



MONTHLY PERFORMANCE REPORT

February 2023

Service Achievements – Disclosures February 2023

AccessNI processed 14,980 disclosure certificates. Information was disclosed on 667 certificates¹.

Type	Number processed	Information disclosed
Basic	1,619	48
Basic RB	1,788	43
Standard	284	39
Enhanced	11,289	537

This month AccessNI achieved against our performance targets:-

Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.7%	2 days
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	90.2%	5 days
95% of Enhanced issued within 21 days	95.8%	
98% of Enhanced issued within 28 days	96.7%	

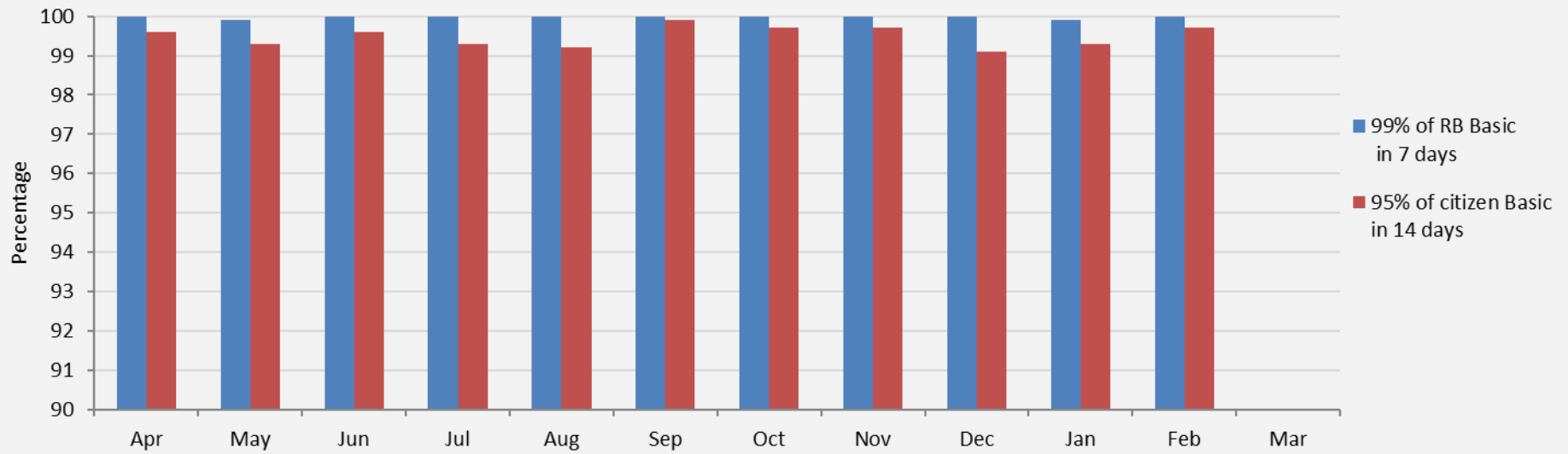
¹ The information disclosed number can include cases processed before February 2023 but which have been printed and issued in that month.

This month AccessNI also:-

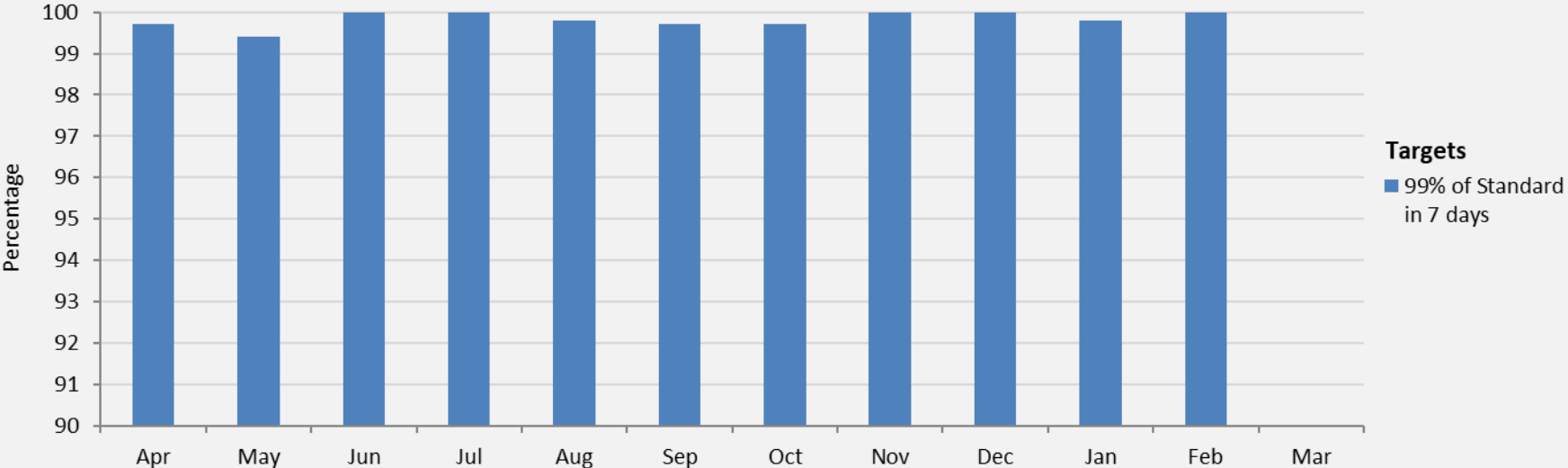
- Issued 55.7% of certificates by digital means, and 44.3% by paper;
- Filtered 547 old and minor offences from Standard and Enhanced certificates;
- Made 48 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 17 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 159 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were 2 substantive disputes about criminal record information disclosed on certificates;
- Referred 3,163 applications for Enhanced certificates to PSNI and 632 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 18 disclosures of information and other police forces made no disclosures of information for inclusion in AccessNI certificates; and
- Made 17 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Feb-23	%Feb-22	Total 22/23	%2021/22
Applications Received				
Basic	1,890	136.66%	17,317	114.32%
Basic RB	1,757	83.59%	21,741	92.40%
Standard	275	60.04%	4,124	81.49%
Enhanced	10,564	116.54%	117,540	110.62%
Total	14,486		160,722	
Cases Processed				
Basic	1,619		16,658	
Basic RB	1,788		21,737	
Standard	284		4,108	
Enhanced	11,289		116,468	
Total	14,980		158,971	

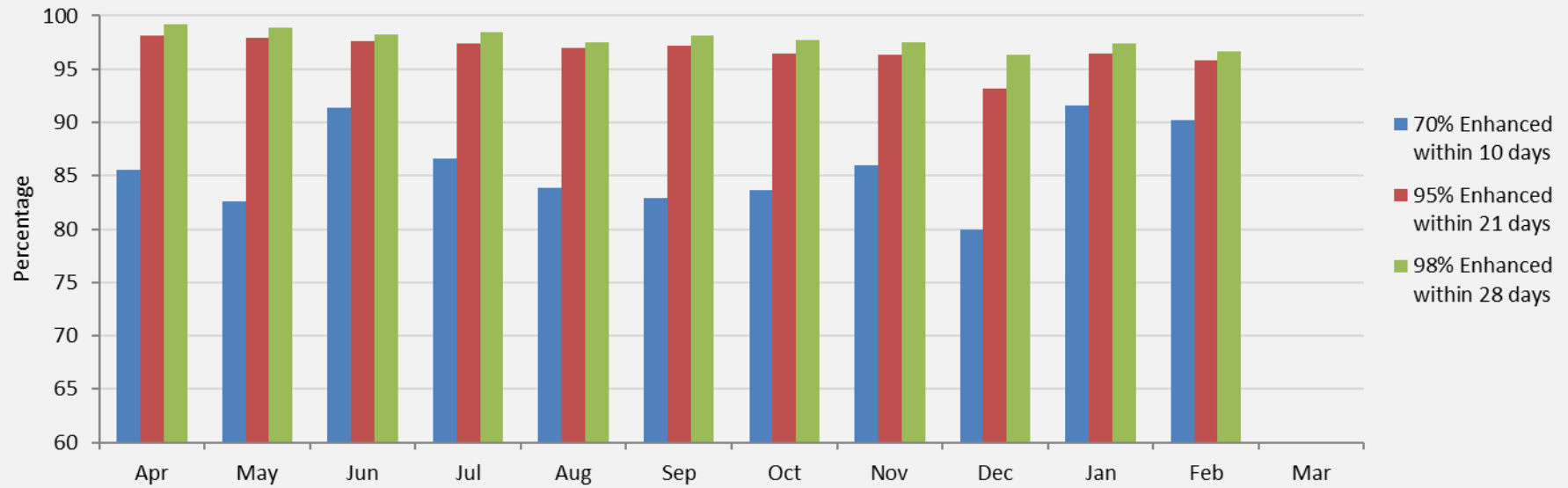
Issue of Basic certificates against targets - 2022/23



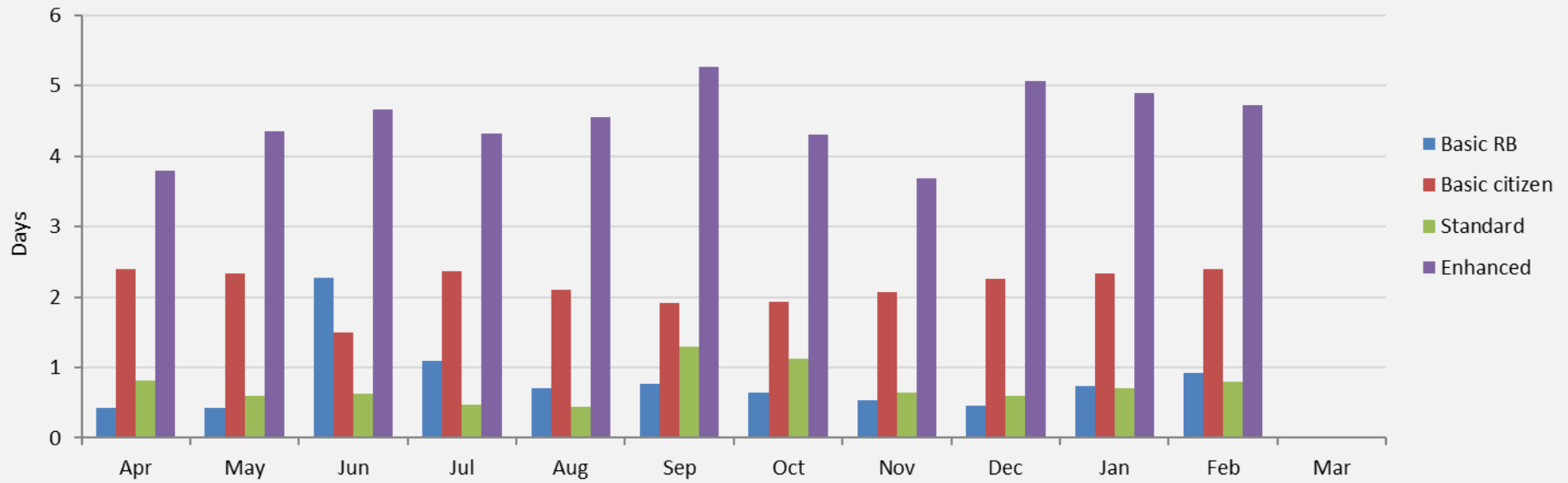
Issue of Standard certificates against target - 2022/23



Issue of Enhanced checks against targets - 2022/23



Average number of days to issue a certificate - 2022/23



Monthly flow of applications received over last 5 years

