



MONTHLY PERFORMANCE REPORT

September 2023

Service Achievements – Disclosures September 2023

AccessNI processed 17,070 disclosure certificates. Information was disclosed on 604 certificates¹.

Type	Number processed	Information disclosed
Basic	1,480	28
Basic RB	1,969	39
Standard	370	59
Enhanced	13,251	478

This month AccessNI achieved against our performance targets:-

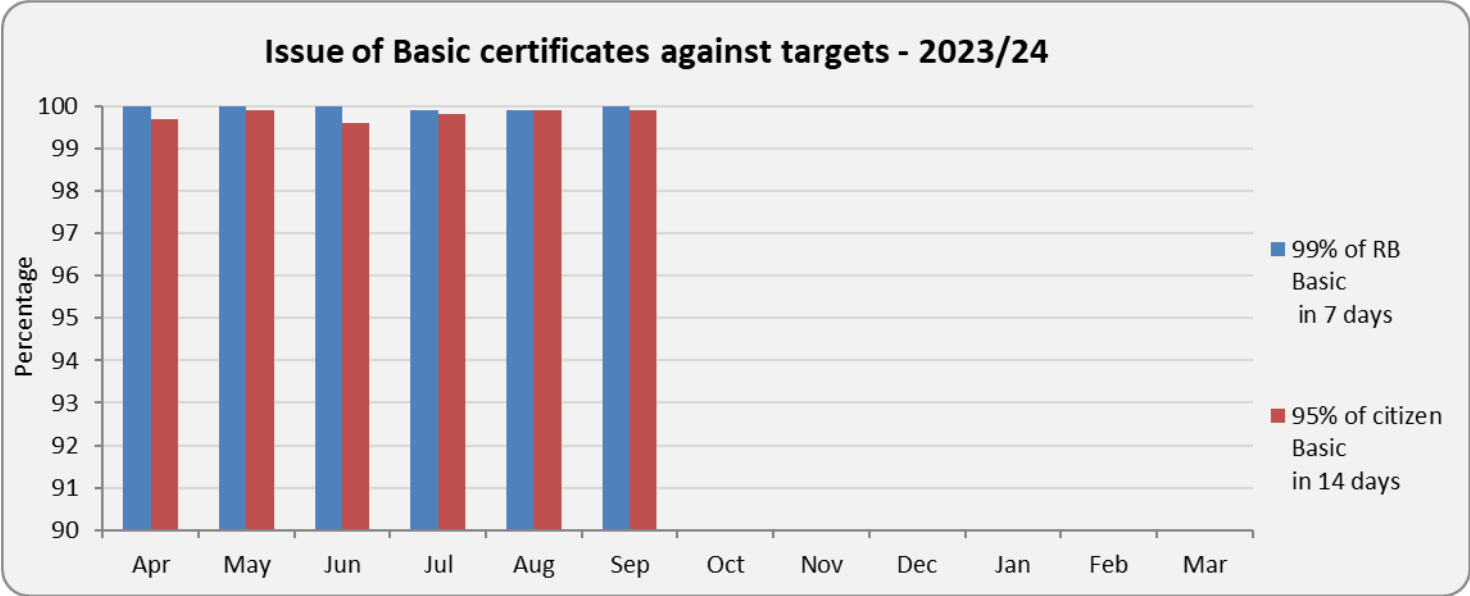
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.9%	2 days
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	88.2%	4 days
95% of Enhanced issued within 21 days	97.1%	
98% of Enhanced issued within 28 days	98%	

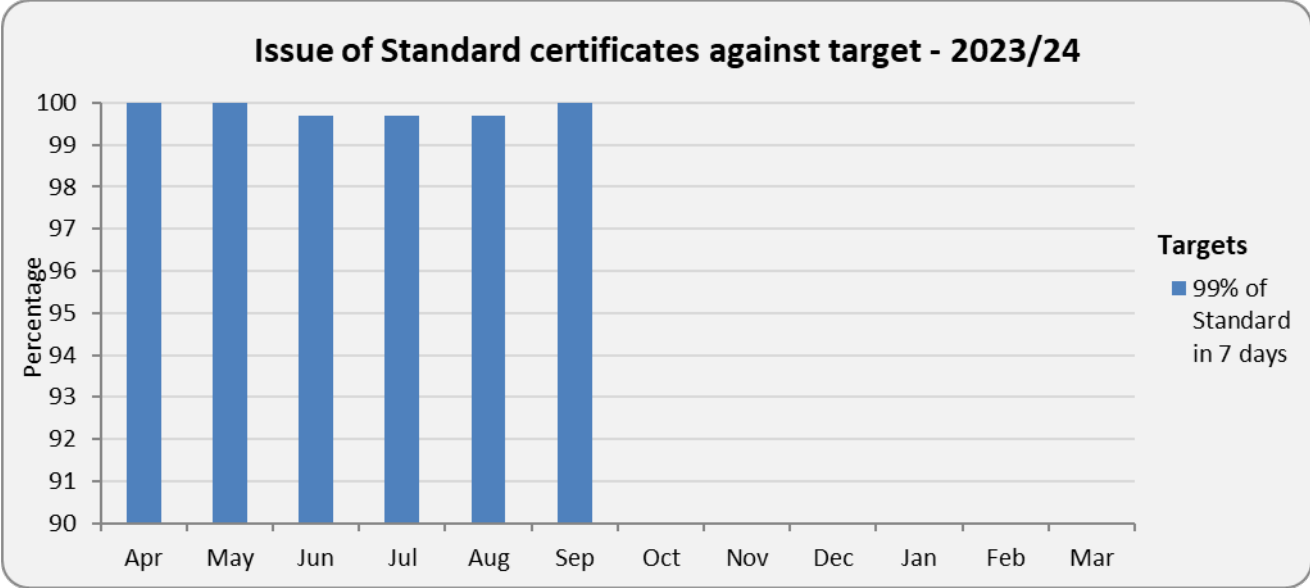
¹ The information disclosed number can include cases processed before September 2023 but which have been printed and issued in that month.

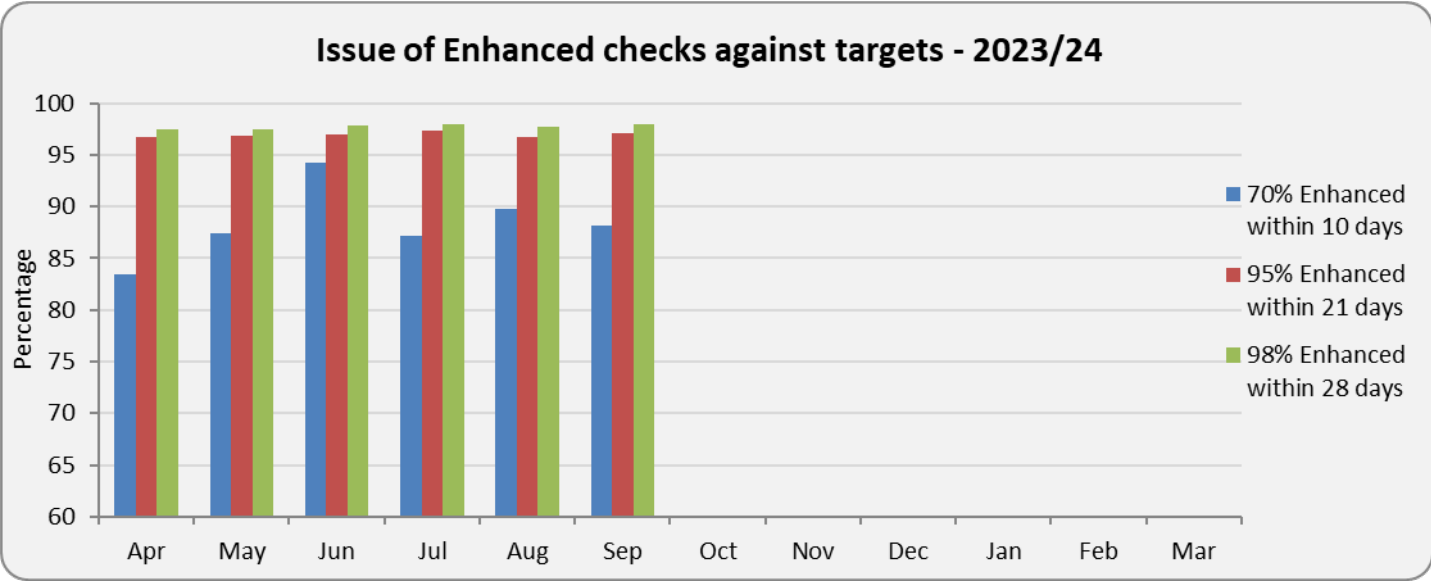
This month AccessNI also:-

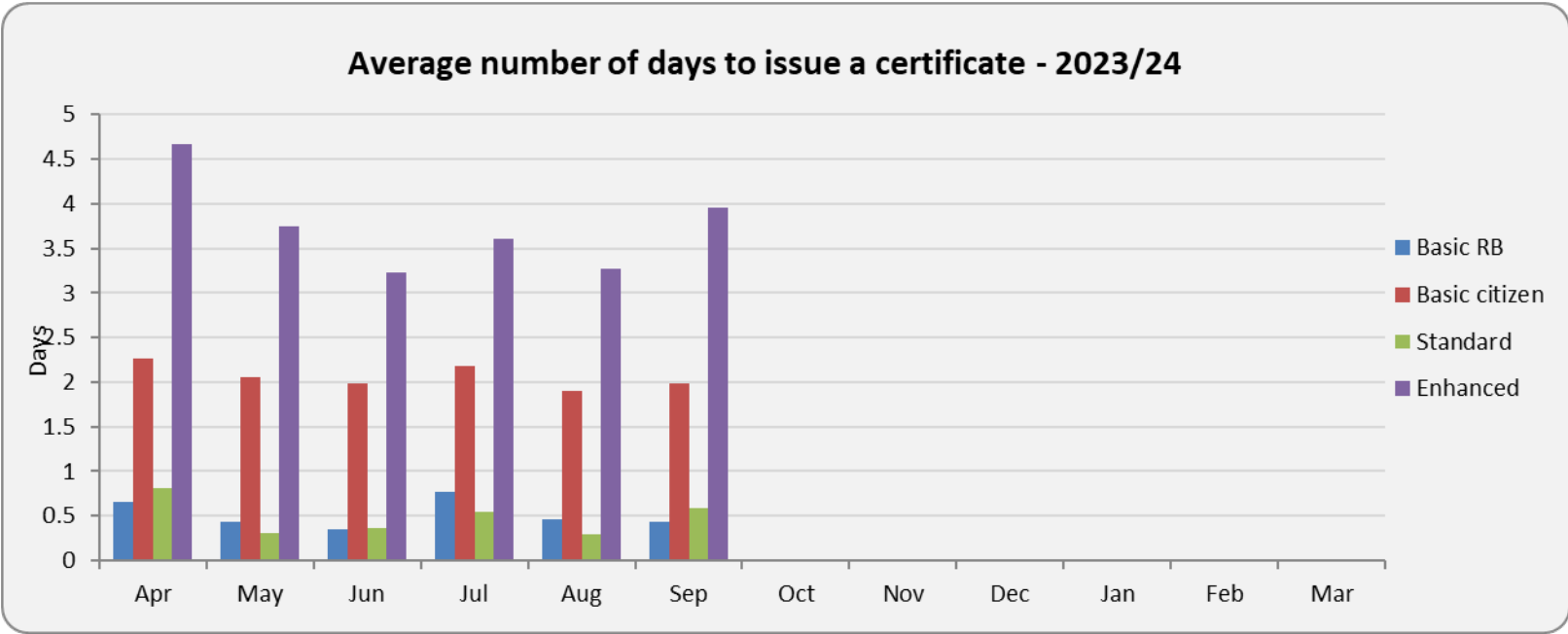
- Issued 57.3% of certificates by digital means, and 42.7% by paper;
- Filtered 489 old and minor offences from Standard and Enhanced certificates;
- Made 48 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 11 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 207 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland; 1 disclosure was made from Slovakia.
- There was 1 substantive dispute about criminal record information disclosed on certificates;
- Referred 3,391 applications for Enhanced certificates to PSNI and 629 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 8 disclosures of information and other police forces made 2 disclosures of information for inclusion in AccessNI certificates; and
- Made 18 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Sep-23	%Sept-22	Total 23/24	%2022/23
Applications Received				
Basic	1,868	115.81%	9,694	102.41%
Basic RB	1,950	84.49%	11,794	95.27%
Standard	370	99.20%	1,990	83.06%
Enhanced	13,828	101.90%	70,067	104.17%
Total	18,016		93,545	
Cases Processed				
Basic	1,480		8,964	
Basic RB	1,969		11,786	
Standard	370		1,982	
Enhanced	13,251		70,019	
Total	17,070		92,751	









Monthly registrations - 2023/24
[Total number registrations 747 - signatories 3171]

