



MONTHLY PERFORMANCE REPORT

December 2023

Service Achievements – Disclosures December 2023

AccessNI processed 9,702 disclosure certificates. Information was disclosed on 459 certificates¹.

Type	Number processed	Information disclosed
Basic	1,069	31
Basic RB	1,449	29
Standard	233	31
Enhanced	6,951	368

This month AccessNI achieved against our performance targets:-

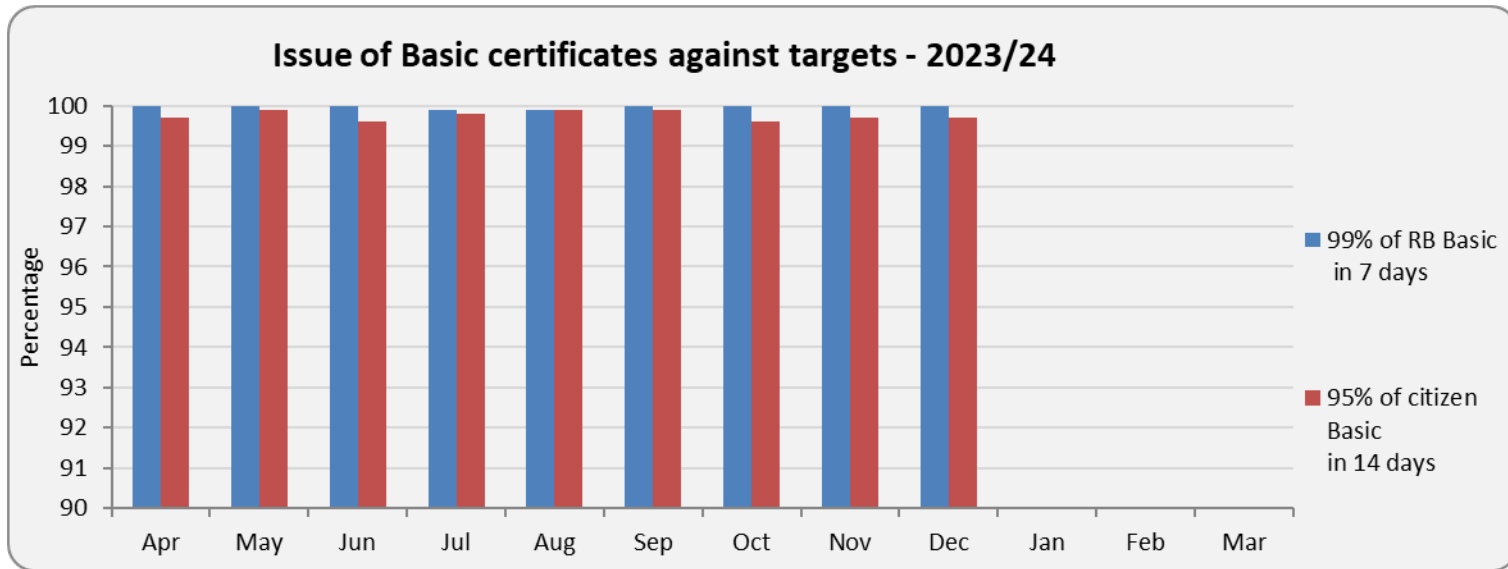
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.7%	2 days
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	87.4%	4 days
95% of Enhanced issued within 21 days	96.1%	
98% of Enhanced issued within 28 days	97.1%	

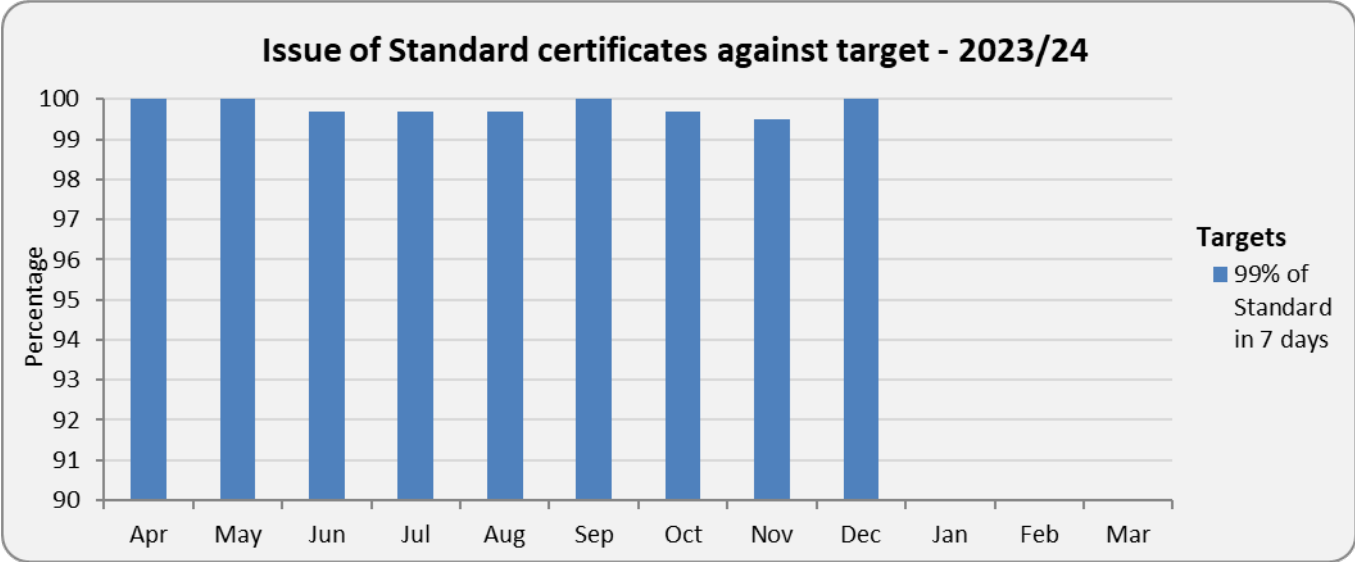
¹ The information disclosed number can include cases processed before December 2023 but which have been printed and issued in that month.

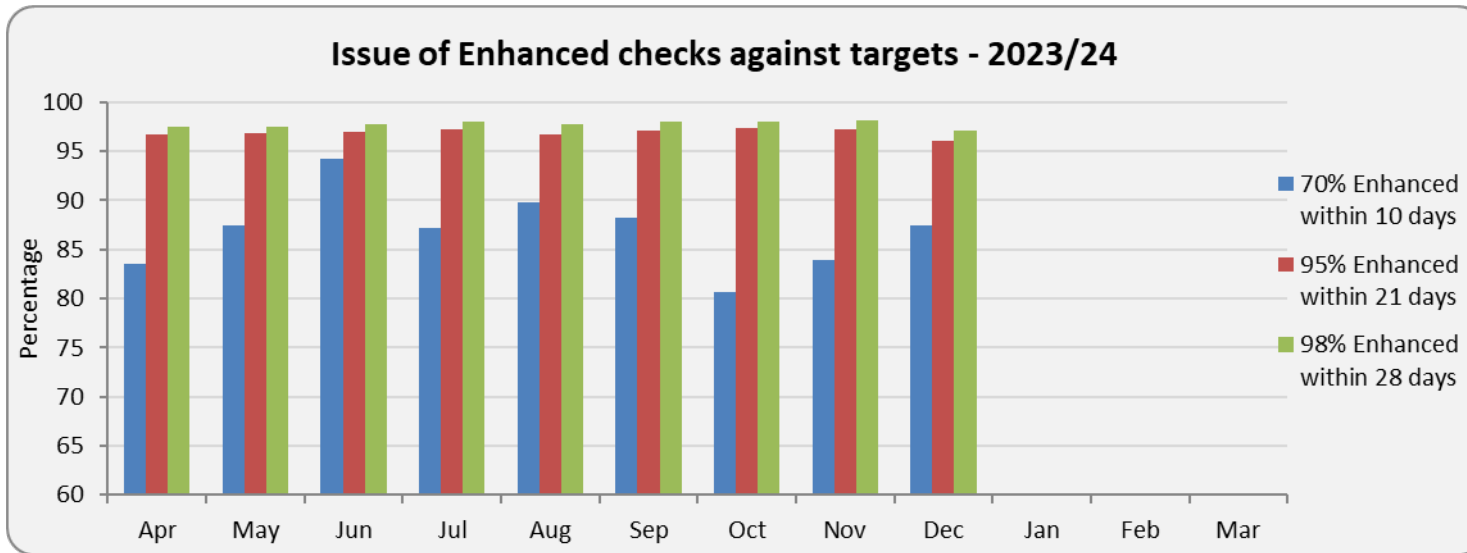
This month AccessNI also:-

- Issued 57% of certificates by digital means, and 43% by paper;
- Filtered 324 old and minor offences from Standard and Enhanced certificates;
- Made 40 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 12 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 104 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were 0 substantive disputes about criminal record information disclosed on certificates;
- Referred 1,729 applications for Enhanced certificates to PSNI and 323 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 7 disclosures of information and other police forces made 1 disclosure of information for inclusion in AccessNI certificates; and
- Made 12 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

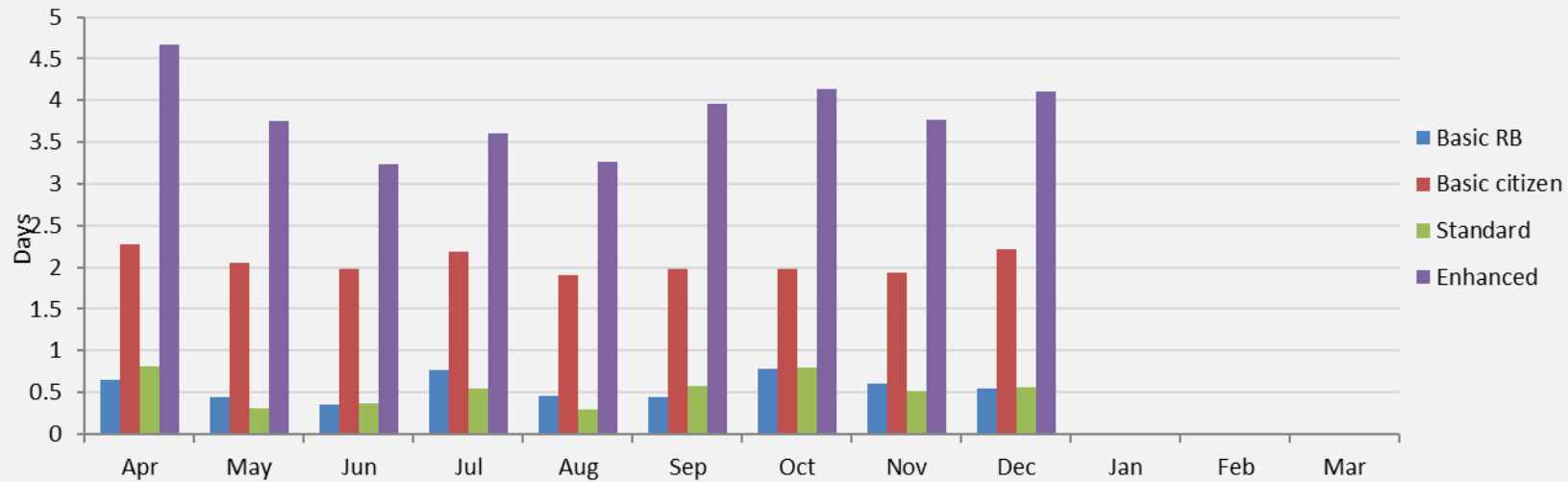
	Dec-23	%Dec-22	Total 23/24	%2022/23
Applications Received				
Basic	1,273	125.79%	13,549	100.70%
Basic RB	1,452	96.35%	17,174	94.62%
Standard	233	77.41%	3,006	87.95%
Enhanced	6,565	93.91%	100,651	103.33%
Total	9,523		134,380	
Cases Processed				
Basic	1,069		13,045	
Basic RB	1,449		17,144	
Standard	233		3,000	
Enhanced	6,951		101,502	
Total	9,702		134,691	







Average number of days to issue a certificate - 2023/24



Monthly registrations - 2023/24
[Total number registrations 767 - signatories 3169]

