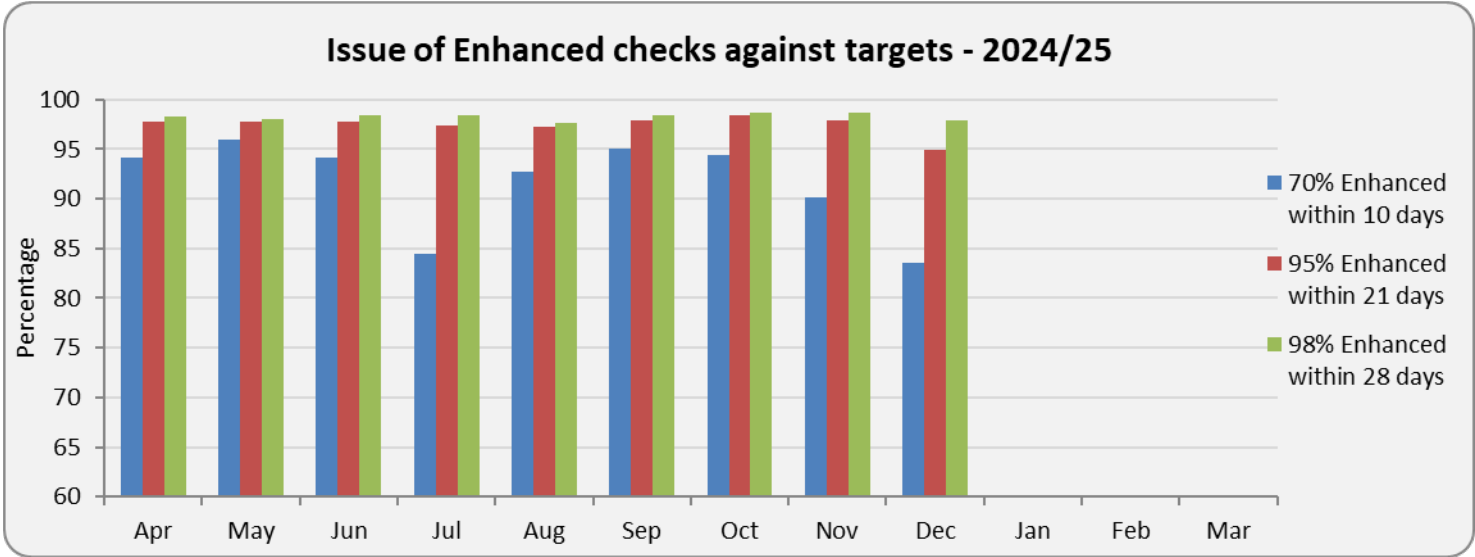
- Issued 58.9% of certificates by digital means, and 41.1% by paper;
- Filtered 391 old and minor offences from Standard and Enhanced certificates;
- Made 25 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 10 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 127 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were no substantive disputes about criminal record information disclosed on certificates;
- Referred 1,685 applications for Enhanced certificates to PSNI and 344 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 10 disclosures of information and other police forces made 1 disclosure of information for inclusion in AccessNI certificates; and
- Made 12 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

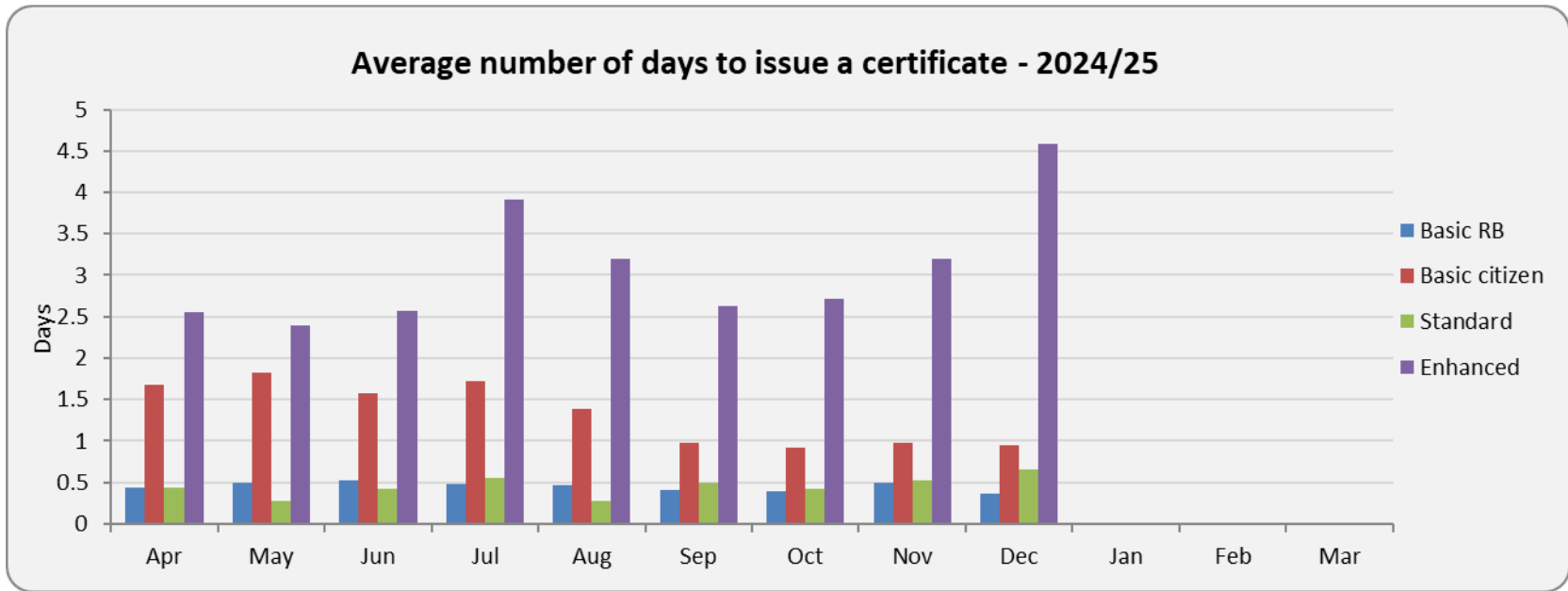
	Dec-24	%Dec-23	Total 24/25	%2023/24
Applications Received				
Basic	1,239	117.11%	15,023	115.07%
Basic RB	1,296	89.38%	19,590	114.08%
Standard	379	164.78%	4,284	142.90%
Enhanced	6,306	96.25%	99,513	98.91%
Total	9,220		138,410	
Cases Processed				
Basic	1,240		14,964	
Basic RB	1,308		19,579	
Standard	375		4,268	
Enhanced	6,416		99,641	
Total	9,339		138,452	



Issue of Standard certificates against target - 2024/25







Monthly registrations - 2024/25
[Total number registrations 736 - signatories 2915]

