



# **MONTHLY PERFORMANCE REPORT**

**May 2023**

## Service Achievements – Disclosures May 2023

AccessNI processed 15,358 disclosure certificates. Information was disclosed on 676 certificates<sup>1</sup>.

Type	Number processed	Information disclosed
Basic	1,576	40
Basic RB	1,859	50
Standard	382	50
Enhanced	11,541	536

This month AccessNI achieved against our performance targets:-

Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.9%	2 days
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	87.4%	4 days
95% of Enhanced issued within 21 days	96.9%	
98% of Enhanced issued within 28 days	97.5%	

<sup>1</sup> The information disclosed number can include cases processed before May 2023 but which have been printed and issued in that month.

## **This month AccessNI also:-**

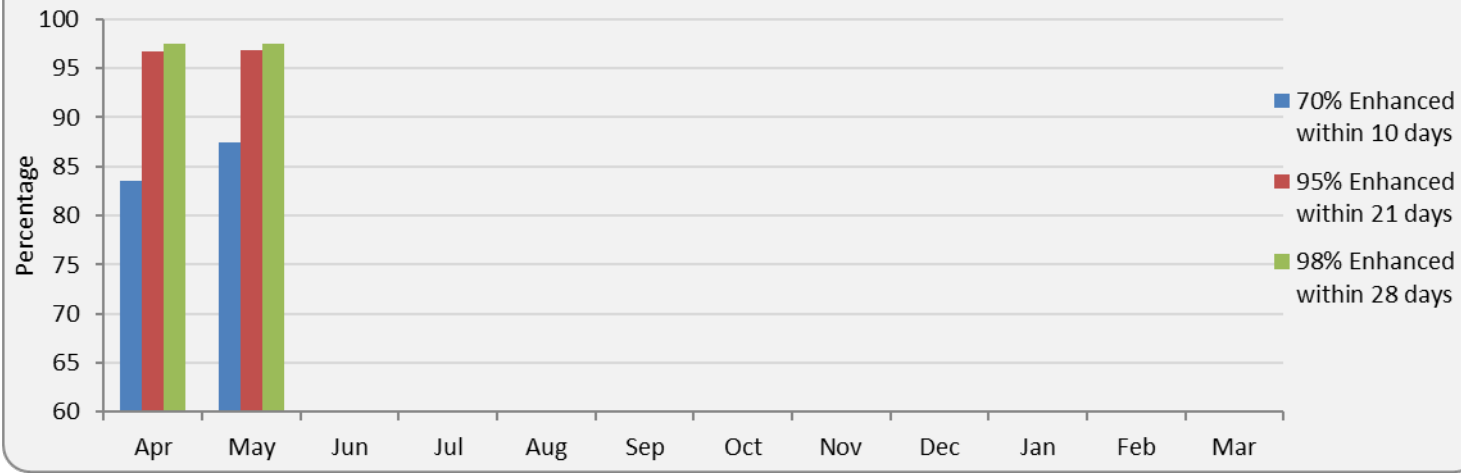
- Issued 57.6% of certificates by digital means, and 42.4% by paper;
- Filtered 566 old and minor offences from Standard and Enhanced certificates;
- Made 43 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 15 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 150 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There was 1 substantive dispute about criminal record information disclosed on certificates;
- Referred 2,872 applications for Enhanced certificates to PSNI and 484 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 13 disclosures of information and other police forces made no disclosures of information for inclusion in AccessNI certificates; and
- Made 20 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	May-23	%May-22	Total 23/24	%2022/23
<b>Applications Received</b>				
Basic	1,827	105.30%	3,453	108.93%
Basic RB	1,856	83.79%	3,726	92.20%
Standard	379	79.29%	622	72.41%
Enhanced	11,430	106.28%	21,111	103.79%
<b>Total</b>	<b>15,492</b>		<b>28,912</b>	
<b>Cases Processed</b>				
Basic	1,576		2,862	
Basic RB	1,859		3,727	
Standard	382		620	
Enhanced	11,541		21,442	
<b>Total</b>	<b>15,358</b>		<b>28,651</b>	

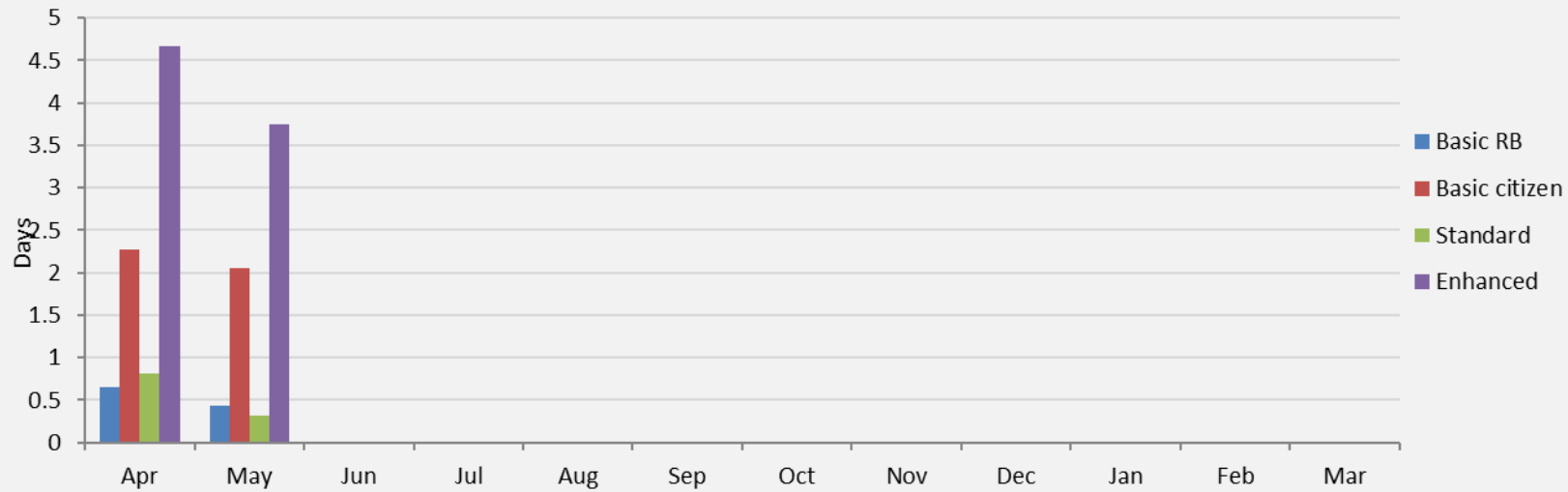




### Issue of Enhanced checks against targets - 2022/23



**Average number of days to issue a certificate - 2023/24**





Monthly flow of applications received over last 5 years

