

ANNUAL RETURNS TO THE CERTIFICATION OFFICER
Industrial Relations (Northern Ireland) Order 1992 (as amended)

AR(NI)21 Annual Return for a Trade Union

Name of Trade Union:	<input type="text" value="ULSTER TEACHERS' UNION"/>	
Financial Year ended:	<input type="text" value="31st DECEMBER 2021"/>	
Ref No:	<input type="text"/>	
Head or Main Office:	<input type="text" value="94 MALONE ROAD"/>	
	<input type="text" value="BELFAST"/>	
	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
Postcode:	<input type="text" value="BT9 5HP"/>	
Website address (if available)	<input type="text"/>	
Has the address changed during the year to which the return relates?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO (Tick as appropriate)
General Secretary:	<input type="text" value="MS. JACQUIE WHITE"/>	
Telephone Number:	<input type="text" value="028 9066 2216"/>	
E -mail:	<input type="text" value="Jacquie.White@utu.edu"/>	
Contact name for queries regarding the completion of this return:	<input type="text" value="MRS. HEATHER ARRELL"/>	
Telephone Number:	<input type="text" value="028 9066 2216"/>	
E-mail:	<input type="text" value="Heather.Arrell@utu.edu"/>	

Every trade union having its head or main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

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Return Of Members

(See notes 8 & 9)

Number of members at the end of the year					
	Northern Ireland	Great Britain	Republic of Ireland	Elsewhere Abroad (Including Channel Islands)	Totals
Male	791		8		799
Female	4,724		32		4,756
Other					
Total	5,515		40		5,555

Number of members (including Northern Ireland members) above for whom no home or authorised address is held

Number of Northern Ireland members for whom no home or authorised address is held

Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
PRESIDENT	MR. S. MCCORD	MRS. A. STEEN	01/04/2021
VICE PRESIDENT	MRS. A. STEEN	MRS. L. CREELMAN	01/04/2021
EX PRESIDENT	MRS. S. THOMPSON	MR. S. MCCORD	01/04/2021

State whether the union is:

a. A branch of another trade union?

 YES

 NO

If yes, state the name of that union:

b. A federation of trade unions?

 YES

 NO

If yes, state the number of affiliated unions:

and names:

Officers in post

(See note 10)

Please complete list of all officers in post at the end of the year to which this form relates

Name of Officer	Position Held
Alison Steen	President
Louise Creelman	Vice President
Stephen McCord	Ex-President
Aaron Davis	
Andrea Sawyers	
Ashton Shields	
Audrey Dempsey	
Eileen McKee	
Emma Loughridge	
Gillian Dunlop	
Heather Milligan	
Janice Mullan	
Jon Bleakney	
Naomi Billington	
Leigh McKay	
David Thompson	
Lynelle Fenton	
Jill Ravey	
Joy Carrothers	
Mark Creelman	
Heather Wilson	
Julie Brown	Jacquie White
Leigh Cooper	Rebekka Gilpin

General Fund

(See Notes 11 - 16)

For year ended 31.12.21

	£	£
Income		
From Members: Contributions and Subscriptions		757,713
From Members: Other income from members (please specify)		
Total Income from Members		757,713
From Federations and other bodies (as at page 4)		
From any other sources (as at page 4)		12,834
Total of Other Income (as at page 4)		12,834
Investment Income (as at page 13)		69
Total Income		770,616
Interfund Transfers IN		
Expenditure		
Benefits to members (as at page 5)		276,633
Administrative expenses (as at page 11)		325,207
Federations and other bodies (please specify)		
Taxation		
Total Expenditure		601,840
Interfund Transfers OUT		
Surplus (deficit) for year		168,776
Amount of General Fund at beginning of year		1,109,068
Amount of General Fund at end of year		1,277,844
Total number of members (including Northern Ireland members) contributing to the general fund at end of year		5,555
Number of Northern Ireland members contributing to the General Fund at end of the year		5,515
General Fund subscription income from Northern Ireland members		757,713

Analysis of income from federation and other bodies and other income

(see notes 17 & 18)

Description	£
Federation and other bodies	
Total federation and other bodies	
Any other sources	
RENTAL INCOME	8,168
SUNDRY INCOME	3,666
CONFERENCE INCOME	750
ADVERTISING INCOME	250
Total other sources	12,834
Total of all other Income	12,834

Analysis of benefit expenditure shown at the general fund

(see notes 19 - 21)

	£		£
Representation -		Brought Forward	12,120
Employment Related Issues		Advisory Services	
LEGAL FEES	12,120		
Representation -		Other Cash Payments	
Non Employment Related Issues			
		Education and Training Services	
Communications		Salary Costs	
		CALCULATED AT 60% OF TOTAL COSTS	250,420
		Negotiated Discount Services	
		MEMBERSHIP PLUS LOYALTY CARDS	7,260
Dispute Benefits			
		Other Benefits and Grants	
		ALLOCATION TO AREA ASSOCIATIONS	562
		ELECTION - VICE PRESIDENT	6,271
Carried Forward	12,120	Total (should agree with figure on General Fund)	276,633

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 2		Fund Account	
Name of account:	BENEVOLENT FUND	£	£
Income	From members		2,055
	Investment income (as at page 13)		28
	Other (Please specify)		
		Total Other Income	
		Total Income	2,083
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expansives and other expenditure (as at page 11)		150
		Total Expenditure	150
		Interfund Transfers OUT	
		Surplus/Defecit for year	1,933
		Amount of fund at beginning of year	59,106
	Amount of fund at end of year (as per balance sheet)	61,039	
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expansives and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 4		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 5		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 6		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
	Total Income			
	Interfund transfers IN			
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
		Total Expenditure		
		Interfund Transfers OUT		
	Surplus/Defecit for year			
	Amount of fund at beginning of year			
	Amount of fund at end of year (as per balance sheet)			
	Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

Fund 7		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
	Total Income			
	Interfund transfers IN			
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
		Total Expenditure		
		Interfund Transfers OUT		
	Surplus/Defecit for year			
	Amount of fund at beginning of year			
	Amount of fund at end of year (as per balance sheet)			
	Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 8		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
			Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 9		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expensives and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
			Number of members contributing at end of year	

Political Fund Account

(see notes 24 - 28)

Political Fund Account 1		To be completed by trade unions which maintain their own political fund		
		£	£	
Income	Members contributions and levies			
	Investment income (as at page 13)			
	Other (please specify)			
	Total Other Income			
	Total Income			
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)			
	Administration expenses in connection with political objects (please specify)			
	Non-political expenditure			
		Total expenditure		
		Surplus/Defecit for year		
		Amount of political fund at beginning of year		
		Amount of political fund at end of year (as per balance sheet)		
		Number of Northern Ireland members contributing to political fund at end of year		
	Political Fund Contribution from Northern Ireland members			
	Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund			
	Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund			

Political Fund Account 2		To be completed by trade unions which act as components of a central trade union		
		£	£	
Income	Members contributions and levies			
	Funds received back from central political fund			
	Other (please specify)			
	Total Other Income			
	Total Income			
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)			
	Administration expenses in connection with political objects (please specify)			
	Non-political expenditure			
		Total expenditure		
		Surplus/Defecit for year		
		Amount held on behalf of central trade union political fund at beginning of year		
		Amount remitted to central trade union political fund		
		Amount held on behalf of central trade union political fund		
	Number of Northern Ireland members contributing to political fund at end of year			
	Political Fund Contribution from Northern Ireland members			
	Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund			
	Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund			

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 29 & 30)

Administrative expenses	£
Remuneration and expenses of staff	
Salaries and wages included in above	166,946
Auditors' fees	4,440
Legal and professional fees	2,892
Occupancy costs	32,828
Stationary, printing, postage, telephone etc.	11,179
Expenses of executive committee (head office)	5,398
Expenses of conferences	7,219
Other administrative expenses (please specify)	
NI CANCER CHILDRENS HOSPICE	150
PUBLIC RELATIONS	9,600
TRAINING/ SEMINARS	604
RECRUITMENT	2,932
COMPUTER ADVICE/ REPAIRS	6,631
EQUIPMENT MAINTENANCE AND HIRE	2,188
BANK CHARGES	652
SUNDRY	3,804
Other outgoings	
DEPRECIATION	19,477
TAXATION	1,565
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
EI SUBSCRIPTIONS	11,309
OTHER FEES AND SUBSCRIPTIONS	23,600
SPONSORSHIP AND DONATIONS (CHARITABLE)	3,555
Total	325,357
Charged to	
General Fund (page 3)	325,207
Fund 2 (page 6)	150
Fund 3 (page 6)	
Fund 4 (page 7)	
Fund 5 (page 7)	
Fund 6 (page 8)	
Fund 7 (page 8)	
Fund 8 (page 9)	
Fund 9 (page 9)	
Total	325,357

Analysis of officials' salaries and benefits

(see notes 31 - 41)

Office Held	Gross Salary	Employers N.I. Contributions	Benefits			Total
			Pension Contributions	Other Benefits		
				Description	Value	
£	£	£		£	£	
MS. JACQUIE WHITE	77,001	9,367	10,462			96,830

Analysis of Investment Income

(see notes 42 & 43)

Income	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			97
Other investment income (specify)			
			97
		Total Investment Income	97
Credited to:			
		General Fund (page 3)	69
		Fund 2 (page 6)	28
		Fund 3 (page 6)	
		Fund 4 (page 7)	
		Fund 5 (page 7)	
		Fund 6 (page 8)	
		Fund 7 (page 8)	
		Fund 8 (page 9)	
		Fund 9 (page 9)	
		Political Fund (page 10)	
		Total Investment Funds	97

Balance Sheet

(see notes 44 - 46)

As at 31.12.2021

Previous Year		£	£
480,770	Fixed Assets (as at page 15)		472,933
	Investments (as per analysis on page 16)		
	Quoted (Market value £/€) as at page 16		
	Unquoted (Market value £/€) as at page 16		
	Total Investments		
	Other Assets		
80,830	Loans to other trade unions	82,430	
664,853	Sundry debtors	860,067	
	Cash at bank and in hand		
	Income tax to be recovered		
	Stocks of goods		
	Others (Please specify)		
745,683			
1,226,453			
	Total Other Assets		942,497
			Total Assets
			1,415,430
1,109,068		General Fund (page 3)	1,277,844
59,106		Fund 2 (page 6)	61,039
		Fund 3 (page 6)	
		Fund 4 (page 7)	
		Fund 5 (page 7)	
		Fund 6 (page 8)	
		Fund 7 (page 8)	
		Fund 8 (page 9)	
		Fund 9 (page 9)	
		Political Fund Account (page10)	
1,168,174		TOTAL	1,338,883
	Liabilities		
45,709	Amount held on behalf of central trade union political fund		
87	SUNDRY CREDITORS	65,817	
12,483	CORPORATION TAX	1,565	
	OTHER TAXES & SOCIAL SECURITY	9,165	
58,279			
1,226,453			
		Total Liabilities	76,547
		Total Assets	1,415,430

Fixed Assets Accounts

(see notes 47 - 51)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
Cost or Valuation	£	£	£	£	£	£
At start of period	692,242		80,903			773,145
Additions	0		11,640			11,640
Disposals	0		-8,567			-8,567
Revaluation/Transfers						
At end of year	692,242		83,976			776,218
Accumulated Depreciation						
At start of year	225,152		67,223			292,375
Charges for year	13,845		5,108			18,953
Diposals			-8,043			-8,043
Revaluation/Transfers						
At end of year	238,997		64,288			303,285
Net book value at end of year	453,245		19,688			472,933
Net book value at end of previous year	467,090		13,680			480,770

Analysis of Investments

(see note 52)

		All Funds Except Political Funds	Political Funds
Quoted		£	£
	Equities		
	Government Securities (Gilts)		
	Other quoted securities (Please specify)		
	Total Quoted (as Balance Sheet)		
	Market Value of Quoted Investments		
Unquoted			
	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (Please specify)		
	Total Unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

Summary Sheet

(see notes 53 - 64)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members	759,768		759,768
From Investments	97		97
Other Income (including increases by revaluation of assets)	12,834		12,834
Total Income	772,699		772,699
Expenditure (including decreases by revaluation of assets)			
Total Expenditure	601,990		601,990
Funds at beginning of year (including reserves)	1,168,174		1,168,174
Funds at end of year (including reserves)	1,338,883		1,338,883
Assets			
		Fixed Assets	472,933
		Investment Assets	
		Other Assets	942,497
		Total Assets	1,415,430
Liabilities		Total Liabilities	76,547
Net Assets (Total Assets less Total Liabilities)			1,338,883

Summary Sheet

(see notes 53 - 64)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income			
Expenditure (including decreases by revaluation of assets)			
Total Expenditure			
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Liabilities)			

Notes to the Accounts

(see notes 65 - 66)

All notes to the accounts must be entered on or attached to this part of the return.

PLEASE SEE ATTACHED (pages 9 to 12 of the financial statements)

Accounting Policies

(see notes 67 & 68)

PLEASE SEE ATTACHED (page 9 of the financial statements)

Signatures to the annual return

(see notes 69 & 70)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature: <i>J.E. White</i>	Treasurer's Signature: <i>G. Dunlop</i>
Name: MS. JACQUIE WHITE	Name: MRS. GILLIAN DUNLOP
Date: 31 May 2022	Date: 08 June 2022

Checklist

(see notes 71 - 73)

(please mark 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	X	No	
Has the list of officers been completed? (see Page 2A)	Yes	X	No	
Has the return been signed? (see Note)	Yes	X	No	
Has the auditor's report been completed? (see Note)	Yes	X	No	
Is the rule book enclosed? (see Note)	Yes	X	No	
A member statement is:	Enclosed	X	To Follow	
Has the summary sheet been completed? (see Notes)	Yes	X	No	

For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note	Yes		No	
--	-----	--	----	--

If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?

Signature:		Contact Telephone Number	

Auditor's Report

(see notes 74 & 75)

PLEASE SEE ATTACHED (pages 3 to 5 of the financial statements)

Auditor's Report (continued)

(see note 76)



Signature(s) Of auditor(s)

Name(s)

MRS. LISA McCAFFREY

Profession(s) or Calling(s)

CHARTERED ACCOUNTANT

Address(es)

UNIT G, FORESTVIEW OFFICE PARK,
PURDY'S LANE,
BELFAST BT8
7AR

Date

25/05/2022

Contact name and telephone number for enquiries

MRS. LISA McCAFFREY 028 90 333 058

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



Document