

ANNUAL RETURNS TO THE CERTIFICATION OFFICER

Industrial Relations (Northern Ireland) Order 1992 (as amended)

FORM AR(NI)27 - ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Association:	Ulster Farmers' Union
Financial Year End:	31/12/2018
Ref No:	

Head or Main Office:	475 Antrim Road Belfast BT15 3DA
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N. IRELAND
CERTIFICATION OFFICER
- 6 JUN 2019
RECEIVED

Has the address changed during the year to which the return relates?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(Tick as appropriate)
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Secretary:	Wesley Aston
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Telephone Number and e-mail address:	028 9037 0222 wesley@ufuhq.com
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Contact name for queries regarding the completion of this return:	John Weir

Telephone Number and e-mail address:	028 9037 0222 jweir@ufuhq.com
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Every employers' association having its head or main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

NAME OF AUTHORISED PERSON:

NORTHERN IRELAND ADDRESS:

(a) Wesley Aston _____

(b) Ivor Ferguson _____

The address to which enquiries, returns and other documents should be sent is:

Northern Ireland Certification Office for Trade Unions and Employers' Associations
10-16 Gordon Street, Belfast BT1 2LG. Telephone: 028 9023 7773 Fax: 028 9023 2271
E-mail: info@nicertoffice.org.uk

EVERY EMPLOYERS' ASSOCIATION WITH MEMBERS IN NORTHERN IRELAND IS REQUIRED BY LAW TO COMPLETE THIS RETURN.
THE REFUSAL OR WILFUL NEGLECT TO PERFORM THIS DUTY IS A CRIMINAL OFFENCE.

GUIDANCE ON COMPLETION

General:

1. Unless the Certification Officer has authorised the association to make its annual return to another date, this return must be made to 31 December and sent to the Certification Officer as soon as possible, and in any event before 1 June.
2. The information must give a true and fair view of the matters to which the return relates. Accounts and balance sheet of an association working through branches should include the transactions, assets and liabilities of all the branches, negative values must be shown in brackets. The left hand columns of pages 4 and 6 may be used for the previous year's figures. Completion of these is voluntary.
3. There should, if not otherwise shown, be stated by way of note every material respect in which items shown in the return are affected; by transactions of an exceptional or non-recurrent nature; or by any change in the basis of accounting.
4. Accounting policies dealing with items judged material or critical in determining the surplus or deficit for the year and in stating the financial position must be made on page 10.
5. Where the space in an account or analysis is insufficient a separate sheet may be attached to the appropriate page. The return must be signed by two officers (Page 12). A person cannot sign in more than one capacity.

Association's Rules:

6. **A COPY OF THE RULES IN FORCE AT THE END OF THE YEAR TO WHICH THIS RETURN RELATES MUST BE SUBMITTED WITH THIS FORM EVEN IF THE RULES HAVE NOT YET BEEN ALTERED SINCE THE PREVIOUS RULE BOOK WAS SUBMITTED. THIS IS A STATUTORY REQUIREMENT WHICH THE CERTIFICATION OFFICER HAS NO AUTHORITY TO WAIVE.**

Revenue Account

7. "Remuneration of Staff" – includes salaries and wages, holiday/redundancy pay, national insurance, ordinary, graduated, and superannuation contributions, and related staff expenses.
8. "Occupancy Costs" – includes rents, rates, insurance, gas, electricity, water, fuel, general repairs and renewals, and other maintenance items.
9. Any material amount (a) set aside for provisions other than for depreciation, renewals or diminution in value of assets; or (b) which had been set aside for such provisions, but no longer required, must be shown separately.
10. Any amount charged to revenue for renewal of fixed

Other Fund Accounts

12. If separate funds are maintained for particular benefits or objects of the association, the accounts (page 5) should be completed for those funds, and the appropriate income and expenditure excluded from the Revenue Account.

Balance Sheet

13. The following, if material, should be shown as a note, if not otherwise indicated:
 - a) Particulars of any monies owing by the association for loans/overdrafts which are secured on the assets of the association;
 - b) The general nature of any contingent liability not provided for and the estimated amount of the contingent liability;
 - c) The aggregate amount or estimated amount of:
 - i) capital expenditure, contracts, so far as not provided for, and
 - ii) capital expenditure authorised by the governing body of the association which has not been contracted for;
 - d) If the amounts at which any fixed assets are shown are arrived at by reference to a valuation;
 - i) the years (so far as they are known to the governing body of the association) in which the assets were severally valued and the several values, and
 - ii) where assets have been valued during the financial year, the names of the persons who valued them – their qualifications for doing so – and the bases of valuation used by them.

Fixed Assets Account

14. Under "Cost or Valuation" enter the cost of acquisition or, the amount of the valuation. If for any asset the figures relating to the period before the end of the financial year covered by the return cannot be readily obtained **the Certification Officer must be notified separately in writing.**

Associations incorporated under the Companies Orders

15. If the period covered is the same, with no significant diminution in the degree of disclosure required by this return an association incorporated under Company law may submit a copy of its accounts prepared under the Companies Orders in lieu of completing pages 4 to 9. As the Companies Orders return information sought in this return the additional information must be provided. **Pages 1, 10 and 11 must always be completed.** A nil return should be shown if appropriate.

Audit

16. An employers' association shall appoint an auditor or auditors to audit the accounts in the annual return. A person is qualified to be the auditor if he is eligible for

RETURN OF MEMBERS

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Northern Ireland	Great Britain	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
Male	11,385	NIL	NIL	NIL	11,385
Female	NOT KNOWN OR RECORDED	NIL	NIL	NIL	NIL
TOTAL	11,385	NIL	NIL	NIL	11,385

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return and attach as an annex to this form a complete list of all officers in post at the end of the year to which this form relates.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
PRESIDENT	BARCLAY BELL	IVOR FERGUSON	25 APRIL 2018

Financial contribution from Northern Ireland members

1,221,394

Number of Northern Ireland members contributing at the end of the year

11,385

assets must be shown separately, whether or not any amount is also charged to provide for depreciation or diminution of those assets. If depreciation or replacement of fixed assets is by a method other than a depreciation charge, or provision for renewals, the method, or if no provision is made, should be stated by way of note if not otherwise shown.

11. Interest, Dividends and any other income, including Capital Gains on the sale of investments should be shown gross, and the relevant tax included in "Taxation" (page 4). The basis of the Taxation charge should be shown as a note to the accounts.

appointment under Article 28 of the Companies (NI) Order 1990.

17. Two or more persons who are not so qualified may act as auditors of an employers' association if:-
 - a) The receipts and payments in respect of the association's last preceding accounting period did not in the aggregate exceed £5,000,
 - b) The number of its members at the end of that period did not exceed 500,
 - c) The value of its assets at the end of that period did not in the aggregate exceed £5,000, and
 - d) They are not officers or employees of the association.

REVENUE ACCOUNT for the year ended 31 December 2018

Previous Year	INCOME			£
	Members:			
	Subscriptions, levies etc.			1,221,394
	Other Income			
	Rents received		10,900	
	Sponsorship, rebates, advertising		57,640	
	Miscellaneous receipts (specify)			
	Donations		518,000	
				586,540
	Investment Income			
	Interest and dividends (gross)		106,550	
	Bank Interest		790	
	Other (specify)		0	
				107,340
			TOTAL INCOME	1,915,274
	EXPENDITURE			
	Administrative Expenses			
	Remuneration of staff		1,132,786	
	Occupancy costs		49,297	
	Printing, Stationery, Post & Telephones		186,002	
	Professional fees		268,233	
	Other administrative expenses (specify)			
	Travelling & Out-of-pocket expenses		152,694	
				1,789,012
	Other charges			
	Bank interest		26,380	
	Depreciation		32,947	
	Sums written off (specify)			
	Loss on Sale of Investments		33,939	
				93,266
	Fair value movement on Investments			197,179
	Subscriptions, affiliation fees, donations		125,846	
	Conference & meeting fees & expenses		255,661	
	Miscellaneous expenditure (specify)		0	
				381,507
			TOTAL EXPENDITURE	2,460,964

Surplus / (Deficit) for year before taxation £(545,690)

Taxation £(36,330)

Surplus / (Deficit) for year after taxation £(509,360)

Surplus brought forward £4,099,293

Balance of account taken to balance sheet £3,589,933

OTHER FUND ACCOUNTS (To be completed if note 12 applies)

Name:

£

£

Income

Members contributions & levies

Investment income

Other income (specify)

Total Income

--

Expenditure

Administrative expenses

Other expenditure (specify)

Total Expenditure

--

Income less Expenditure – Surplus or (Deficit) for year

--

Add amount of fund at beginning of year

--

Amount of fund at end of year (as Balance Sheet)

--

FUND 2

Fund Account

Name:

£

£

Income

Members contributions & levies

Investment income

Other income (specify)

Total Income

--

Expenditure

Administrative expenses

Other expenditure (specify)

Total Expenditure

--

Income less Expenditure – Surplus or (Deficit) for year

--

Add amount of fund at beginning of year

--

Amount of fund at end of year (as Balance Sheet)

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BALANCE SHEET as at 31 December 2018

Previous Year		£	£
	Fixed Assets (as per analysis on page 7)		353,840
	Investments (as per analysis on page 8)		
	Quoted (Market value £)	3,027,621	
	Unquoted	<u>2</u>	
			<u>3,027,623</u>
	Current Assets		
	Sundry debtors	210,952	
	Cash at bank and in hand	<u>385,752</u>	
			596,704
	Less: Current liabilities		
	Sundry creditors	139,218	
	Other tax & social security	23,996	
	Trade creditors	64,547	
	Corporation tax	34,977	
	Accruals	<u>35,376</u>	
			298,114
	NET CURRENT ASSETS		3,680,053
	Deduct: Other liabilities (specify)		
	Deferred tax		90,120
	TOTAL NET ASSETS		3,589,933
	Represented by:		
	Revenue Account balance		3,589,933

			3,589,933

FIXED ASSETS ACCOUNT

	Land & Buildings	Furniture and Equipment	Motor Vehicles	Total
	£	£	£	£
Cost or Valuation (see note 14)				
At start of year	512,019	356,366	0	868,385
Additions during year	0	16,684	0	16,684
Less: Disposals during year	0	0	0	0
At end of year	512,019	373,050	0	885,069
Accumulated Depreciation				
At start of year	210,148	288,134	0	498,282
Charges for year	10,227	22,720	0	32,947
Disposals	0	0	0	0
At end of year	220,375	310,854	0	531,229
Net book value at end of year	291,644	62,196	0	353,840
Freehold		
Leasehold (50 or more years unexpired)	291,644	291,644
Leasehold (less than 50 years unexpired)		
AS BALANCE SHEET	291,644			291,644

ANALYSIS OF INVESTMENTS

QUOTED		Other Funds £
	British Government & British Government Guaranteed Securities	
	Unit Trusts	
	Equities – Listed Investments	3,027,621
	Other <u>quoted</u> securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	3,027,621
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	Mortgages	
	Loans	
	Equities	
	Other <u>unquoted</u> investments (to be specified)	
	Investment in Subsidiary – Countryside Services Limited	2
	TOTAL UNQUOTED (as Balance Sheet)	2
	*Market Value of Unquoted Investments	

*Market value of investments to be stated where they are different from the figures quoted on the balance sheet.

NOTES TO THE ACCOUNTS

All notes to the accounts must be entered on or attached to this part of the return.

See attached financial Statements

ACCOUNTING POLICIES

(see Note 4)

See attached financial Statements

AUDITORS' REPORT

(see Note 16)

[A person is qualified to be an auditor of an employers' association if he is eligible for appointment as a company auditor under Article 28 of the Companies (NI) Order 1990

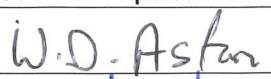
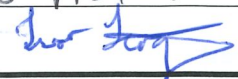
See attached financial Statements

AUDITOR'S REPORT

continued

The Auditors' Report is made in accordance with Articles 18 to 21 of Schedule 1 of the Industrial Relations (NI) Order 1992:

Signature(s):	<input type="text"/>	<input type="text"/>
Name(s):	WESLEY ASTON (Please Print)	IVOR FERGUSON (Please Print)
Profession(s) or Calling(s):	CHIEF EXECUTIVE	PRESIDENT
Address(es):	475 ANTRIM ROAD BELFAST BT15 3DA	475 ANTRIM ROAD BELFAST BT15 3DA
Date:	20 MAY 2019	20 MAY 2019
Contact name and telephone number:	JOHN WEIR 028 9037 0222	JOHN WEIR 028 9037 0222

Signatures to the annual return including the accounts and balance sheet contained in the return by the officers of the Association. (The law requires that two officers sign the return – a person should not sign in more than one capacity.)		
Secretary – WESLEY ASTON		Date: 20 MAY 2019
PRESIDENT – IVOR FERGUSON		Date: 20 MAY 2019
Treasurer (or other official whose position should be stated)		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

SUMMARY SHEET

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	1,221,394	0	1,221,394
From Investments	107,340	0	107,340
Other Income (including increases by revaluation of assets)	586,540	0	586,540
Total Income	1,915,274	0	1,915,274
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	2,424,634	0	2,424,634
Funds at beginning of year (including reserves)	4,099,293	0	4,099,293
Funds at end of year (including reserves)	3,589,933	0	3,589,933
ASSETS			
Fixed Assets			353,840
Investment Assets			3,027,623
Other Assets			596,704
		Total Assets	3,978,167
LIABILITIES		Total Liabilities	388,234
NET ASSETS (Total Assets less Total Liabilities)			3,589,933