



MONTHLY PERFORMANCE REPORT

January 2023

Service Achievements – Disclosures January 2023

AccessNI processed 12,117 disclosure certificates. Information was disclosed on 591 certificates¹.

Type	Number processed	Information disclosed
Basic	1,559	38
Basic RB	1,813	54
Standard	406	50
Enhanced	8,339	449

This month AccessNI achieved against our performance targets:-

Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	99.9%	1 day
95% of Basics applied for by citizen issued within 14 days	99.3%	2 days
99% of Standards issued within 7 days	99.8%	1 day
70% of Enhanced issued within 10 days	91.6%	5 days
95% of Enhanced issued within 21 days	96.4%	
98% of Enhanced issued within 28 days	97.4%	

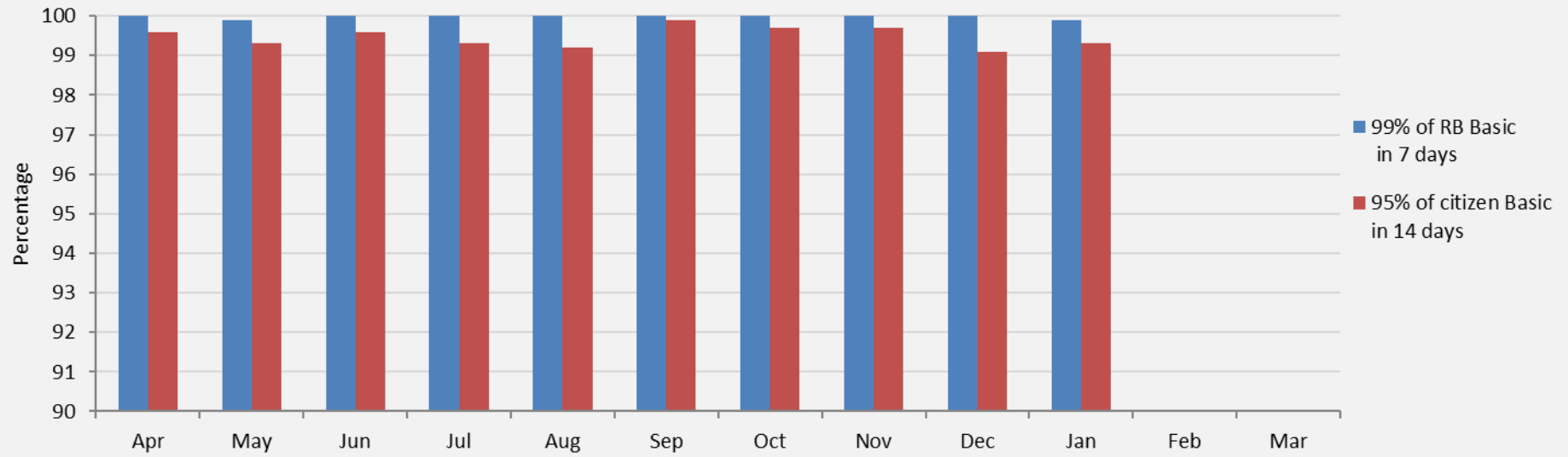
¹ The information disclosed number can include cases processed before January 2023 but which have been printed and issued in that month.

This month AccessNI also:-

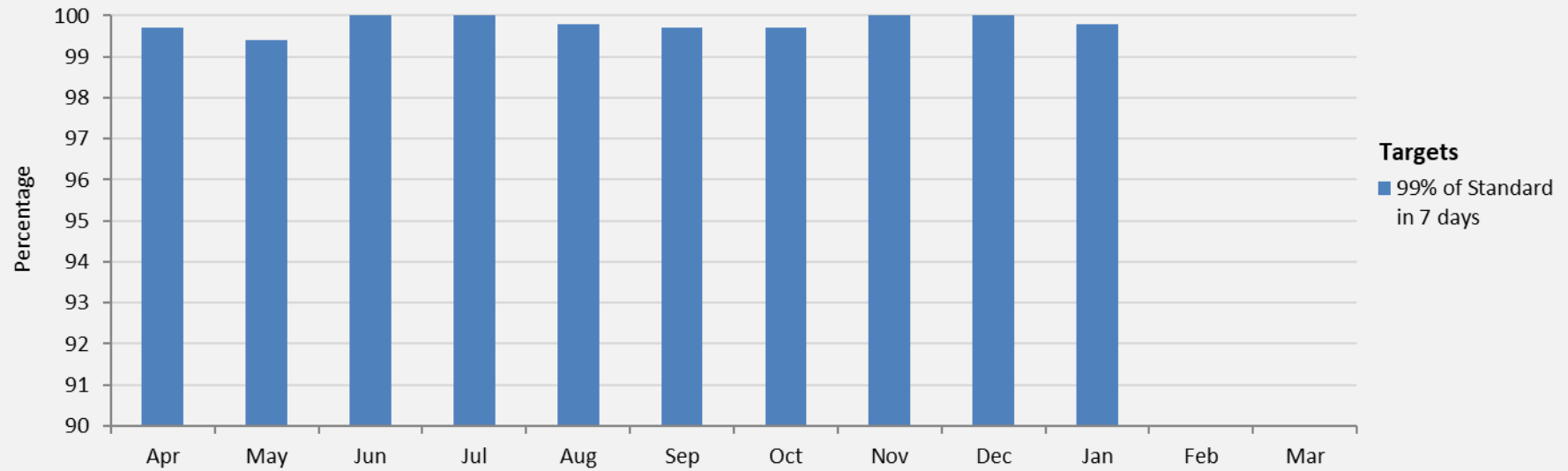
- Issued 56.4% of certificates by digital means, and 43.6% by paper;
- Filtered 494 old and minor offences from Standard and Enhanced certificates;
- Made 47 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 12 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 121 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There was 1 substantive dispute about criminal record information disclosed on certificates;
- Referred 2,162 applications for Enhanced certificates to PSNI and 406 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 14 disclosures of information and other police forces made no disclosures of information for inclusion in AccessNI certificates; and
- Made 19 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Jan-23	%Jan-22	Total 22/23	%2021/22
Applications Received				
Basic	1,982	130.83%	15,646	113.66%
Basic RB	1,835	86.03%	19,986	93.28%
Standard	431	126.02%	3,850	83.64%
Enhanced	9,581	112.84%	107,002	110.09%
Total	13,829		146,484	
Cases Processed				
Basic	1,559		15,040	
Basic RB	1,813		19,950	
Standard	406		3,824	
Enhanced	8,339		105,194	
Total	12,117		144,008	

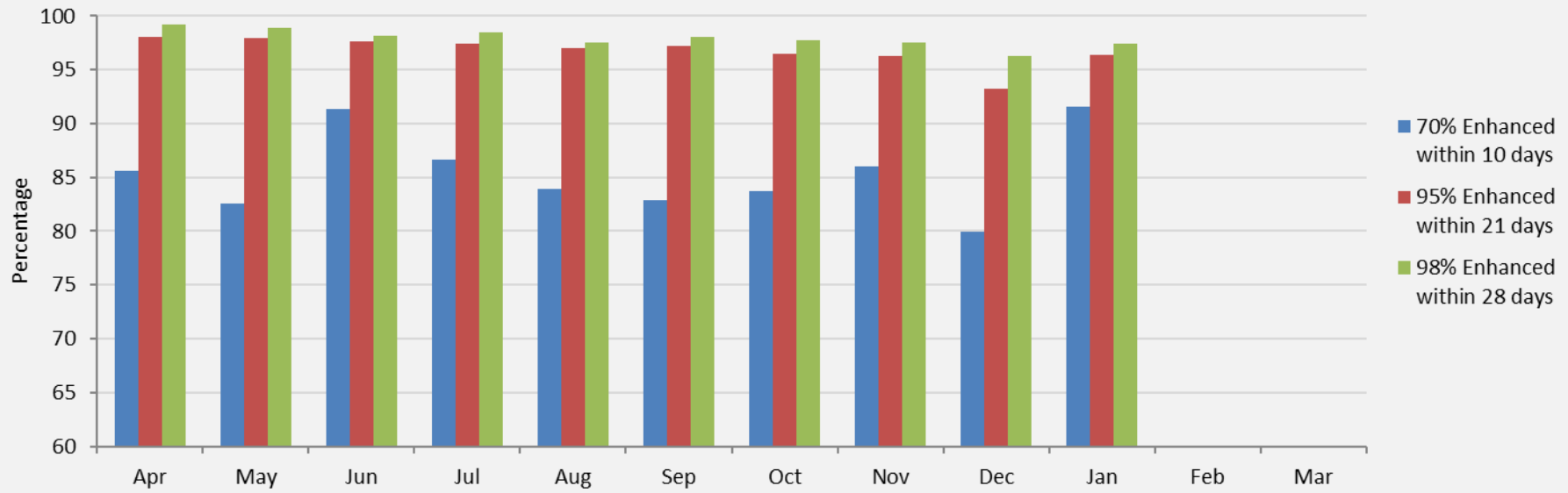
Issue of Basic certificates against targets - 2022/23



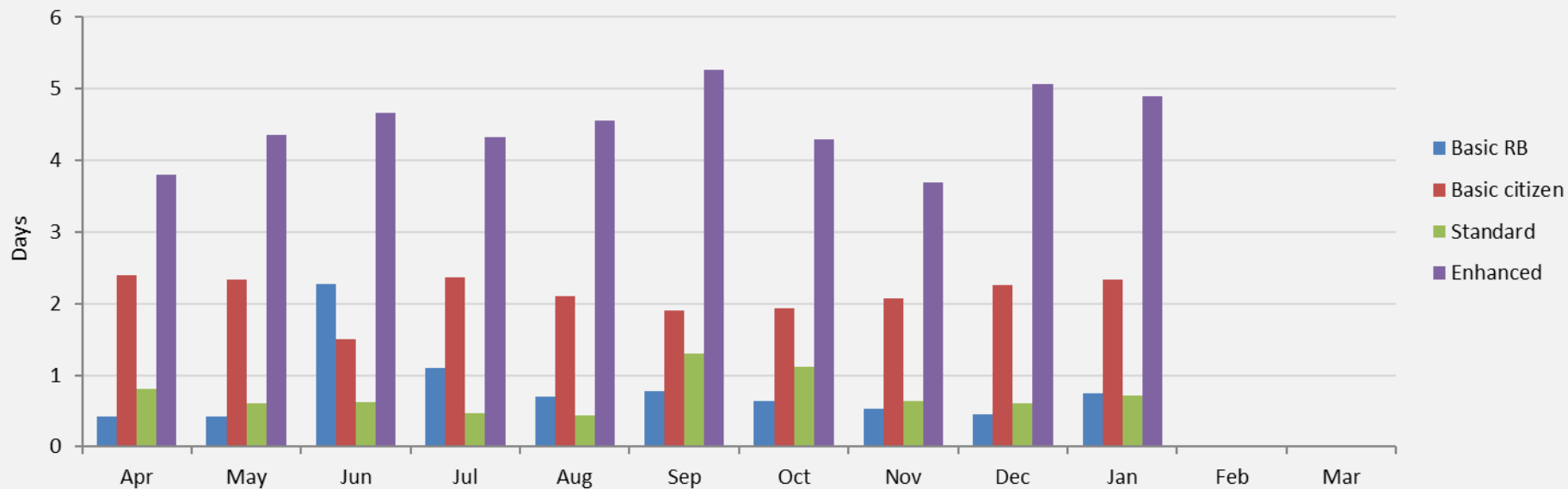
Issue of Standard certificates against target - 2022/23



Issue of Enhanced checks against targets - 2022/23



Average number of days to issue a certificate - 2022/23



Monthly flow of applications received over last 5 years

