

ANNUAL RETURNS TO THE CERTIFICATION OFFICER

Industrial Relations (Northern Ireland) Order 1992 (as amended)

AR(NI)27 Annual Return for an Employers' Association

Name of Employers' Association:

Financial Year ended:

List No:

Head or Main Office:

Postcode:

Website address (if available)

Has the address changed during the year to which the return relates? YES NO (Tick as appropriate)

General Secretary:

Telephone Number:

E-mail:

Contact name for queries regarding the completion of this return:

Telephone Number:

E-mail:

Every employers' association having its head or main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Northern Ireland Certification Office as below or by telephone to: 028 9023 7773

You should send the annual return to the following address stating the name of the Employers' Association in subject:
info@nicertoffice.org.uk

Contents

| | |
|---|-----|
| Employers' Association Details..... | 1 |
| Return of members..... | 2 |
| Change of officers..... | 2 |
| Officers in post..... | 2A |
| Revenue account / General fund..... | 3 |
| Accounts other than the Revenue account / General fund..... | 4-6 |
| Balance sheet..... | 7 |
| Fixed assets account..... | 8 |
| Analysis of investments..... | 9 |
| Summary sheet..... | 10 |
| Summary sheet Incorporated Bodies only..... | 10A |
| Notes to the accounts..... | 11 |
| Accounting policies..... | 12 |
| Signatures to the annual return..... | 12 |
| Checklist..... | 12 |
| Auditor's report..... | 13 |
| Guidance on Completion..... | 14 |

Return Of Members

| Number of members at the end of the year | | | | | |
|--|------------------|---------------|---------------------|---|--------|
| | Northern Ireland | Great Britain | Republic of Ireland | Elsewhere Abroad (Including Channel Islands) | Totals |
| Total | 34 | | | | 34. |

Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

| Title of Office | Name of Officer ceasing to hold office | Name of Officer Appointed | Date of Change |
|-----------------|--|---------------------------|----------------|
| SECRETARY | ROBIN IRVINE | GILL GALLAGHER | SEPT 2021 |
| | | | |
| | | | |
| | | | |
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| | | | |
| | | | |
| | | | |

Financial contributions from Northern Ireland members

Number of Northern Ireland members contributing at the end of the year

Officers in post

(See note 10)

Please complete list of all officers in post at the end of the year to which this form relates

| Name of Officer | Position Held |
|-----------------|---------------|
| | |
| GILL GALLAGHER | SECRETARY |
| | |
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Revenue Account / General Fund

(See notes 11 - 16)

For year ended 31 DECEMBER 2021

| Previous Year | | | £ | £ |
|------------------------|-------------------------|--|-------------------------------|-------|
| | Income | | | |
| 60740 | From members | Subscriptions, levies, etc. | | 72000 |
| | Investment income | Interest and dividends (gross) Bank interest (gross) Other (Please specify) | | |
| | | Total investment income | | |
| | Other income | Rents received Insurance commission Consultancy fees Publications/Seminars Misc. (Please specify) | | |
| | | Total other income | | |
| 60740 | | Total income | | 72000 |
| | | Interfund transfers IN | | |
| | Expenditure | | | |
| | Administrative expenses | Remuneration and expenses of staff Occupancy costs Printing, stationary, post Telephones Legal and professional fees Misc. (Please specify) <i>CONSULTANCY</i> | 11210 518 6095 43658 | |
| 423 5955 43578 | | Total admin expenses | 61481 | |
| 49956 | Other Charges | Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Misc. (Please Specify) | 226 7394 1266 | |
| 223 7390 416 | | Total of other charges | 8886 | |
| 8029 523 58508 | | Taxation | | 310 |
| 2232 32201 34433 | | Total Expenditure | | 70367 |
| | | Interfund Transfers OUT | | |
| | | Surplus/Deficit for year | | 1323 |
| | | Amount of fund at beginning of year | | 34433 |
| | | Amount of fund at end of year | | 35756 |

Accounts other than Revenue Account / General Fund

(See notes 17 & 18)

| Account 2 | | Fund Account | |
|--------------------|--------------------------------|-------------------------------------|---|
| Name of account: | | £ | £ |
| Income | From members | | |
| | Investment income | | |
| | Other (Please specify) | | |
| | <i>Not Applicable</i> | | |
| | Total income | | |
| | Interfund transfers IN | | |
| Expenditure | Administrative expenses | | |
| | Other (Please specify) | | |
| | <i>Not Applicable</i> | | |
| | Total Expenditure | | |
| | Interfund Transfers OUT | | |
| | | Surplus/Deficit for year | |
| | | Amount of fund at beginning of year | |
| | | Amount of fund at end of year | |

| Account 3 | | Fund Account | |
|--------------------|--------------------------------|-------------------------------------|---|
| Name of account: | | £ | £ |
| Income | From members | | |
| | Investment income | | |
| | Other (Please specify) | | |
| | <i>Not Applicable</i> | | |
| | Total income | | |
| | Interfund transfers IN | | |
| Expenditure | Administrative expenses | | |
| | Other (Please specify) | | |
| | <i>Not Applicable</i> | | |
| | Total Expenditure | | |
| | Interfund Transfers OUT | | |
| | | Surplus/Deficit for year | |
| | | Amount of fund at beginning of year | |
| | | Amount of fund at end of year | |

Accounts other than Revenue Account / General Fund

(See notes 17 & 18)

| Account 4 | | Fund Account | | |
|--------------------------------|-------------------------|-------------------------------------|--------------------------|--|
| Name of account: | | £ | £ | |
| Income | From members | | | |
| | Investment income | | | |
| | Other (Please specify) | | | |
| | <i>Not Applicable</i> | | | |
| | | Total income | | |
| Interfund transfers IN | | | | |
| Expenditure | Administrative expenses | | | |
| | Other (Please specify) | | | |
| | <i>Not Applicable</i> | | | |
| | | | Total Expenditure | |
| Interfund Transfers OUT | | | | |
| | | Surplus/Deficit for year | | |
| | | Amount of fund at beginning of year | | |
| | | Amount of fund at end of year | | |

| Account 5 | | Fund Account | | |
|--------------------------------|-------------------------|-------------------------------------|--------------------------|--|
| Name of account: | | £ | £ | |
| Income | From members | | | |
| | Investment income | | | |
| | Other (Please specify) | | | |
| | <i>Not Applicable</i> | | | |
| | | Total income | | |
| Interfund transfers IN | | | | |
| Expenditure | Administrative expenses | | | |
| | Other (Please specify) | | | |
| | <i>Not Applicable</i> | | | |
| | | | Total Expenditure | |
| Interfund Transfers OUT | | | | |
| | | Surplus/Deficit for year | | |
| | | Amount of fund at beginning of year | | |
| | | Amount of fund at end of year | | |

Accounts other than Revenue Account / General Fund

(See notes 17 & 18)

| Account 6 | | Fund Account | |
|--------------------|--------------------------------|-------------------------------------|---|
| Name of account: | | £ | £ |
| Income | From members | | |
| | Investment income | | |
| | Other (Please specify) | | |
| | <i>Not applicable</i> | | |
| | Total income | | |
| | Interfund transfers IN | | |
| Expenditure | Administrative expenses | | |
| | Other (Please specify) | | |
| | <i>Not applicable</i> | | |
| | Total Expenditure | | |
| | Interfund Transfers OUT | | |
| | | Surplus/Deficit for year | |
| | | Amount of fund at beginning of year | |
| | | Amount of fund at end of year | |

| Account 7 | | Fund Account | |
|--------------------|--------------------------------|-------------------------------------|---|
| Name of account: | | £ | £ |
| Income | From members | | |
| | Investment income | | |
| | Other (Please specify) | | |
| | <i>Not applicable</i> | | |
| | Total income | | |
| | Interfund transfers IN | | |
| Expenditure | Administrative expenses | | |
| | Other (Please specify) | | |
| | <i>Not applicable</i> | | |
| | Total Expenditure | | |
| | Interfund Transfers OUT | | |
| | | Surplus/Deficit for year | |
| | | Amount of fund at beginning of year | |
| | | Amount of fund at end of year | |

Balance Sheet

(See notes 19 & 20)

As at 31 DECEMBER 2021

| Previous Year | | £ | £ |
|---------------|---|---------------------------|-------|
| | Fixed Assets (as at page 8) | | |
| | Investments (as per analysis on page 9) | | |
| | Quoted (Market value £) as at page 9 | | |
| | Unquoted (Market value £) as at page 9 | | |
| | | Total Investments | |
| | Current Assets | | |
| 8361 | Sundry debtors | 3042 | |
| 77741 | Cash at bank and in hand | 81371 | |
| | Stocks of goods | | |
| | Others (Please specify) | | |
| | | Total Other Assets | 84413 |
| 86102 | | | |
| | Current Liabilities | | |
| (51669) | Sundry Creditors | (48657) | |
| | Others (Please specify) | | |
| | | Total Liabilities | 48657 |
| (51669) | | Net Current Assets | 35756 |
| 34433 | | Total Net Assets | 35756 |
| 34433 | | | |
| | Represented By | | |
| | Revenue Account / General Fund | | 35756 |
| | Fund 2 | | |
| | Fund 3 | | |
| | Fund 4 | | |
| | Fund 5 | | |
| | Fund 6 | | |
| | Fund 7 | | |
| | Revaluation Reserve | | |
| | | TOTAL | 35756 |
| 34433 | | | |

Fixed Assets Accounts

(See note 21)

| | Land and Buildings | Fixtures and Fittings | Motor Vehicles and Equipment | Total |
|--|--------------------|-----------------------|------------------------------|-------|
| Cost or Valuation | £ | £ | £ | £ |
| At start of period | | | | |
| Additions during period | | | | |
| Less disposals during year | | | | |
| At end of year | | | | |
| Accumulated Depreciation | | | | |
| At start of year | | | | |
| Charges for year | | | | |
| Disposals | | | | |
| At end of year | | | | |
| Net book value at end of year | | | | |
| Freehold | | | | |
| Leasehold (50 or more years unexpired) | | | | |
| Leasehold (less than 50 years unexpired) | | | | |
| As Balance Sheet | | | | |

NOT APPLICABLE

Analysis of Investments

(See note 22)

| Quoted | | Other Funds |
|---|---------------------------|-------------|
| | | £ |
| British Government and British Government Guaranteed Securities | | |
| British Municipal and County Securities | <i>Not Applicable</i> | |
| Other quoted securities (Please specify) | | |
| Total Quoted (as Balance Sheet) | | |
| Market Value of Quoted Investments | | |
| Unquoted | | |
| British Government Securities | | |
| British Municipal and County Securities | <i>Not Applicable</i> | |
| Mortgages | | |
| Other unquoted securities (Please specify) | | |
| Total Unquoted (as Balance Sheet) | | |
| Market Value of Unquoted Investments | | |

*Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Summary Sheet

(See notes 23 to 32)

| | All Funds £ | Total Funds £ |
|---|--------------------------|------------------|
| Income | | |
| From Members | 72000 | 72000 |
| From Investments | | |
| Other Income (including increases by revaluation of assets) | | |
| Total Income | 72000 | 72000 |
| Expenditure (including decreases by revaluation of assets) | | |
| Total Expenditure | 70677 | 70677 |
| Funds at beginning of year (including reserves) | 34433 | 34433 |
| Funds at end of year (including reserves) | 35756 | 35756 |
| Assets | | |
| | Fixed Assets | |
| | Investment Assets | |
| | Other Assets | 84413 |
| | Total Assets | 84413 |
| Liabilities | Total Liabilities | 48657 |
| Net Assets (Total Assets less Total Liabilities) | | 35756 |

Notes to the Accounts

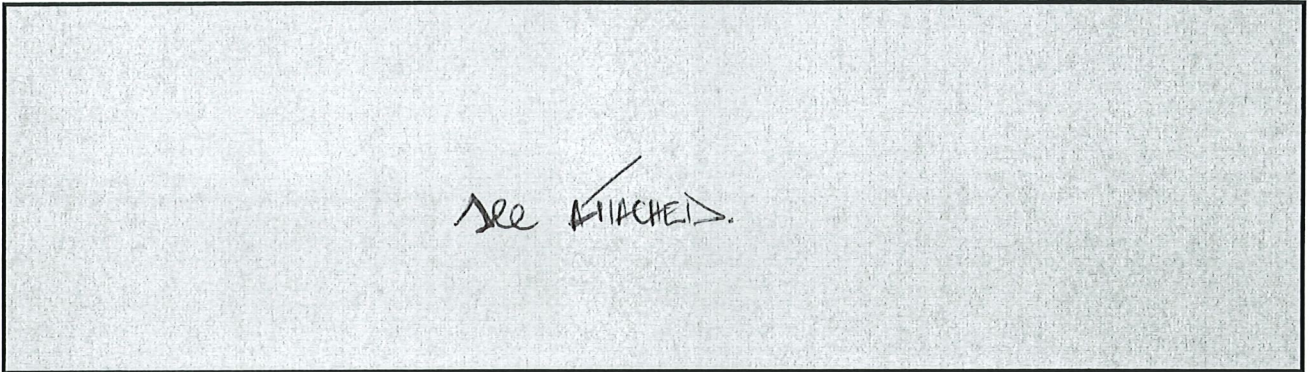
(See note 33)

All notes to the accounts must be entered on or attached to this part of the return.

See ATTACHED

Accounting policies

(See notes 34 & 35)



Signatures to the annual return

(See notes 36 & 37)

Including the accounts and balance sheet contained in the return.
Please copy and paste your electronic signature here

| Signatures to the annual return including the accounts and balance sheet contained in the return by the officers of the Association. (The law requires that two officers sign the return – a person should not sign in more than one capacity.) | | | |
|--|----------------|---------------------------|-------------------|
| Secretary's Signature: | | Treasurer's Signature: | |
| Name: | GILL GALLAGHER | Name: | BARRAL McCONVILLE |
| Date: | 8.3.2012 | Date: | 8.3.2012 |

Checklist

(See note 38)

(please mark 'X' as appropriate)

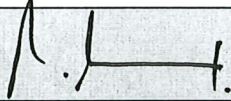
| | | | | |
|--|-----|---|----|--|
| Is the return of officers attached? (see Page 2) | Yes | ✓ | No | |
| Has the list of officers been completed? (see Page 2A) | Yes | ✓ | No | |
| Has the return been signed? (see Note 37) | Yes | ✓ | No | |
| Has the auditor's report been completed? (see Note 41) | Yes | ✓ | No | |
| Is the rule book enclosed? (see Note 39) | Yes | | No | |
| Has the summary sheet been completed? (see Notes 6 and 24 to 33) | Yes | | No | |

Auditor's Report

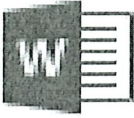
(See note 39)

A person is qualified to be an auditor of an employers' association if he is eligible for appointment as a company auditor under Article 28 of the Companies (NI) Order 1990

The Auditors' Report is made in accordance with Articles 18 to 21 of Schedule 1 of the Industrial Relations (NI) Order 1992:

| | | |
|---|---|--|
| Signature(s) Of auditor(s) |  | |
| Name(s) | P. D. BLACK | |
| Profession(s) or Calling(s) | AUDITOR | |
| Address(es) | SUITE 5 ORMEAU HOUSE 91-97 ORMEAU ROAD BELFAST BT7 1SH | |
| Date | 8 MARCH 2022 | |
| Contact name and telephone number for enquiries | DAVID ROBINSON 02890 322904 | |

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



Guidance Notes
ARNI27