



MONTHLY PERFORMANCE REPORT

January 2024

Service Achievements – Disclosures January 2024

AccessNI processed 13,275 disclosure certificates. Information was disclosed on 644 certificates¹.

Type	Number processed	Information disclosed
Basic	1,698	52
Basic RB	2,008	56
Standard	343	40
Enhanced	9,226	496

This month AccessNI achieved against our performance targets:-

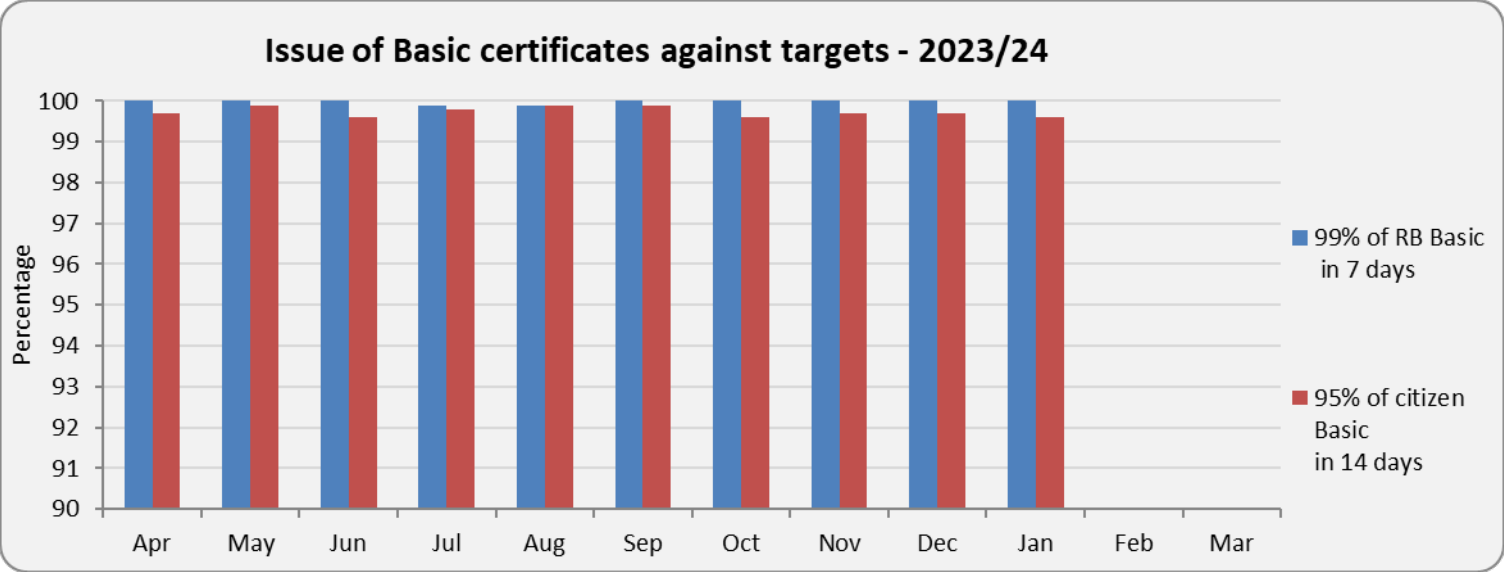
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.6%	2 days
99% of Standards issued within 7 days	99.7%	1 day
70% of Enhanced issued within 10 days	94.5%	3 days
95% of Enhanced issued within 21 days	97.4%	
98% of Enhanced issued within 28 days	97.9%	

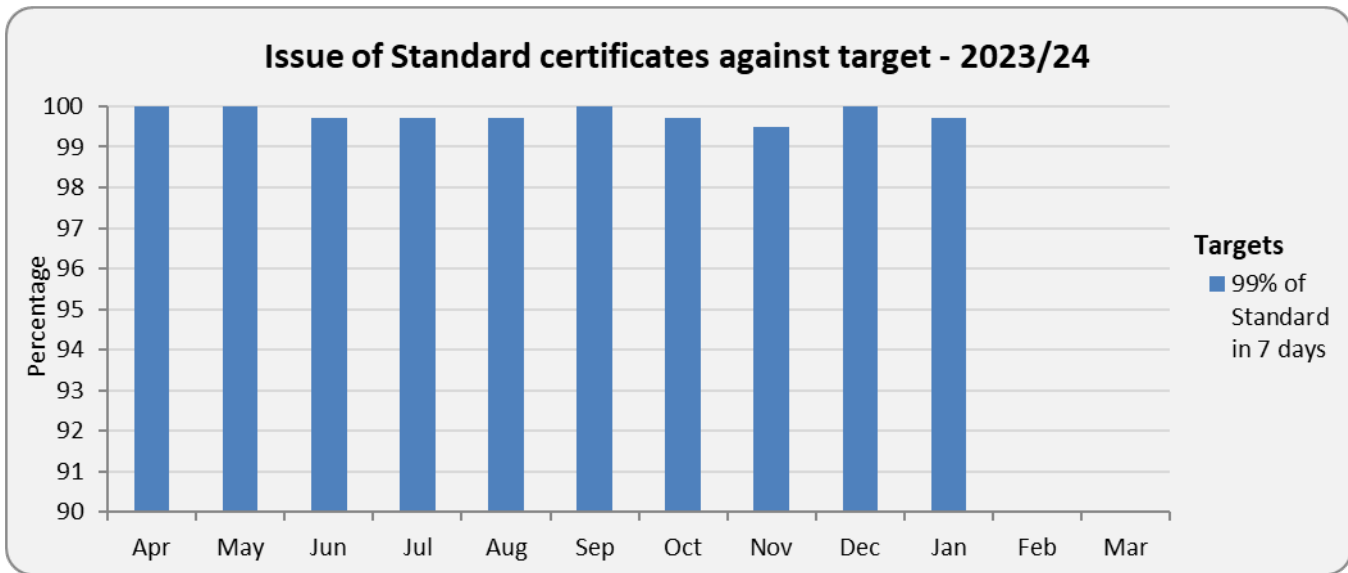
¹ The information disclosed number can include cases processed before January 2024 but which have been printed and issued in that month.

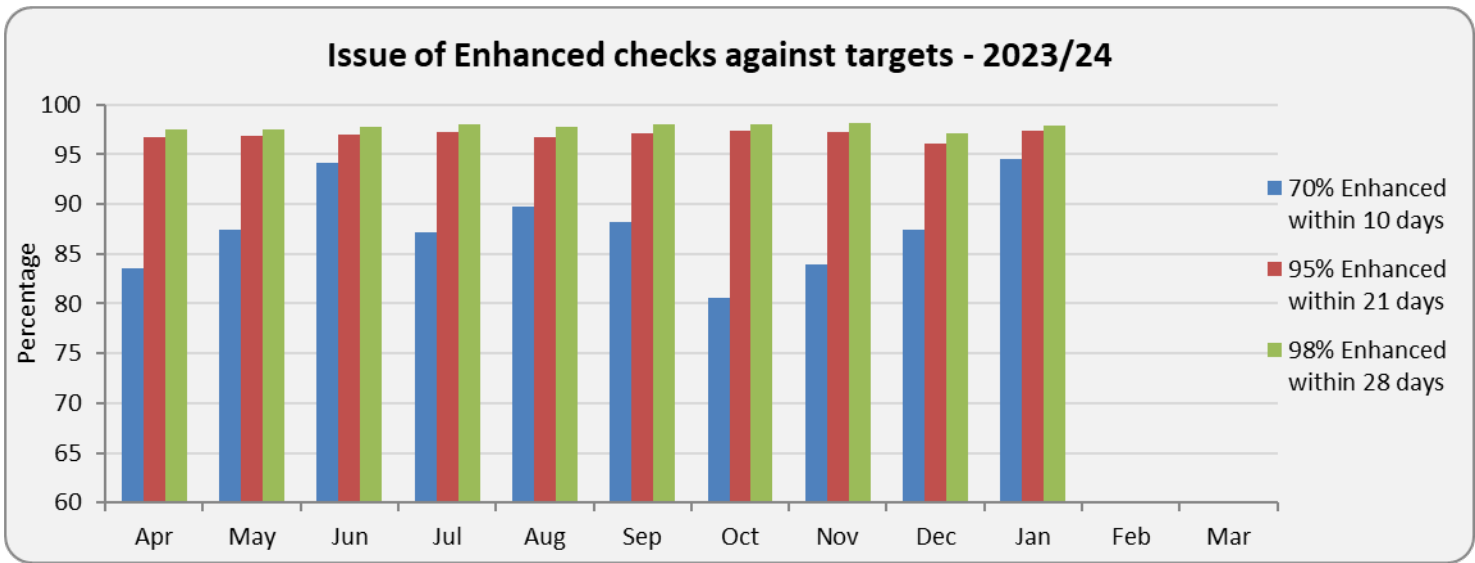
This month AccessNI also:-

- Issued 62.2% of certificates by digital means, and 37.8% by paper;
- Filtered 548 old and minor offences from Standard and Enhanced certificates;
- Made 48 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 9 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 137 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were 0 substantive disputes about criminal record information disclosed on certificates;
- Referred 2,519 applications for Enhanced certificates to PSNI and 567 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 7 disclosures of information and other police forces made no disclosure of information for inclusion in AccessNI certificates; and
- Made 14 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

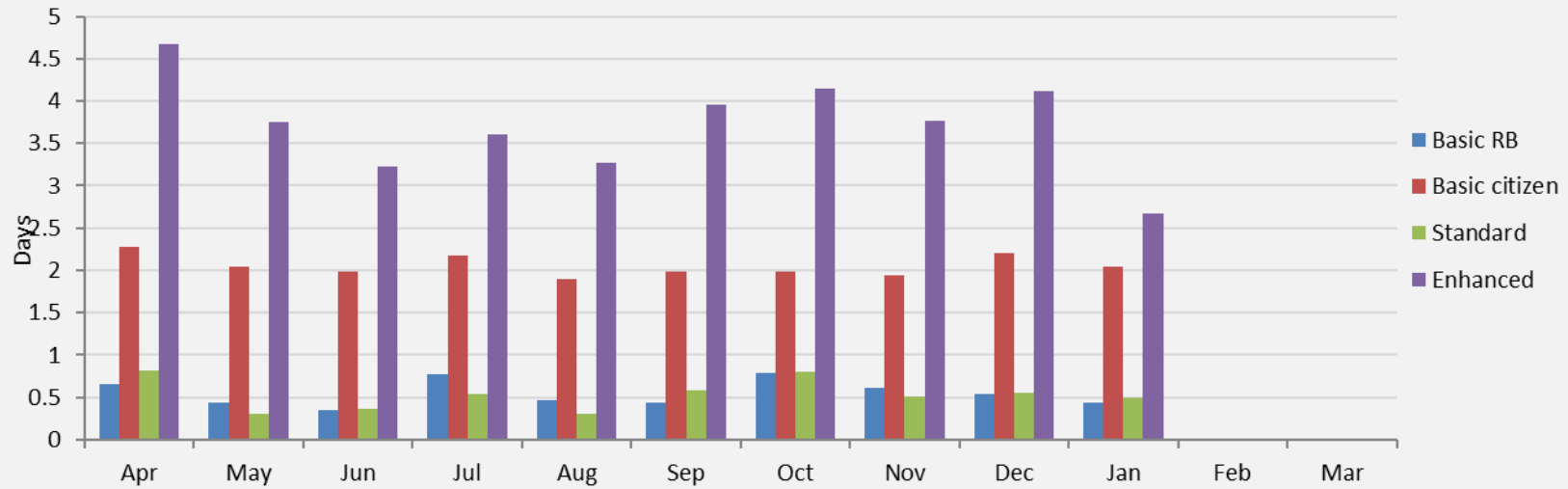
	Jan-24	%Jan-23	Total 23/24	%2022/23
Applications Received				
Basic	2,100	128.52%	15,325	101.56%
Basic RB	1,988	108.57%	19,160	95.89%
Standard	346	81.60%	3,347	87.12%
Enhanced	9,558	100.27%	110,178	103.03%
Total	13,992		148,010	
Cases Processed				
Basic	1,698		14,743	
Basic RB	2,008		19,152	
Standard	343		3,341	
Enhanced	9,226		110,713	
Total	13,275		147,949	







Average number of days to issue a certificate - 2023/24



Monthly registrations - 2023/24
[Total number registrations 774 - signatories 3112]

