



Department of
Finance
An Roinn
Airgeadais

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Annual Procurement Report

June 2022



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The Procurement Board is responsible for developing policy initiatives, practices and advice, for endorsement by the Executive.

Mission Statement:

‘To ensure procurement improves the lives of citizens in line with the Executive’s environmental, social, and economic objectives.’

Introduction

Public procurement expenditure (at circa £3 billion per year) represents approximately 25% of the resources available to the NI Executive. It is therefore an important driver for our economy as well as ensuring goods, services and facilities are available to provide public services to citizens.

The Procurement Board has responsibility to:

- develop public procurement policy across the public sector for the approval of the Executive taking account of local and international best practice; and
- ensure procurement policy is consistent with the Executive’s wider policy commitments, including social value, economic development, equality, sustainable development, and the environment.

The Board was reconstituted in December 2020 bringing together Industry representatives and public sector procurement advisors to inform policy development. The Board agreed an intensive Forward Work Programme and an approach to developing policy whereby it is now developed as Procurement Policy Notes (PPNs) approved by the Executive with annual reporting on implementation and impact.

The Executive has approved policies dealing with Scoring Social Value; Procurement of Social and Other Specific Services; Supply Chain Resilience; Procurement Control Limits and Human Rights in Public Procurement.

The Executive policies approved during the period have been published as:

- PPN 01/21 Scoring Social Value
- PPN 02/21 Procurement of Social and Other Specific Services
- PPN 03/21 Supply Chain Resilience
- PPN 04/21 Procurement Control Limits
- PPN 05/21 Human Rights in Public Procurement

These can be accessed on the DoF website at [Procurement Policy Notes \(PPNs\) | Department of Finance \(finance-ni.gov.uk\)](#)

Application of Procurement Policy Notes (PPNs)

PPN 01/21 Scoring Social Value

1. A key priority for the Executive is to secure social value through its procurement expenditure. Social value refers to wider financial and non-financial impacts on the wellbeing of individuals, communities and the environment.
2. To realise this potential it is important that tenders for public contracts are assessed on the basis of social value, as well as cost and quality although the balance between cost, quality, and social value will vary from contract to contract generally all three considerations should be factored into procurement exercises above the threshold where the Procurement Regulations apply.
3. PPN 01/21 Scoring Social Value was approved by the Executive and published on 5 July 2021.
4. The Policy requires that from September 2021 all contracts include measures to support fair work practices and ensure government contractors comply with relevant employment and equality law, and maintain human rights standards. The following requirements must now be incorporated into all government contracts;
 - i) compliance with relevant employment, equality and health and safety law and human rights standards;
 - ii) adherence to relevant collective agreements; and
 - iii) adoption of fair work practices for all workers engaged in the delivery of the contract. Fair work is as per the Carnegie Trust definition and contains 7 measurements. They are (i) terms of employment, (ii) pay and benefits, (iii) job design and nature of work, (iv) social support and cohesion, (v) health, safety and psychosocial wellbeing, (vi) work/life balance and (vii) voice/representation.

5. The policy also requires that from 1 June 2022 tenders for public contracts must include a minimum of 10% of the total award criteria to score social value. In addition to scoring social value, the PPN requires the payment of the Living Wage as a condition of contract for all tenders from June 2022.
6. The reporting requirements for PPN 01/21 will assess;
 - i. social value impacts,
 - ii. details of contracts that opted out of the policy;
 - iii. lessons for revising the policy and practices, as well as associated training and guidance.
7. As the Scoring Social Value Policy was only effective from 1 June 2022, the formal reporting mechanism will not show details of contracts awarded during 2021/2022. However, Centres of Procurement Expertise (CoPEs) have provided case studies to demonstrate their approach to the Policy and these can be viewed on CoPEs individual websites that can be accessed via links contained at Annex B.

PPN 02/21 Procurement of Social and Other Specific Services

8. One of the key priorities within the Procurement Board's Forward Work Programme was to review the effectiveness of procurement practices when procuring social and other 'person centric' services.
9. To achieve the best Social Value and Programme for Government outcomes, contracting authorities have been given the maximum flexibility to procure these services in a way that better suits policy objectives and individual business needs.
10. PPN 02/21 Procurement of Social and Other Specific Services was published on 22 November 2021. The PPN outlines the flexibilities that exist when procuring these services whether above or below the procurement threshold (£663,540). The PPN also outlines the process for reserving contracts for organisations in the

Voluntary Community and Social Enterprise (VCSE) sector and encourages engagement with local communities and end-users.

11. This policy will ensure that, when commissioning social and other related services, Departments must engage with communities and service providers to establish whether a grant is a more appropriate mechanism to fund the services, and if not, that the procurement processes and procedures adopted will deliver the best social outcomes. The policy should also increase the number of contacts that can be reserved for these types of organisation.
12. CoPEs are required to report all contracts awarded for social and other specific services above and below threshold as well as any above threshold Reserved Contracts. Details of these contracts tendered from November 2021 to 31 March 2022 are included at Annex A.
13. Details of any supplier complaints relating to the award of contracts for social and other specific services should also be reported.

PPN 03/21 Supply Chain Resilience

14. An urgent priority identified for the Procurement Board has been to assess and strengthen the resilience of government supply chains and ensure supply chain risks were identified and mitigating measures put in place to minimise the impact on the delivery of essential public services.
15. PPN 03/21 Supply Chain Resilience, published on 22 November 2021, requires Departments to assess their supply chains and, based on the associated risk, put in place actions to mitigate against them. The PPN also encourages the shortening of supply chains which will stimulate local markets for critical items.
16. A supply chain resilience model was developed in support of this PPN and is available on the [DoF website](#). This model details 4 steps to help commissioners

assess public contracts and the criticality of the contract, consider mitigations, implement necessary mitigations and complete a final risk assessment.

17. The PPN requires supply chain mapping to be reported to assess the impact the policy has on supply chain resilience.
18. Case studies outlining actions taken to strengthen the resilience of critical supply chains and encourage the use of locally manufactured products can be viewed on CoPEs individual websites. These can be accessed via links contained at Annex B.

PPN 05/21 Human Rights in Public Procurement

19. The Executive has acknowledged that decisions made in public procurement processes can have consequences on the human rights of people employed to deliver goods and services through government contracts
20. Building on existing policy the Procurement Board published PPN 05/21 Human Rights in Public Procurement on 22 November 2021. This policy mandates the actions that must be taken to incorporate human rights considerations into contracts when conducting a procurement process.
21. The policy recognises that a human rights based approach to public procurement can be used to both prevent human rights violations and abuses and to take an active role in respecting, protecting, and fulfilling human rights.
22. When entering into contracts, Departments must assess the level of risk involved and produce a procurement/sourcing strategy that identifies potential human rights breaches and put measures in place to mitigate them. This should be incorporate into contract documentation where appropriate.

23. Public Procurement engages a broad range of markets, sectors and supply chains to deliver essential public services. Action to identify and mitigate human rights breaches are very different in each supply chain. PPN 05/21 asks Departments to provide details of the actions taken to address human rights risks. Case studies demonstrating approach can be viewed on CoPEs individual websites and can be accessed via links contained at Annex B.

PPN 04/21 Procurement Control Limits

24. Public procurement contributes to a strong, competitive, regionally balanced economy. This is achieved by stimulating effective competition, achieving a balance between the value of the contract and the transactional cost of undertaking procurement procedures and ensuring a proportionate approach is taken for low value requirements.

25. PPN 04/21 Procurement Control Limits (PCLs) was published on 22 November 2021 detailing the optimum level required to ensure that the transaction cost of procurement procedures is efficient, whilst maintaining a sufficient level of competition to achieve best value for money

26. The following is a summary of procurement activity recorded by the CoPEs during the reporting period. The procurement activity is categorised in relation to the UK Thresholds which can be found [here](#).

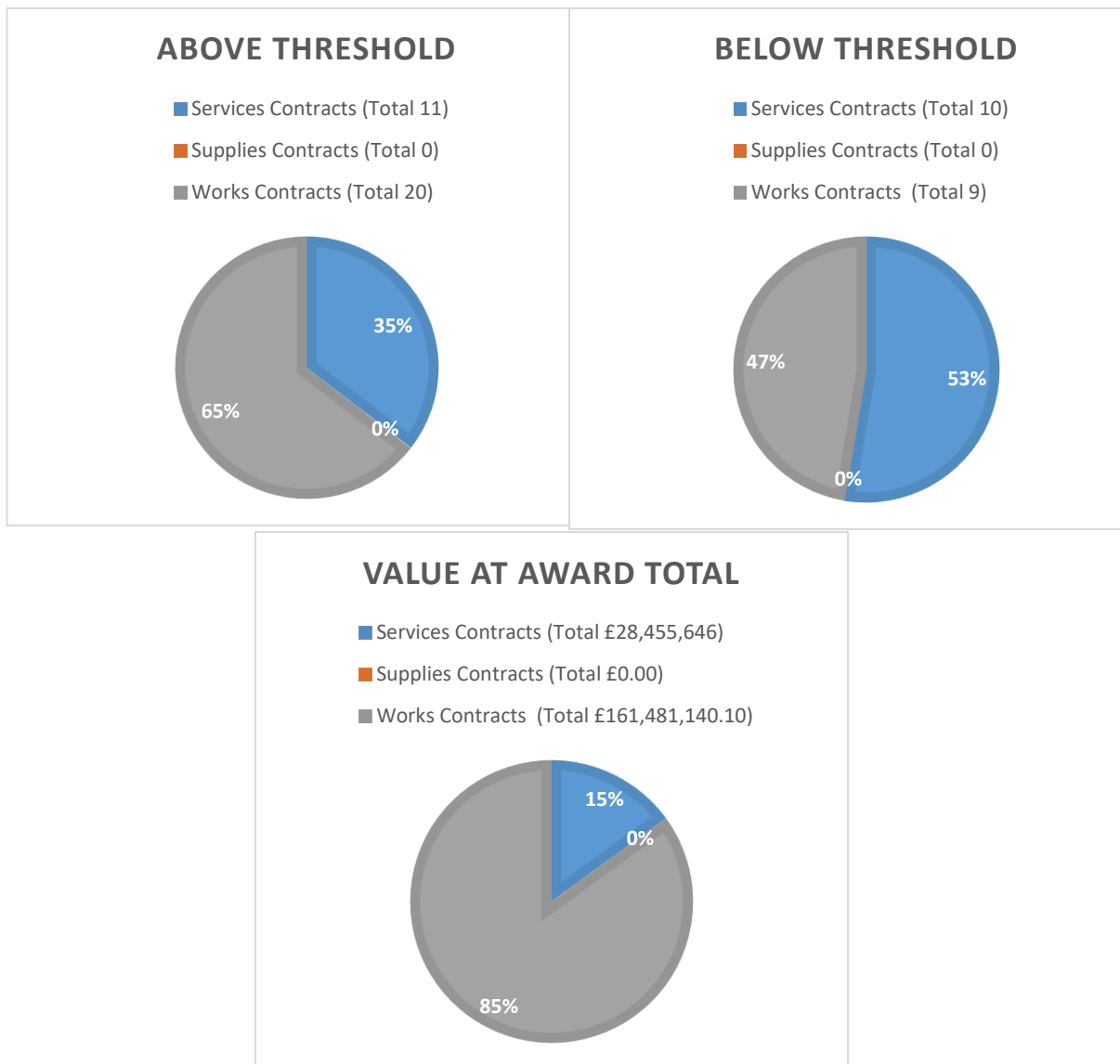
CPD – Construction Division

High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	11	10	21	£28,455,646.00
Supplies Contracts	0	0	0	£0.00
Works Contracts	20	9	29	£161,481,140.10
TOTAL	31	19	50	£189,936,786.10

For further information visit <https://www.finance-ni.gov.uk/articles/contracts-awarded-by-cpd>



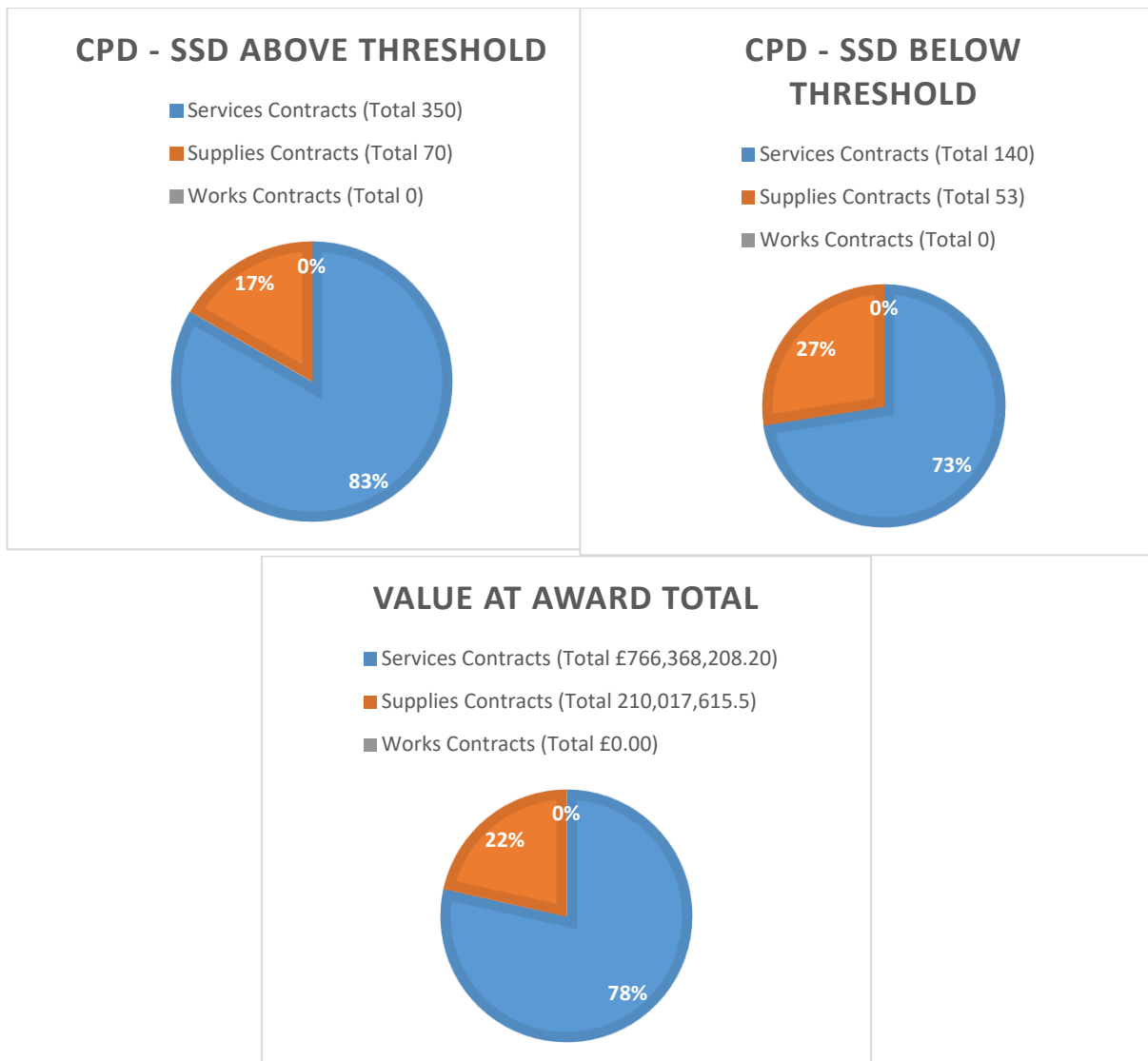
CPD – Supplies and Services Division

High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number of Contracts	Value at Award Total
Services Contracts (Total 490)	350	140	490	£766,368,208.20
Supplies Contracts (Total 123)	70	53	123	£210,017,615.50
Works Contracts (Total 0)	0	0	0	£0.00
TOTAL	420	193	613	£976,385,823.70

For further information visit <https://www.finance-ni.gov.uk/articles/contracts-awarded-by-cpd>



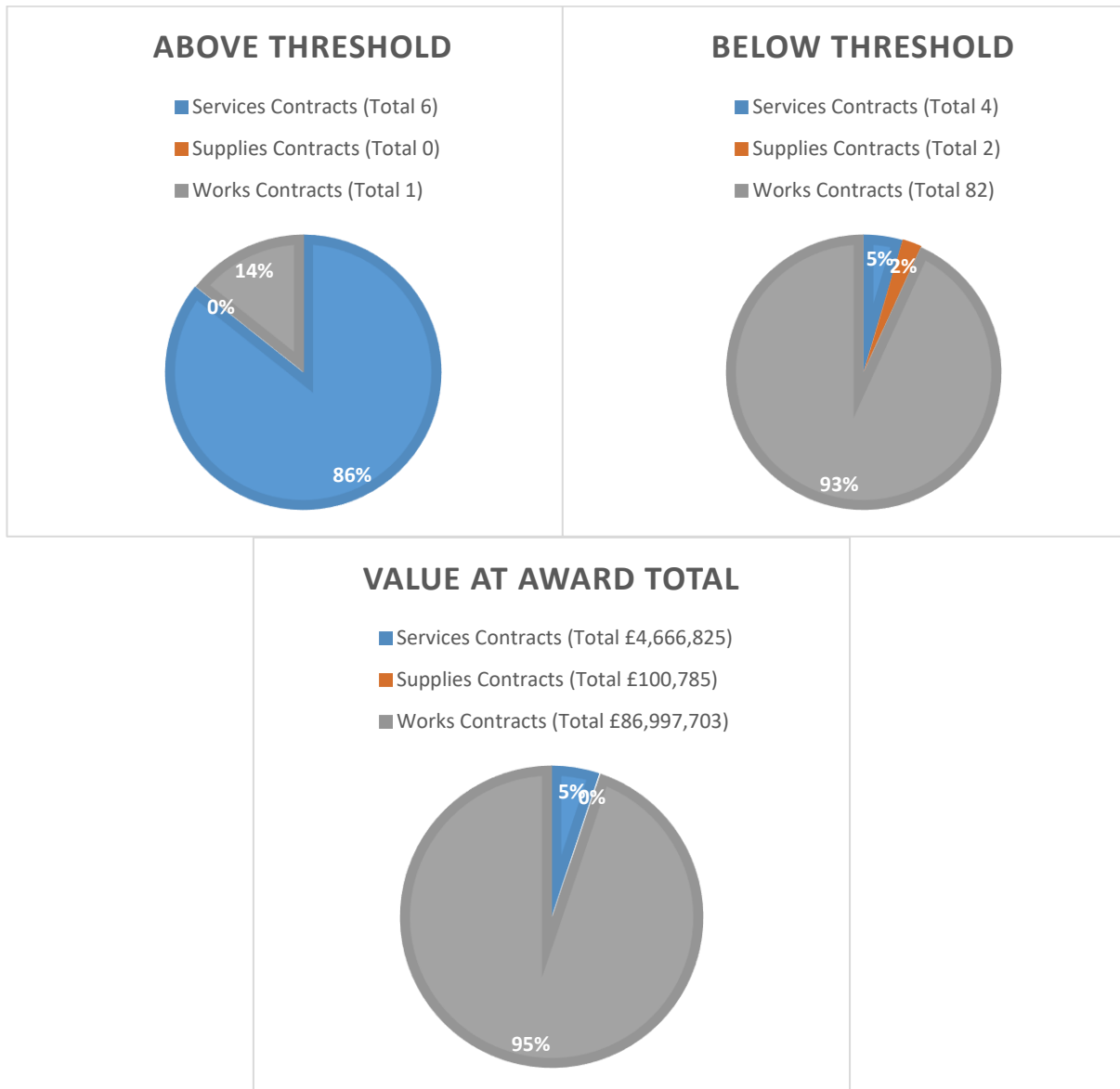
CPD – Health Projects

High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number of Contracts	Value at Award Total
Services Contracts	6	4	10	£4,666,835
Supplies Contracts	0	2	2	£100,765
Works Contracts	1	82	83	£86,997,703
Total	7	88	95	£91,765,303

For further information visit <https://www.finance-ni.gov.uk/articles/contracts-awarded-by-cpd>



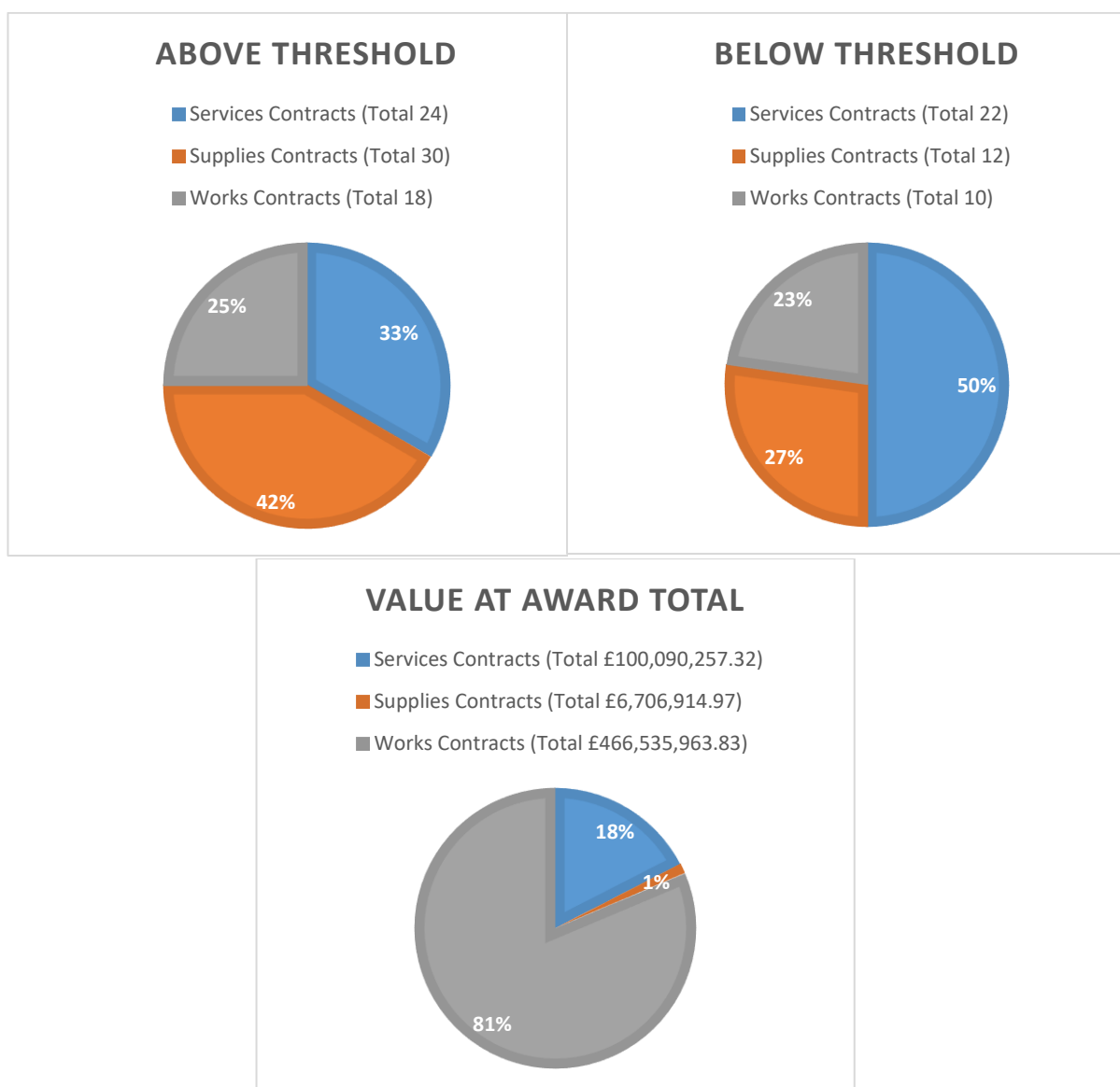
Northern Ireland Housing Executive (NIHE)

High Level Summary of Procurement Activity - Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Total Value at Award
Services Contracts	24	22	46	£100,090,257.32
Supplies Contracts	30	12	42	£6,706,914.97
Works Contracts	18	10	28	£466,535,963.83
TOTAL	72	44	116	£573,333,136.12

For further information visit [Recently awarded contracts - March 2022 \(nihe.gov.uk\)](https://www.nihe.gov.uk/procurement/recently-awarded-contracts-march-2022)

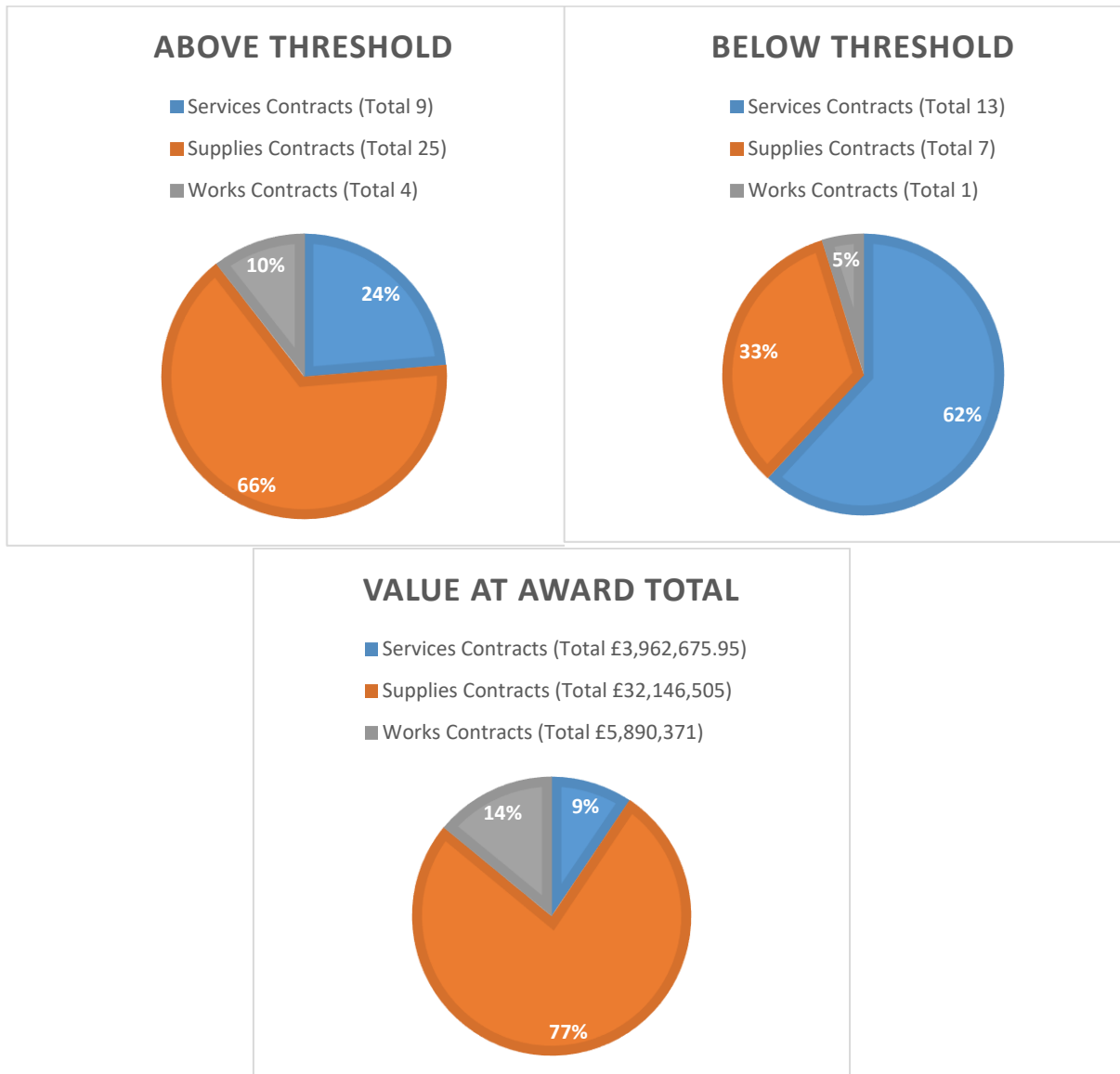


Department for Infrastructure Roads & Rivers
High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	9	13	22	£3,962,675.95
Supplies Contracts	25	7	32	£32,146,505.00
Works Contracts	4	1	5	£5,890,371.00
TOTAL	38	21	59	£41,999,551.95

For further information visit <https://www.infrastructure-ni.gov.uk/topics/dfi-roads-rivers-procurement>



Education Authority (EA)

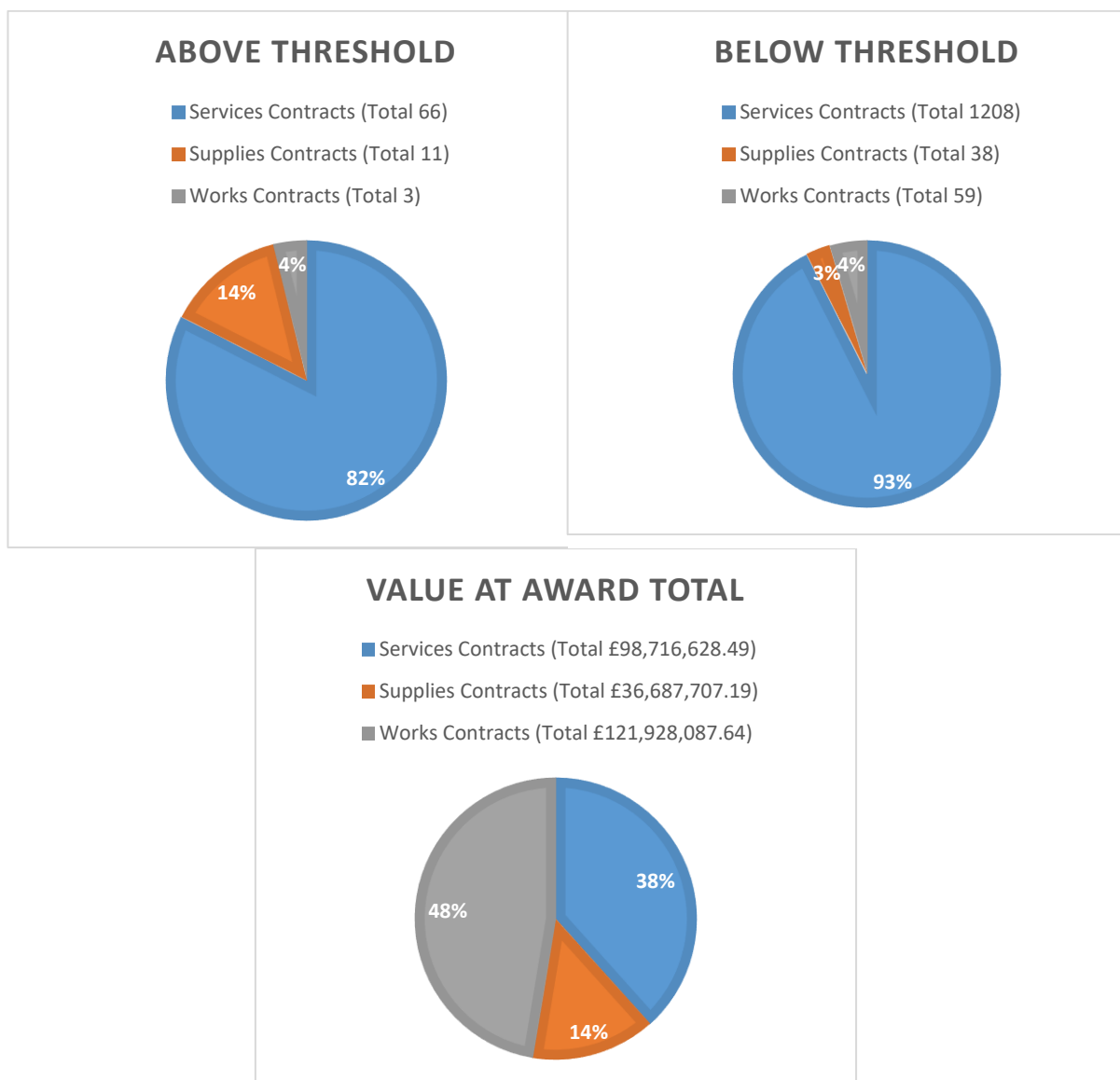
High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	66	1208	1274	£98,716,628.49
Supplies Contracts	11	38	49	£36,687,707.19
Works Contracts	3	59	62	£121,928,087.64
TOTAL	80	1305	1385	£257,332,423.32

Transport by Bus and Taxi added into service contracts

For further information visit <https://www.eani.org.uk/about-us/finance/procurement/ea-procurement-activity>



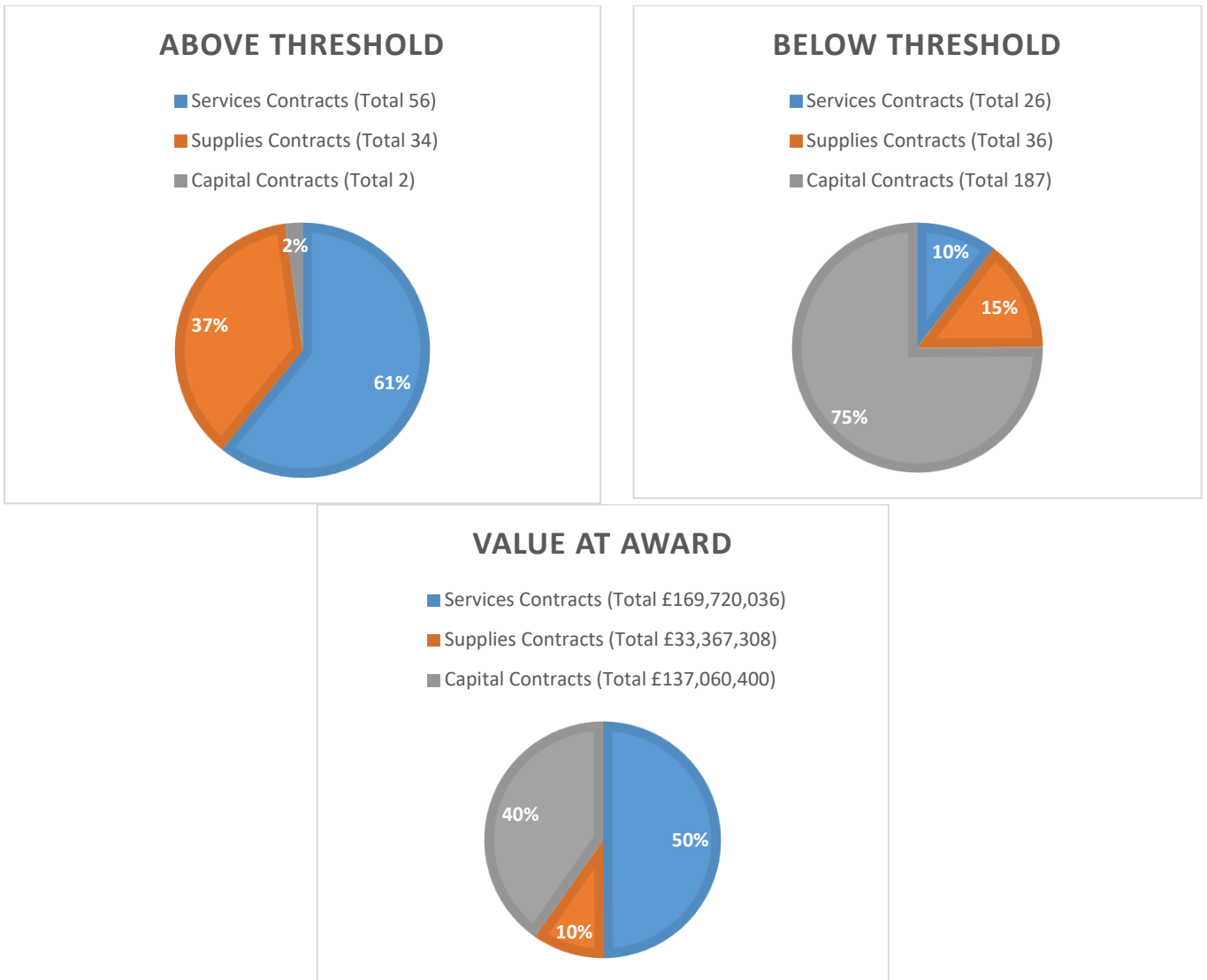
NI Water

High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Value at Award
Services Contracts	56	26	82	£169,720,036
Supplies Contracts	34	36	70	£33,367,308
Capital Contracts	2	187	189	£137,060,400
TOTAL	92	249	341	£340,147,744

For further information visit <https://www.niwater.com/contracts-awarded/>



Translink

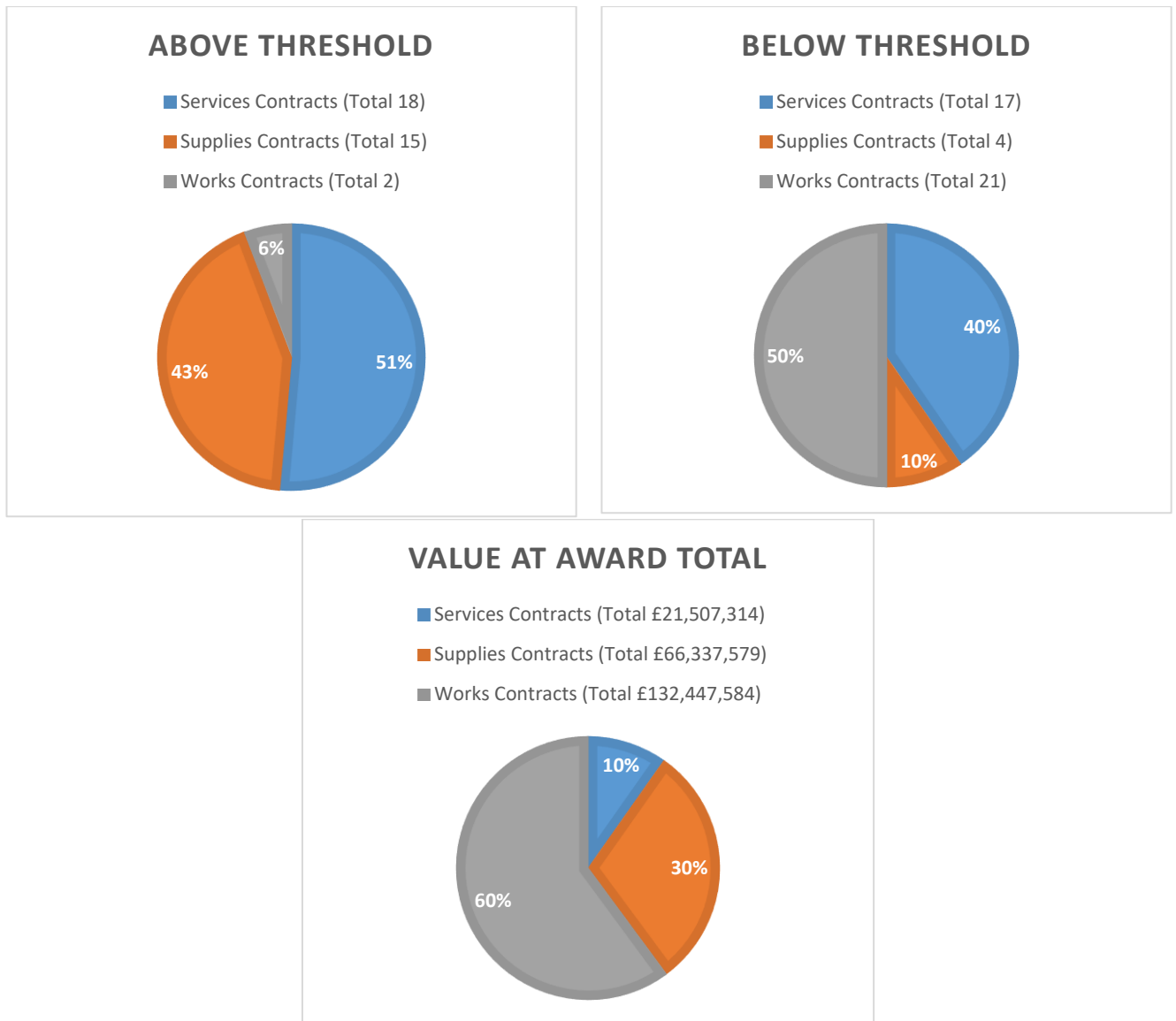
High Level Summary of Procurement Activity – Contracts Awarded

1st April 2021 – 31 March 2022

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	18	17	35	£21,507,314.00
Supplies Contracts	15	4	19	£66,337,579.00
Works Contracts	2	21	23	£132,447,584.00
TOTAL	35	42	77	£220,292,477.00

For further information visit

<https://www.translink.co.uk/corporate/procurement/opportunities/awardedtenders>



All CoPES

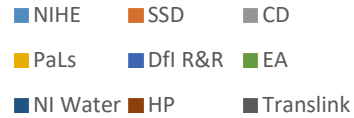
High Level Summary of Procurement Activity – Contracts Awarded (Excluding HSC Business Service Organisation - Procurement and Logistics Service)

1st April 2021 – 31 March 2022

	NIHE	SSD	CD	*PaLS	Dfi R&R	EA	NI Water	HP	Translink	Total
Services Contracts	£100,090,257.32	£766,368,208.20	£28,455,646.00		£3,962,675.95	£98,716,628.49	£169,720,036	£4,666,835	£21,507,314.00	£1,193,487,600.96
Supplies Contracts	£6,706,914.97	£210,017,615.50	£0.00		£32,146,505.00	£36,687,707.19	£33,367,308	£100,765	£66,337,579.00	£385,364,394.66
Works Contracts	£466,535,963.83	£0.00	£161,481,140.10		£5,890,371.00	£121,928,087.64	£137,060,400	£86,997,703	£132,447,584.00	£1,112,341,249.57
Total	£573,333,136.12	£976,385,823.70	£189,936,786.10		£41,999,551.95	£257,332,423.32	£340,147,744.00	£91,765,303.00	£220,292,477.00	£2,691,193,245.19

* Data not provided for analysis

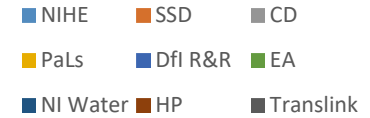
SERVICES CONTRACTS



SUPPLIES CONTRACTS



WORKS CONTRACTS



Total Number of Contracts Awarded

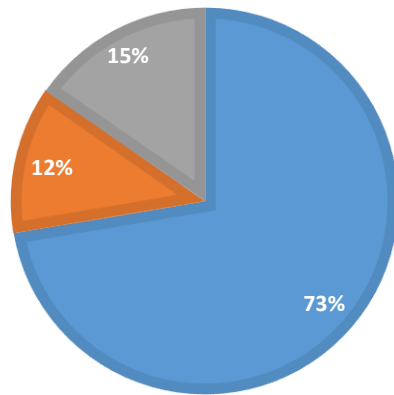
Services Contracts	1980
Supplies Contracts	337
Works Contracts	419
Total	2736

Total Spend

Services Contracts	£1,193,487,600.96
Supplies Contracts	£385,364,394.66
Works Contracts	£1,112,341,249.57
Total	£2,691,193,245.19

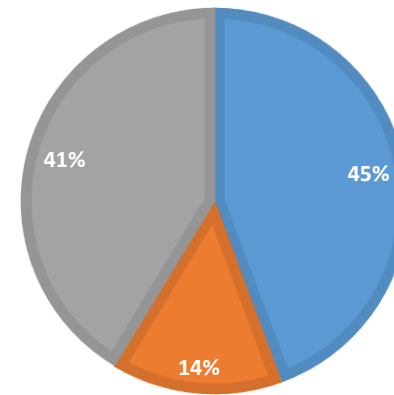
TOTAL NUMBER OF CONTRACTS AWARDED

■ Services Contracts ■ Supplies Contracts ■ Works Contracts



TOTAL SPEND

■ Services Contracts ■ Supplies Contracts ■ Works Contracts



PaLS Annual Activity Report 2021/22

The following information is a summary of procurement activity during the financial year 2021/22 by Business Services Organisation Procurement & Logistics Service on behalf of its partner organisations. The information presented excludes procurement activity such as the conclusion of Frameworks where values are potential maximum awarded value rather than value at award i.e. where no definite contract has been awarded in the reporting period. Due to the BSO PaLS operating model, this information has been separated into three sections, which are how contracts are awarded in year. A summary table has been included.

Contracts Awarded by Tender/Mini-Comp

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	60	1	61	£156,203,397.25
Supplies Contracts	82	22	104	£63,580,888.47
Works Contracts	0	0	0	£0.00
TOTAL	142	23	165	£219,784,285.72

Call Off Contracts (POP)¹

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	134	79	213	£77,569,763.80
Supplies Contracts	1903	196	2099	£230,419,943.54
Works Contracts	0	0	0	£0.00
TOTAL	2037	275	2312	£307,989,707.34

Call Off Contracts (NON-POP)²

	Above Threshold	Below Threshold	Total Number	Value at Award Total
Services Contracts	14	1	15	£188,526,163.80
Supplies Contracts	7	2	9	£41,660,428.00
Works Contracts	0	0	0	£0.00
TOTAL	21	3	24	£230,186,591.80

¹ This is the summary of the awarded activity against a number of Frameworks where call-off contracts have been entered into by Purchase Order.

² This is the summary of the awarded activity against a number of Frameworks (and DPS) where call-off contracts have been entered into but a Purchase Order has not been raised.

PaLS Overall

Overall				
	Above Threshold	Below Threshold	Total Number	Value at Award Total
TOTAL	2200	301	2501	£757,960,584.86

PPN 02/21 Procurement of Social and Other Specific Services

HSC Business Services Organisation Procurement and Logistics Service

Above Threshold ³ Contracts Awarded								
Title of Contract	Value	Procedure used	Reserved (If yes please provide details)	Award Criteria	Supplier	Location eg. NI	Supplier Economic Status	Complaint (If yes please provide details)
Independent Information, Advice and Advocacy Service to Support Independent Living	£3,080,400	Open	No	Quality (Service Requirements) 80% Price 20%	Centre For Independent Living N.I.	NI	VOC	None
Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Action for Children Services Limited	England	VOC	None

³ Light Touch Regime for Services threshold £663,540

Annex A

Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Barnardos	NI	VOC	None
Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Bolster Community	NI	VOC	None
Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Kinship Care Northern Ireland Ltd	NI	SME	None
Tender for the establishment of a Dynamic Framework Agreement for	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Positive Futures: Achieving Dreams	NI	VOC	None

Trauma Informed and Trauma Specific Interventions					Transformin g Lives			
Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	Rural Area Partnership in Derry Ltd	NI	VOC	None
Tender for the establishment of a Dynamic Framework Agreement for Trauma Informed and Trauma Specific Interventions	£338,285.71	Open	No	Quality (Service Requirements) 60% Price 40%	The Cedar Foundation	NI	VOC	None
Provision of Advocacy Services to the Southern Health and Social Care Trust - Lot 2: Carer(s) of those in receipt of Mental Health Services	£267,521.40	Open	No	Price 40% Quality (Service Requirements) 60%	Cause NI Limited	NI	VOC	N/A

Annex A

Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 1: Relationship and Sexuality Education for 12-14 years	£534,777.04	Open	No	Quality (Service Requirements) 80% Price 20%	Common Youth Limited	NI	VOC	N/A
Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 2: Relationship and Sexuality Education for 15-16 years	£534,777.04	Open	No	Quality (Service Requirements) 80% Price 20%	Relate (NI)	NI	VOC	N/A
Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 3: Relationship and Sexuality Education for 17-19 years	£534,777.04	Open	No	Quality (Service Requirements) 80% Price 20%	ACET (NI) Limited	NI	VOC	N/A

Independent Information-Advice and Advocacy Service to Support Independent Living	1,087,200	Open	No	Quality 80% Price 20%	Centre For Independent Living N.I.	NI	VOC	None
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HSC Business Services Organisation Procurement and Logistics Service

Below Threshold ⁴ Contracts Awarded								
Title of Contract	Value	Procedure used	Reserved (If yes please provide details)	Award Criteria	Supplier	Location eg. NI	Supplier Economic Status	Complaint (If yes please provide details)
Primary Care Talking Therapies	34,218.66	Open	No	Quality Pass / Fail. Price Fixed Rate.	uHub Therapy Centre	NI	SEE	N/A
Primary Care Talking Therapies for Belfast Health and Social Care Trust - 15	176,931	Open	No	Quality 100%	Upper Springfield Development Company Ltd	NI	SEE	None

⁴ Light Touch Regime for Services threshold £663,540

Annex A

Provision of Advocacy Services – Lot 2 Carers	107,009	Open	No	Quality 60% Price 40%	Cause (NI) Limited	NI	VOC	None
Dyslexia Assessment Services	29,999	Simplified	No	Price 100%	Dyslexia Services Ltd	NI	SEE	None
Training Safeguarding of Children	449,400	Open	No	Price 100%	Children in Northern Ireland	NI	VOC	None
Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 1 [3870678]	179,686	Open	No	Quality 80% Price 20%	Common Youth Ltd	NI	VOC	None
Primary Care Talking Therapies for Belfast Health and Social Care Trust 16	208,487	Open	No	Quality 100%	UHUB Therapy Centre C.I.C.	NI	SEE	None
Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 2 [3870678]	176,491	Open	No	Quality 80% Price 20%	Relate Northern Ireland	NI	VOC	None

Annex A

Relationship and Sexuality Education (RSE) in the Community across Northern Ireland - Lot 3 [3870678]	178,600	Open	No	Quality 80% Price 20%	Aids Care Education And Training (Northern Ireland) Ltd	NI	VOC	None
Provision of Dyslexia Coaching	25,600	Simplified	No	Price 100%	Genius Within C.I.C.	England	SME	None
Training Advanced Ambulance Driving Instruction	394,680	Open	No	Quality 60% Price 40%	F.T.S. Solutions Ltd	Scotland	SME	None
Training Advanced Ambulance Driving Instructions	394,680	Open	No	Quality 60% Price 40%	Elite Advanced Driver Training	England	SME	None

Centres of Procurement Expertise (CoPEs) Social Value and Human Rights Case Studies

CoPE	Details at:
Business Services Organisation Procurement and Logistics Service (BSO PaLS)	Annual Procurement Report (hscni.net)
Northern Ireland Water	Procurement News (niwater.com)
Northern Ireland Housing Executive (NIHE)	https://www.nihe.gov.uk/Working-With-Us/Procurement/Doing-business-with-the-Housing-Executive
Education Authority NI	https://www.eani.org.uk/procurement/procurement-case-studies
Roads & Rivers	Dfi Roads & Rivers Procurement case studies Department for Infrastructure (infrastructure-ni.gov.uk)
Construction and Procurement Delivery	Procurement Policy Case Studies Department of Finance (finance-ni.gov.uk)