

# ANNUAL RETURNS TO THE CERTIFICATION OFFICER

Industrial Relations (Northern Ireland) Order 1992 (as amended)

## FORM AR(NI)21 - ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:

Lough Neagh Fishermen's Association

Year ended:

31 DECEMBER 2016

Ref No:

Head or Main Office:

LNFA  
17 CARRIGART  
CRAIGAVON  
CO. ARMAUGH  
BT6 5 5BU

Has the address changed during the year to which the return relates?

Yes  No  (Tick as appropriate)

General Secretary:

W NELSON

Telephone Number and Email Address

07962321299

Contact name for queries regarding the completion of this return:

William Nelson - 07962321299

Telephone Number and Email Address

liamnelson@yahoo.co.uk

Every trade union having its head of main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

NAME OF AUTHORISED PERSON:

NORTHERN IRELAND ADDRESS:

The address to which enquiries, returns and other documents should be sent is:

Northern Ireland Certificate Office for Trade Unions and Employers' Associations  
10 - 12 Gordon Street Belfast BT1 2LG. Telephone: 028 9023 7773 Fax: 028 9023 2271  
E-mail: [info@nicertoffice.org.uk](mailto:info@nicertoffice.org.uk)

## RETURN OF MEMBERS

(see Notes 8 and 9)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				TOTALS
	Northern Ireland	Great Britain	Irish Republic	Elsewhere Abroad (including Channel Islands)	
Male	59				59
Female	3				3
<b>TOTAL</b>	<b>62</b>				<b>62</b>

Total number of members (including Northern Ireland members) above for whom no home or authorised address is held.

Number of Northern Ireland members for whom no home or authorised address is held.

## RETURN OF CHANGE OF OFFICERS

(see Note 10)

Please complete the following to record any changes of officers during the twelve months covered by this return and attach as an annex to this form a complete list of all officers in post at the end of the year to which this form relates.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
Chairman	W Nelson	D Mulholland	31/5/2016
Secretary	A. Hannan	W Nelson	31/5/2016
Vice - Secretary	P. J. Wylie	P. J. Wylie	31/5/2016
Treasurer	D. Nelson	D Nelson	31/5/2016

State whether the union is:

a. A branch of another trade union?

 Yes

 No

If yes, state the name:

b. A federation of trade unions?

 Yes

 No

If yes, state the number of affiliated unions:

and names:


## GENERAL FUND

(see Notes 11 to 16)

	£	£
<b>INCOME</b>		
Members:		
Contributions and Subscriptions	0.00	
Other income from members (specify)	_____	
Federations and other bodies (as at page 7)	_____	
Total of other income (as at page 7)	_____	
Total Investment income (as at page 19)	_____	
	<b>TOTAL INCOME</b>	0.00
<b>EXPENDITURE</b>		
Benefits to members (as at page 9)	201.80	
Administrative expenses (as at page 15)		
Federations and other bodies - Affiliation fees, grants etc. (specify)		
	<b>TOTAL EXPENDITURE</b>	201.80

SURPLUS (DEFICIT) FOR YEAR (201.80)

Amount of fund at beginning of year £ 2109.68

Amount of fund at end of year £ 1907.88

Total number of members (including Northern Ireland members) contributing to the general fund at end of year

Number of Northern Ireland members contributing to the General Fund at the end of the year

General Fund subscription income from Northern Ireland members

**ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND  
OTHER INCOME**  
(see Notes 17 and 18)

DESCRIPTION	AMOUNT	£
<b>FEDERATION AND OTHER BODIES</b>		
<b>OTHER INCOME</b>	<b>TOTAL</b>	0
	<b>TOTAL</b>	0

**ANALYSIS OF BENEFIT EXPENDITURE  
SHOWN AT GENERAL FUND**

(see Notes 19 to 21)

£

£

Representation - Employment Related Issues		<b>brought forward</b>	
		Education and Training Services	
Representation - Non Employment Related Issues		Negotiated Discount Services	
Communications		Salary Costs	
Advisory Services		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
<b>carried forward</b>		<b>Total (should agree with figure in General Fund)</b>	0

FUND 2		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Other income (specify)			
Investment income (as at page 19)			
	<b>Total Income</b>		0
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 15)			
	<b>Total Expenditure</b>		0
Surplus (Deficit) for the year			
Add amount of fund at beginning of year			
Amount of fund at end of year (as Balance Sheet)			
Number of members contributing at end of year			

FUND 3		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Other income (specify)			
Investment income (as at page 19)			
	<b>Total Income</b>		0
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 15)			
	<b>Total Expenditure</b>		0
Surplus (Deficit) for the year			
Add amount of fund at beginning of year			
Amount of fund at end of year (as Balance Sheet)			
Number of members contributing at end of year			

(see Notes 24 to 28)

4. POLITICAL FUND ACCOUNT		To be completed by trade unions which maintain their own fund	
		£	£
<b>Income</b>			
Members contributions & levies			
Investment income (as at page 19)			
Other income (specify)			
<b>Deduct expenditure</b>			
Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (specify)			
Administration expenses in connection with political objects (specify)			
Non-political expenditure			
Amount of political fund at beginning of year			
Amount of political fund at end of year (as Balance Sheet)			
Number of Northern Ireland members contributing at end of year			
Political Fund Contribution from Northern Ireland members			£
Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund			
Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund			

5. POLITICAL FUND ACCOUNT		To be completed by trade unions which act as components of a central trade union	
		£	£
<b>Income</b>			
Contributions and levies collected from members on behalf of the political fund of the central trade union			
Amount received back from central trade union political fund			
Other income (specify)			
<b>Deduct expenditure</b>			
Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (specify)			
Administrative expenses in connection with political objects (specify)			
Non-political expenditure			
Amount held on behalf of central trade union political fund at beginning of year			£
Deduct amount remitted to central trade union political fund			£
Amount held on behalf of central trade union political fund (as Balance Sheet)			
Total Number of Northern Ireland members contributing at end of year			
Political Fund Contribution from Northern Ireland members			£
Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund			
Number of Northern Ireland members at the end of the year who are under Northern Ireland law exempt from contributing to the political fund			

**ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS 4 OR 5**  
(see Notes 29 and 30)

	£
<b>Administrative Expenses</b>	
Remuneration and expenses of staff	
Salaries and Wages included in above	£ <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px; vertical-align: middle;"></span>
Auditors' fees	125.00
Legal and Professional fees	
Occupancy costs	
Stationery, printing, postage, telephone etc.	
Expenses of Executive Committee (Head Office)	
Expenses of conferences	
Other administrative expenses (specify)	
ROOM HIRE	49.50
BANK FEES	27.30
Interest payable:	
Bank loans (including overdrafts)	
Mortgages	
Other loans	
Depreciation	
Taxation	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
Charged to:	
General Fund (Account )	
(page 5)	201.80
Fund (Account )	
Fund (Account )	
Fund (Account )	
Fund (Account )	



**ANALYSIS OF OFFICIALS' SALARIES AND BENEFITS**  
(see Notes 31 to 41 below)

Office Held	Gross Salary	Pension Contributions
	£	£

**OFFICIALS' SALARIES AND BENEFITS**

31. The positions concerned are those of president, general secretary and each member of the executive.
32. Details are to be provided of salary and all other benefits paid from trade union funds.
33. The legislation does not define what constitutes a benefit. For the purpose of this return benefits are:
  - a. those designated as "taxable" benefits by the Inland Revenue.
  - b. pension/superannuation arrangements (see Notes 36-40).
  - c. redundancy and other termination payments (see Note 41).
34. Information is required of individual benefits with a value in excess of £100 in one accounting period. In addition to the information required above, details are also required on any loans paid from union funds.
35. If salaries and benefits (including loans) are not paid in respect of the president, general secretary or member of the executive committee a **nil** return is required.

**PENSION CONTRIBUTIONS**

36. Where contributions are paid from union funds into a **defined contributions scheme** in relation to the officials identified at Note 31, the amounts must be declared.
37. If the union operates a **defined benefits scheme** in relation to the officials at Note 31 please contact the Certification Office for advice on how such benefits should be recorded.

## ANALYSIS OF OFFICIALS SALARIES AND BENEFITS

Benefits		Total	Employers NI-Contributions
Description	Value (£)	£	£

38. Where life assurance protection is included in the pension scheme the figure inserted in the pension column should include any additional contribution paid in respect of this cover.
39. Where life assurance protection is provided through an arrangement separate from the pension scheme the figure paid in respect of this cover should be included in the "Benefits" column and the description column should be annotated to this effect.
40. Some pension schemes operate an opt out clause from the State Earnings Related Pension Scheme (SERPS). The level of employer's national insurance contributions reflects whether the scheme provides a benefit in place of part of the state benefit scheme or are paid a benefit in addition to the state benefit. It is important therefore that the correct figure for employer's national insurance contribution is provided.

### REDUNDANCY AND TERMINATION PAYMENTS

41. These are payments or other benefits (including payments of salary, or in lieu of salary) made to an officer mentioned in Note 31 in connection with the termination of his/her office. Where the payment or other benefit is provided at or about the same time as the termination, or in the financial year covered by the return, the full value should be shown. If the payment or other benefit is not fully provided in that year, a description of the payment or other benefit to be provided in future years should also be shown. The cost associated with such commitments need not be shown in subsequent years in this table.

**ANALYSIS OF INVESTMENT INCOME**  
(see Notes 42 and 43)

Income	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			
Other investment income (specify)			
	0	+	0
Total investment income		=	0
Credited to:			
	General Fund (Account 1) (page 5)		
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	Political Fund (Account 4/5)		
			0

**BALANCE SHEET**

as at 31<sup>st</sup> Dec 2016

(see Notes 44-46)

Previous Year		£	£
	Fixed Assets (as at page 23)		
	Investments (as per analysis on page 25)		
	Quoted (Market value £                    )		
	Unquoted		
	Loans to other trade unions		
	Sundry debtors		
	Other Assets		
	Cash at bank and in hand		1907.88
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
<b>2109.68</b>			<b>1907.88</b>
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	<i>General</i> Fund (Account )		1907.88
	Superannuation Fund (Account)		
	Political Fund (Account)		
	Revaluation Reserve		
	Amount held on behalf of central trade union political fund		
	Loans:    From other trade unions		
	Other loans		
	Bank overdraft		
	Tax payable		
	Sundry creditors		
	Accrued expenses		
	Provisions		
	Other Liabilities (specify)		
	<b>TOTAL</b>		<b>1907.88</b>

**FIXED ASSETS ACCOUNT**  
(see Notes 47 to 51)

	Land & Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
	£	£	£	£	£	£
<b>Cost or Valuation</b>						
At start of year						
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
<b>Accumulated Depreciation</b>						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
Net book value at end of year						
Net book value at end of previous year						

**ANALYSIS OF INVESTMENTS**  
(see Note 52)

<b>QUOTED</b>		<b>Political Fund £</b>	<b>Other Funds £</b>
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)		
	Market Value of Quoted Investments		
<b>UNQUOTED</b>	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	TOTAL UNQUOTED (as Balance Sheet)		
	Market Value of Unquoted Investments		

**NOTES TO THE ACCOUNTS**  
(see Notes 53 and 54)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a black border, intended for the user to enter or attach notes to the accounts. The box occupies most of the page's vertical space below the instruction.

**ACCOUNTING POLICIES**  
(see Notes 55 and 56)


The financial statements are prepared  
under the historical cost convention



## SIGNATURES TO THE ANNUAL RETURN

(see Notes 57 and 58)

**including the accounts and balance sheet contained in the return.**

Secretary's Signature: <u></u>	Chairman's Signature: _____ (or other official whose position should be stated)
Name: <u>William Nelson</u>	Name: <u>DAVID Mulholland</u>
Date: <u>31/5/2017</u>	Date: <u>31/5/2017</u>

### CHECK LIST

(see Notes 59 and 60)

(please tick as appropriate)

HAVE THE ACCOUNTING POLICIES BEEN EXPLAINED (see Note 56)	<input checked="" type="checkbox"/> YES	NO
HAS THE RETURN BEEN SIGNED? (see Note 57)	<input checked="" type="checkbox"/> YES	NO
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 58)	<input checked="" type="checkbox"/> YES	NO
IS A RULE BOOK ENCLOSED? (see Note 59)	<input checked="" type="checkbox"/> YES	NO
A MEMBER'S STATEMENT IS: (see Note 60)	<input checked="" type="checkbox"/> ENCLOSED	TO FOLLOW
IS THE RETURN OF OFFICERS ATTACHED (see page 3)	<input checked="" type="checkbox"/> YES	NO
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED (see page 3)	<input checked="" type="checkbox"/> YES	NO
HAS THE CONSOLIDATION SUMMARY BEEN COMPLETED (see page 34).	<input checked="" type="checkbox"/> YES	NO

#### For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note 60b.	YES	NO
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If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?

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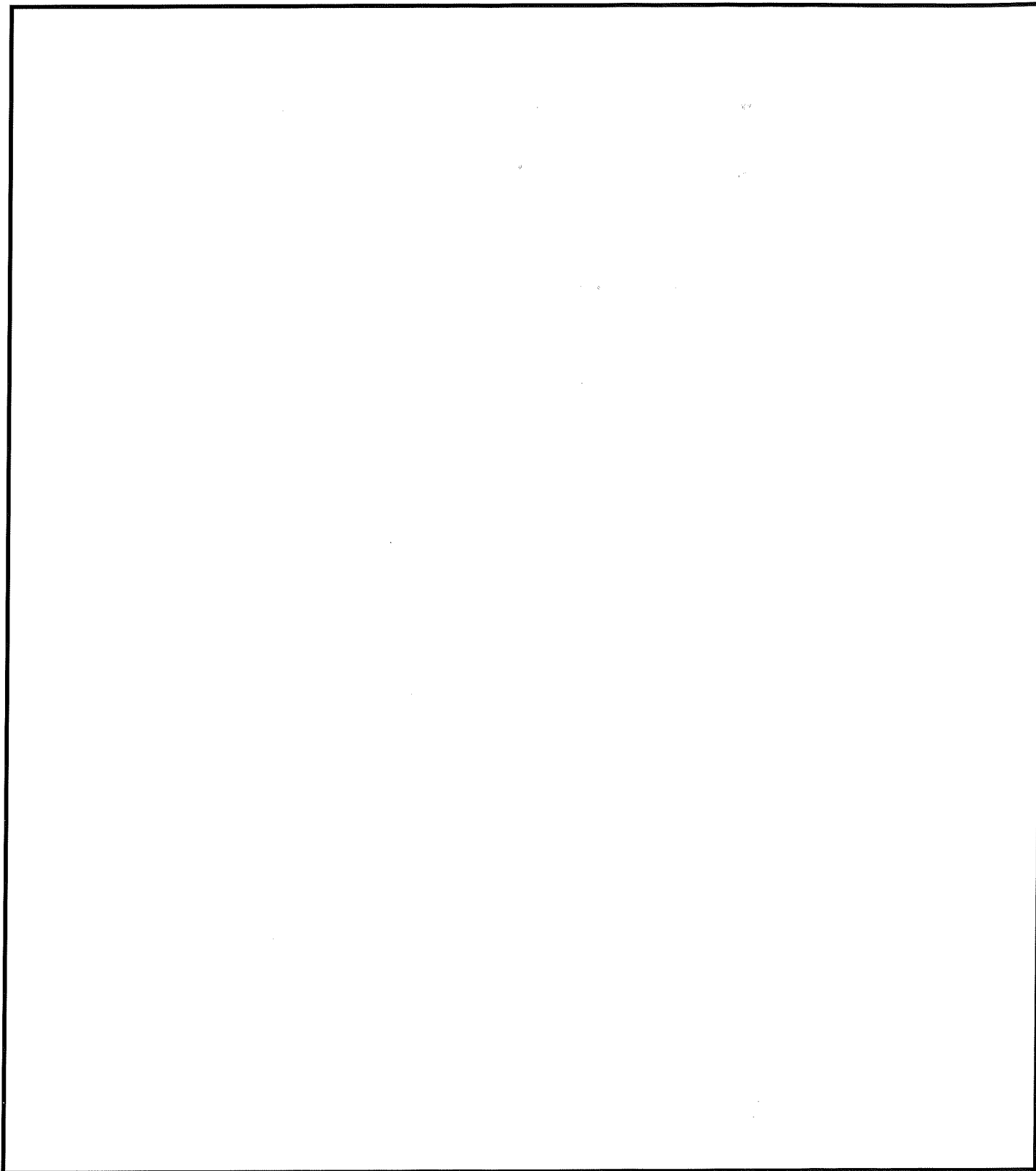
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\_\_\_\_\_  
Signed

\_\_\_\_\_  
Contact Telephone Number

**AUDITORS' REPORT**  
(see Notes 61 to 63)

made in accordance with Articles 18-21 of Schedule 1 to the Industrial Relations (NI) Order 1992.



**AUDITOR'S REPORT continued**

We confirm that the foregoing financial statements of the Lough Neagh Fishermen's Association for the year ended 31<sup>st</sup> December 2016 give a true and fair view of the Association's financial affairs and that the requirements of the Industrial Relations (NI) Order 1992 have been met.

Signature(s):

*Michael Purdy*

Name(s):

MICHAEL PURDY

Profession(s) or Calling(s):

ACCOUNTANT

Address(es):

**MICHAEL PURDY**  
**ACCOUNTANT & AUDITOR**  
 20 LAVERY AVENUE  
 LURGAN BT67 9EE  
 Tel: 028 3832 8889

20 LAVERY AVE  
 LURGAN  
 CARRICAVEN  
 BT67 9EE


Date:

26/6/17

Contact name and telephone number:

028 38328889

**N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.**

## SUMMARY SHEET

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	0		0
From Investments			
Other Income (including increases by revaluation of assets)			
<b>Total Income</b>	0		0
<b>EXPENDITURE</b> (including decreases by revaluation of assets)			
<b>Total Expenditure</b>			201.80
<b>Funds at beginning of year</b> (including reserves)			2109.68
<b>Funds at end of year</b> (including reserves)			1907.88
<b>ASSETS</b>			
Fixed Assets			
Investment Assets			
Other Assets <i>Cash at BANK</i>			1907.88
		<b>Total Assets</b>	1907.88
<b>LIABILITIES</b>		<b>Total Liabilities</b>	NIL
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			1907.88