

Guidance Notes on Eligibility

Please read this Information Sheet carefully to guide you through the process.

ELIGIBILITY CRITERIA

- Former officers who have been seriously injured or disabled, physically/psychologically or both, as a result of terrorist violence, and for which, a minimum of a Band 2 Injury on Duty (IOD) medical discharge pension has been awarded by an Occupational Physician.
- Serving Officers with serious physical injuries caused as a direct result of terrorist violence.
- Widow/ers, including remarried widow/ers, of RUC and PSNI officers whose death occurred as a direct result of terrorist violence.
- Widow/ers and dependent children of officers who would have been eligible, but have died post service; and widow/ers and dependent children of officers already in receipt of support from the Fund, will continue to be eligible clients of the Fund, where an officer has died of natural causes.
- Parents/legal guardians of police officers murdered by terrorists.
- Dependent children (under 18 years of age or in full time education) of RUC/PSNI officers whose parents/legal guardians has/have been seriously injured or murdered by terrorists.

INFORMATION REQUIRED TO ESTABLISH ELIGIBILITY

- To become an eligible client of the Fund you must have a Band 2 or above Injury on Duty Pension showing that you were a direct target of terrorist attack.

- You must provide the Fund with information such as, statement of witness, doctors letters, medical certificate of unfitness showing the incident(s) you were involved in for which the award was made.
- We also require the exact dates of incidents and how you were injured and any other information you may have that would enable us to link your IOD to the terrorist incidents you were involved in and subsequently awarded as a result.
- Please note that IOD awards made on the basis of injuries or SPED sustained at civil/public order incidents do not meet the eligibility criteria of the Northern Ireland Police Fund.
- We cannot access details of your IOD pension award or incident details as the data protection act prevents the Policing Board from giving us this information.

You can contact the Policing Board directly to request:

- The incident details (Medical Report) which relates to your IOD percentage awarded
- A copy of your banding papers
- A copy of the BMI/Capita medical practitioners report, clarifying the reason your IOD was awarded i.e. dates and injuries sustained.

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Please note that under the Data Protection Act 1998, you are required to apply in writing to the Policing Board for information relating to your Injury on Duty Award and you are required to provide proof of identity when doing so.

Please send a copy of one document from each of the following categories with your written request for information:

- A. Confirmation of name - Full driving licence (both parts), Passport, Birth Certificate
- B. Confirmation of Address - Full Driving Licence (both parts), Utility bills, Bank or credit cards statements or other equivalent/similar official documentation but must show your name and address.

If you are unable to obtain the information required, you may need to contact your HR Department of your previous station to obtain a copy of your records.

On receipt of your documents your information will be submitted to the Board of the Fund to make a decision on your eligibility.

I look forward to hearing from you. If you require further assistance please do not hesitate to contact a member of the Assessment Team.

APPLYING TO BE AN ELIGIBLE CLIENT OF THE FUND

- If you are applying to become an eligible client of the Fund, please contact the Assessment Team and a member of staff will advise you of the process, and the supporting documentation required.
- Documentation will include IOD Banding papers and accompanying medical report. In some cases e.g. PTR officers who may not be in receipt of an IOD – the Fund will consider other evidence of eligibility as it considers necessary e.g. medical reports.
- The Fund recognises that each individual client is very unique; therefore each case will have different requirements. When applying for eligibility to the Fund, it is important that you contact the Assessment Team directly and an Assessment Officer will guide you through the eligibility.

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